



1944  
ANNUAL MEETING

APRIL  
TWENTY-SEVENTH  
AND  
TWENTY-EIGHTH

Board of Christian Education  
and Publication

EVANGELICAL AND REFORMED CHURCH

SCHAFF BUILDING  
PHILADELPHIA 2, PENNSYLVANIA

REPORTS ON  
EDUCATION  
BUSINESS  
REAL ESTATE



1944

ANNUAL MEETING

April 27-28

BOARD OF CHRISTIAN EDUCATION & PUBLICATION  
Evangelical and Reformed Church

Schaff Building  
Philadelphia, Pennsylvania

Reports on

EDUCATION - BUSINESS - REAL ESTATE



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THE BOARD OF CHRISTIAN EDUCATION

AND PUBLICATION

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Rev. Fred D. Wentzel	- Acting Executive Secretary
Rev. Fred D. Wentzel	- Director of Youth Work
Miss Bernice A. Buehler	- Director of Children's Work
	- Director of Leadership Training
Miss Greta P. Hinkle	- Literature Consultant
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Rev. Fred E. McQueen	- Editor
Dr. E. A. G. Hermann	- Associate Editor
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AGENDA  
FOR  
CURRENT MEETING



A G E N D A

FOR THE ANNUAL MEETING OF  
THE BOARD OF CHRISTIAN EDUCATION AND PUBLICATION

Schaff Building, Room 200  
Philadelphia, Penna.

April 27th and 28th  
1944

Presiding:

President A. N. Sayres and  
Vice President Th. W. Mueller

1. Convening of Session and President's Greeting
2. Devotions led by Professor Harold Pflug
3. Roll Call
4. Adoption of Agenda
5. Communications
6. Action on Minutes of 1943 Annual Board Meeting and on  
Executive Committee Minutes
7. Items from the Foregoing Requiring Attention
8. Transfer of Title and Responsibility for Schaff Building  
and Heidelberg Press

REPORTS

9. Report of Acting Executive Secretary
10. Report of Standing Committees
  - (a) Executive Committee
  - (b) Board of Editors
  - (c) Confirmation Instruction
  - (d) Manuscripts
  - (e) Church School Hymnal



11. Staff Reports

- (a) Children's Work
- (b) Youth Work
- (c) Leadership Training (See Executive Committee Minutes)
- (d) Summer Schools and Camps
- (e) Literature Consultant
- (f) Editor
- (g) Circulation Manager
- (h) Missionary Education
- (i) Student Worker

FINANCES

12. Finances

- (a) 1943 General Financial Statement
- (b) Auditor's Report
- (c) 1943 Camp and Summer School Statement
- (d) Student Work
- (e) Working Budget for 1944

GENERAL BUSINESS

13. Restudy of Staff Structure and Functions

14. Action on Staff Vacancies

15. Quadrennial National Conference on Christian Education

16. Radio Broadcasts Sponsored by I. C. R. E.

17. Election of Staff Members (Executive Session)

18. Appointment of Committees

- (a) Editorial Board
- (b) Manuscripts
- (c) Any Other

19. Appointment of Representatives to

- (a) The I. C. of R. E.
- (b) Council of Church Boards of Education
- (c) World's Sunday School Association
- (d) ~~Service Men's Christian League~~
- (e) Missionary Education Movement
- (f) Any Other

20. Preparations for Meeting of General Synod

- (a) Board Representation
- (b) Suggestion to Nominating Committee regarding Board Membership
- (c) Meeting for Reorganization of Board



21. Date for Next Annual Meeting

22. Other Items

23. Adjournment

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30-30ND  
MADE IN U.S.A.  
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DEPARTMENT  
OF  
EDUCATION

MADE IN U.S.A.

MEMO-BOND

HEAT-SENSITIVE



## REPORT OF THE ACTING EXECUTIVE SECRETARY

To the Members of the Board of  
Christian Education and Publication -

In the report which I prepared for the Blue Book - Annual Reports of Officers and Boards, I tried to indicate the major events in our history of the past year. These include: (1) carrying out successfully the decision of the Board at its annual meeting of 1943 to make Youth a bi-weekly magazine, to combine Venture and Treasure in a new weekly paper to be called Comrades and to discontinue the publication of Das Heim; (2) cooperating in establishing the Bureau of Visual Aids of the Department of Promotion and changing the name of our visual aids service to The Educational Film and Slide Library; (3) transferring responsibility for the Schaff Building and the Heidelberg Press to the new Board of Business Management, by which the staff of our Board is enabled to give all its energies to educational activities; (4) the convening at Dover, Ohio, of the first national meeting of synodical children's workers; (5) putting into effect the consultative arrangement between the Youth Department and the Educational Committee of the Women's Guild; (6) the setting of a new high record for camp and summer school attendance and the establishing of the Shannondale Work Camp; (7) the resignation of the Rev. T. C. Braun; (8) the resignation of Dr. Paul V. Taylor; (9) the election of Dr. A. N. Sayres as executive secretary.

Dr. Sayres, Miss Morrow, Mrs. Hull, the members of the staff, office secretaries and other employees have shared with fine spirit and with great helpfulness the additional responsibilities which have been mine since the New Year. These co-workers have not waited for assignments, but have continually volunteered their services and done everything within their power to see to it that the essential activities of our Board should go on without interruption or abatement. I wish to record here my very deep appreciation and gratitude for their unstinted cooperation.

We owe a special debt of gratitude to the Rev. T. C. Braun and also to the Rev. Arthur W. Newell. After he had settled in St. Louis and become involved in the difficulties of adjustment to his new position, Mr. Braun continued his interest in our work, gave counsel to Miss Patterson, wrote letters to the authorities on some of the campuses where our summer schools are held, met with committees on Christian education in order to make plans for summer school programs. He offered to supervise the setting up of four schools: Lone Star, Missouri Valley, Sunflower and Monticello (the new school for South Illinois.) He and Professor Pflug acted as our representatives in conferences with Mr. Edward Miller, of the Friends' Service Committee, concerning our 1944 work camps.



Mr. Newell has been contacting teachers and counselors for the Mountain Lake Camp, thus relieving my office of a good deal of detail. He is doing this in accordance with an agreement which he himself proposed when he became aware of the multiplicity of our office responsibilities.

No one was more chagrined than Miss Jeannette Patterson herself at the discovery in March that she needed to undergo an operation. I am happy to report that the operation was skilfully performed at the Hahnemann Hospital and that Miss Patterson is now recuperating at the home of her sister in St. Louis. It will probably be several weeks more until she is able to return to the office. In her absence Miss Miriam L. Dobbins has served ably as secretary in the Department of Leadership Training. In order that she might give as much time as possible to this new task, we have done only such mimeographing as was absolutely essential.

When it became necessary in January to employ an assistant to Miss Luella Nieman in the Service Library and a stenographer in the Periodical Department, I made a study of the wages which we were paying secretaries and other workers in our offices in order that I might know what to offer the new employees. It seemed that, since wages had not been generally increased for some time and since the wages of some employees were not determined so as to take adequate account of their present responsibilities, we might well make a more careful study. At the March 3rd meeting of the executive committee a special committee, consisting of Dr. Sayres, Miss Morrow and myself was appointed with instructions to study the salaries of our secretarial employees both here and in the St. Louis editorial offices. The committee is ready to report at this meeting and to make recommendations.

Respectfully submitted,

FRED D. WENTZEL



Report of the Board of Christian Education & Publication  
To the Synods of the Evangelical & Reformed Church

Dear Fathers and Brethren:

During 1943 your Board of Christian Education and Publication has given much prayer and thought to the many tasks involved in the teaching of the Christian gospel and the meeting of urgent human needs in war time. Through independent efforts, and in cooperation with other boards and agencies of the Church, we have tried to bring to young and old the resources of Christian faith and hope, to undergird the denominational enterprises of compassion and justice, to develop in our people the ecumenical mind and to prepare them in attitude and life for a post-war world in which a just and lasting peace may be established.

STAFF CHANGES: After seventeen months of faithful service, our executive secretary, Dr. Paul V. Taylor relinquished his duties on December 31st in order to accept a special assignment in China from the Board of International Missions. The Rev. T. C. Braun, who had been our efficient and highly esteemed director of leadership training since 1936, became associate editor and circulation manager of "The Messenger" in October. The Rev. Fred D. Wentzel, director of youth work, is to carry executive responsibility, in consultation with Dr. A. N. Sayres, president of the Board, until a new executive secretary is engaged.

It was fitting that the Board of Christian Education and Publication, at its annual meeting, April 29, 1943, should pay a tribute of esteem and affection to Dr. Conrad A. Hauser, who died March 13, 1943. Immediately after the roll call the members present engaged in a memorial service, in grateful remembrance of Dr. Hauser, beloved fellow-worker, preachers, teacher and kindly counselor for more than twenty years.

SCHAFF BUILDING AND HEIDELBERG PRESS: On September 9, 1943, in a fitting ceremony held in the assembly room of the Schaff Building, the keys of the Building were handed over to the Board of Business Management. Through this symbolic act the real estate and business departments of the Board of Christian Education and Publication and the Heidelberg Press became the responsibility of the new board. Henceforth the members and the staff of the Board of Christian Education and Publication can give all their energy to educational matters.

RELATIONSHIPS: We are pleased to report happy and mutually rewarding relationships between the Board of Christian Education and Publication and the Board of National Missions, the Board of International Missions, the Women's Guild and the Men's Brotherhood. The promotion of such relationships has been immensely encouraged through the Cooperative Council on Missionary Education. Our Board cooperated with the Board of National Missions during the summer of 1943 in establishing a work



camp in the Ozarks. In camps for intermediates and high school students the program centered about the study of "Our Church at Work in America," with special attention to relocation centers and our work among the Winnebagoes, the fishermen of Biloxi and the Ozarkians. Missionaries and Americans of Japanese descent served as teachers and counselors in many schools and camps.

We have made good progress in correlating the work of the Girls' Guild and the program of the Youth Fellowship. The secretary of the Girls' Guild is a consulting member of the Youth Cabinet. The director of youth work attends meetings of the Educational Committee of the Women's Guild when Girls' Guild activities are under consideration. The monthly program emphases of the Girls' Guild and the weekly topics of the Youth Fellowship both appear in our annual leaflet entitled, "Building Your Youth Program."

PUBLICATIONS: Our Literature Consultant, Miss Greta Hinkle, has secured precise data about the use of our denominational lesson materials and age-groups magazines. Through correspondence and personal conference with local church leaders and synodical committees on Christian education, her department has with good success interpreted the values of our literature and considerably increased the number of churches using the Bible-Life graded lessons and Uniform lessons published by the Board.

During 1943, the Board has published "Robin of Delhi," the story of a stray boy in India who was found and adopted by an American soldier, and of the exciting things that happened to them in the development of their friendship. 10,000 copies were printed in June. A second printing of 10,000 was made necessary by a wide and enthusiastic response throughout the Church. "My Confirmation" has gone through a sizable second printing. "Windows of Worship," our devotional book for youth, has gone through a fourth reprinting, and the total printed since its publication in June, 1941, is 27,000 copies. "Into All the World," completely rewritten by Dr. A. C. Casselman, was published in July.

Beginning with the issue of July 4th, "Youth" became a bi-weekly magazine. "Venture" and "Treasure" have been combined in a new weekly publication called "Comrades." "Das Heim" was discontinued at the end of the year. No changes have been made with reference to "Friends" or "The Builder."

The Board sincerely regrets that severe difficulties in the securing of cloth covers complicated the printing of the second edition of "My Confirmation," and that both age-group magazines and lesson materials have in some instances been delayed in the mails. We have taken measures which we trust will avoid such delays in the future.



EDUCATIONAL FILM AND SLIDE LIBRARY: The Board of Christian Education and Publication has cooperated in establishing the Bureau of Visual Aids of the Department of Promotion, with headquarters at Tiffin, Ohio. All camp and summer school moving pictures and slides have been transferred to the Tiffin office. In order to avoid confusion, the name, Bureau of Visual Aids, is to be used only by the Department of Promotion. The new name for the visual aids section of the Board of Christian Education and Publication is "The Educational Film and Slide Library." Through this library we will continue to offer three types of service: (1) a stereopticon slide library which contains the famous Bailey religious art collection; (2) a variety of framed and unframed pictures and (3) religious motion pictures.

SUMMER SCHOOLS AND CAMPS: Our experience with summer schools and camps has been most surprising and encouraging. In 25 schools and camps the total attendance was 2,861, an increase of 156 over the record for 1943. Another remarkable fact was the generous response of our campers to human need. The total contributed to benevolent causes was over \$2,000. Half of this amount was given for War Emergency Relief. Other causes supported by considerable amounts were the Camp Fellowship Fund, the Conscientious Objector Fund, Japanese Relocation Centers and the Ozark mission field.

The work camp established in the Ozarks is to continue in the summer of 1944. This kind of camp has been conducted for more than a decade by the American Friends Service Committee, and more lately, by certain denominations and other agencies. It differs chiefly in the major emphasis given to manual work and to the improvement of community life.

The experiences of 1942 and 1943 have confirmed our conviction that the summer leadership program has an essential place in the strategy of the Church for these times. Plans for the schools and camps of 1944 are well under way. In addition to those held last year, we will have a new leadership school in southern Illinois, new intermediate camps in Potomac and South Indiana Synods, and an additional intermediate camp at Mensch Mill.

CHILDREN'S WORK: A most significant event was the first national meeting of synodical children's workers in Dover, Ohio, during September. 29 committees on Christian education have designated persons to serve as their counselors in children's work, and 24 of these counselors conferred at Dover with Miss Bernice Buchler, director of the children's work of our Board. Their recommendations included: (1) a children's division leader or superintendent in every church; (2) organized promotion of leadership education among workers with children; (3) the use of Bible-Life departmental graded lessons, denominational age-group magazines and graded hymnals; (4) more active promotion of the World Neighbor Plan among children; (5) more wide-spread use of devotional books and materials with children in the home and (6) careful study of church work with children of the congregation and the community.



YOUTH WORK: Most of our youth groups are now predominantly of high school age, including in many cases boys and girls of the intermediate department. Inter-church rallies and conferences are local or regional, although a goodly number of our synodical youth fellowships find it possible to continue annual synodical meetings. Despite the loss of members because of military service and defense work, subscriptions to "Youth" have only slightly decreased. Established groups and some newly organized continue to affiliate with the denominational Youth Fellowship. The four projects recommended by the Youth Cabinet, now described in a packet of leaflets entitled "The Youth Cabinet Recommends--" are widely supported.

STUDENT WORK: By agreement with the Commission on Higher Education, the student program of our Board deals mainly with Evangelical and Reformed students in universities. We continue to give guidance and some financial support to student pastors at Madison, Wisconsin; Columbus, Ohio; Columbia, Missouri; State College, Pennsylvania and Philadelphia, Pennsylvania. 2,000 free copies of special student editions of "Youth" are mailed every month to our university students and to denominational students attending our own colleges and seminaries.

COMMITTEES ON CHRISTIAN EDUCATION: Since our Church at the present time has no field workers in Christian education, we depend greatly on synodical committees on Christian education for help in interpreting and promoting the program of the Board. In planning for summer schools and camps, we consult wherever possible with the members of such committees. It is a source of satisfaction and joy to us that we have in almost every synod a group of men and women who are in hearty sympathy with our policies, acquainted with our program and willing to cooperate in the educational enterprises recommended by the Board.

We covet your prayers, your gifts and your cooperation in the educational mission of the Church.

Respectfully submitted,

A. N. SAYRES, President

ROBERT C. STANGER, Secretary



HISTORY OF NEGOTIATIONS  
WITH THE  
BOARD OF BUSINESS MANAGEMENT

(1) Excerpts from Minutes of January 9, 1942

Development in Board of Business Management Incorporation

It was reported that incorporation of the new Board of Business Management is now under way. Mr. Keppel said that at the request of the Philadelphia attorney for the Board of Business Management he had appeared at the master's hearing on the Board's application for incorporation. He stated that there seemed to be no question as to the court's favorable action on the application.

(2) From Minutes of February 25, 1942

Report on Meeting of Board of Business Management, January 27, 1942

The Executive Secretary reported that the Board of Business Management met in St. Louis on January 27, 1942 and that it invited him to be present. He expressed the opinion that the following sketchy report of actions taken, the judgments expressed, and the assumptions implied, may well constitute a helpful background for the discussion which will ensue later in the afternoon with representatives of the Board of Business Management.

(1) With the exception of Dr. Lee Erdman, all members of the Board of Business Management were present. The spirit was good and progress was encouraging.

(2) It was unanimously agreed that no successor should now be named to Dr. Paul S. Leinbach as President of the Board, but that Dr. Paul Press, Vice-President, should serve until General Synod time, after which the Board normally affects a reorganization.

(3) The report for the Joint Committee on Schaff Building was brought by Mr. Paul Wagner and Mr. Keppel. The Board expressed hearty approval of the procedure that has thus far been followed and went on record authorizing the Committee to continue its negotiations in accordance with the principles outlined.

(4) Mr. Keppel said that at this point in the development it seemed essential to him that the Board should go on record expressing its judgment with regard to its current supervisory rights. In the subsequent discussion it became evident, that the Board of Business Management assumed entire autonomy with respect to the operation, management and ownership of the three business enterprises in Philadelphia, St. Louis and Cleveland. Although it acknowledged that the present Boards of Directors were yet in direct control of their respective enterprises, yet the opinion was voiced that from a strictly legal standpoint an interpretation of the Constitution of the Church obviously placed the Board of Business Management in supreme control.



(5) The Board was unanimous in its opinion that it should not now transfer properties from their present owners to the new Board of Business Management, but that it should instead control the ownership and management of these properties through controlling the appointment of their directors. In other words, the Board of Business Management, under the proposed plan, would in effect become a holding company. The Board proposed to legally accomplish this control by amending the charters of the three corporations.

(6) Mr. Keppel said that in the subsequent discussion of the above plan, he expressed the opinion that if the plan should obtain there would be need in the case of the Philadelphia corporation, not only to amend the charter in terms of election of directors, but also in terms of the name of the corporation. He said that the new Board of Christian Education and Publication was on record as favoring incorporation in its own right at the earliest possible opportunity. He moreover voiced the opinion that, if the name of the present corporation, which now reads "The Board of Christian Education of the Reformed Church in the United States" is not rather drastically changed, the present Board of Christian Education and Publication could not expect to obtain favorable action on its application for incorporation under so similar a name. This argument was supported by Mr. Paul Wagner and the Board members rather loosely agreed that a change in the present corporate name may therefore be not only desirable but necessary.

Temporary Adjournment for the Purpose of Meeting with Representatives of the Board of Business Management.

The time having arrived for the Joint Meeting with the members of the Board of Business Management, the Business Committee temporarily adjourned its session to re-convene again after the Joint Meeting.

(3) From Minutes of October 23, 1942

Schaff Building Management

The Executive Secretary read correspondence between Doctor Henry I. Stahr and himself, relative to the relationship between the Board of Business Management and the Board of Christian Education and Publication. Following a brief discussion on this subject, it was -

VOTED -

Vote 2

that the Business Committee go on record that it is of the opinion that - So long as title for the Schaff Building is retained by the Board of Christian Education of the Reformed Church in the U.S., the Business Committee of the Board of Christian Education and Publication of the Evangelical & Reformed Church, entrusted with responsibility for the management of the Schaff Building, cannot shift its responsibility for such management to the Executive Committee (for the Schaff Building) of the Board of Business Management.



It was furthermore -

VOTED -

Vote 3                      that the Executive Secretary write Dr. Henry I. Stahr inviting him to attend the next meeting of the Business Committee.

(4) From Minutes of November 30, 1942

Question of Title

It was shown by quotations from actions of the Board of Christian Education and Publication, its Executive Committee and its Business Committee, that the Business Committee of the Board of Christian Education and Publication has the full and complete authority of the Board of Christian Education of the REFORMED CHURCH IN THE U.S., to deal with the problems of title to the Schaff Building and the transfer of responsibility for the Schaff Building and the Heidelberg Press to the Board of Business Management, Inc., as authorized by the General Synod of the Evangelical and Reformed Church. After considerable discussion regarding the above, it was -

VOTED -

Vote 3                      that the Business Committee of the Board of Christian Education and Publication of the Evangelical and Reformed Church, which is charged with the responsibility of acting for the Board of Christian Education of the Reformed Church in the U.S., advise a change in charter and authorize Mr. J. W. Mueller to proceed as its representative in instituting that change, and report this action to the original Board (The Board of Christian Education of the Reformed Church in the U.S.) for its approval.

All the documents pertaining to the amendment containing necessary resolutions can be prepared in advance - then a meeting can be called and resolutions adopted.

Mr. Mueller is to frame a set of resolutions to present to the Board. He will also furnish Mr. Murray Spahr (of Clark, Hebard & Spahr, 1500 Walnut Street Building, Philadelphia,) with a set of these resolutions.

There are two concerns -

1. Amendment of the present charter to transfer the Schaff Building and Heidelberg Press to the control of the Board of Business Management shall not hinder in any way our organization with all of our full prerogatives and responsibilities, and

2. The change, when made, shall not be made at such time that we shall be left without any basis for incorporation.



The question as to a possible name for the Board that will control the Schaff Building was raised.. Two names were suggested at this time - Heidelberg Corporation of the Evangelical and Reformed Church, or, Schaff Corporation of the Evangelical and Reformed Church.

The question was placed before the meeting as to whether or not members were willing to concur with the action of the Board of Business Management that Mr. Mueller proceed on this basis after conference with our attorney (Mr. Murray Spahr) and explanation as to procedure.

It was -

VOTED - (By members of the Business Committee of the Board of Christian Education and Publication)

Vote 4

that we concur in the action of the Board of Business Management that Mr. Mueller be given authority to proceed in matters of modification of charter necessary to the transfer of title, after conference with our attorney and due explanation as to methods of procedure have been made.

It was -

VOTED -

Vote 5

that until control is legally transferred to the Board of Business Management, the Business Committee of the Board of Christian Education and Board of Business Management's Executive Committee of the Schaff Building form a joint committee for the transaction of business in relation to the Schaff Building and Heidelberg Press.

(5) From Minutes of January 20, 1943

The Minutes of the meeting of November 30, 1942, were presented. By common consent, Vote 3 of the Minutes was amended to read as follows:

VOTE 1 That the Business Committee of the Board of Christian Education and Publication of the Evangelical and Reformed Church, which is charged with the responsibility of acting for the Board of Christian Education of the Reformed Church in the U.S., advises a change in charter and authorized Mr. J. W. Mueller, who is acting for the Board of Business Management, Inc., to proceed in instituting that change, and to report this action to the original Board (The Board of Christian Education of the Reformed Church in the U.S.) for its approval,

after which the minutes were approved as presented.



### Transfer of Title

In referring to the transfer of title on the Schaff Building, Mr. Paul C. Wagner stated - "In talking to Mr. Murray Spahr and trying to explain our background to him, and what we are trying to accomplish, I went over the various business reports that were published last January, and I could not tell exactly what had been done to divorce the organizations and activities of the new Board of Christian Education and Publication from the old corporation (Board of Christian Education of the Reformed Church in the U.S.) which had originally run the Heidelberg Press, Schaff Building and other work.

"All the bank accounts which presumably belong to the new Board of Christian Education are actually in the name of the old corporation. Legally, we must get out of the name of the old corporation. A seal can be used by the Board of Christian Education and Publication even though it is not incorporated."

It was -

VOTED -

Vote 6                      that the accounts of the Board of Christian Education of the Reformed Church in the U.S., in the several banks, be closed by having the proper person write checks, or otherwise, for the full amounts on deposit or reserve, making these checks payable to the Board of Christian Education and Publication of the Evangelical and Reformed Church, and that new accounts be opened in the latter name.

It was -

VOTED -

Vote 7                      that the Executive Secretary be authorized to procure an official seal for the Board of Christian Education and Publication of the Evangelical and Reformed Church.

A letter was read by Doctor Stahr which he had received from Mr. J. W. Mueller, attorney. Doctor Sayres also read a copy of a letter he had received from Mr. Murray Spahr, which Mr. Spahr had written to Mr. Mueller. According to statements made in Mr. Mueller's letter to Doctor Stahr, he has evidently misunderstood Mr. Spahr's letter. Dr. Kerschner was authorized to see Mr. Mueller, and Dr. Stahr to write him, in explanation of this situation. Dr. Kerschner was asked to tell Mr. Mueller to go ahead with the plans for re-incorporation, as per the minutes of our last meeting.



(6) From Minutes of March 19, 1943

The Minutes of the Coordinating Committee, appointed by the Board of Business Management, to consider problems in relationship to the Heidelberg Press, Eden Publishing House and Central Publishing House, which committee met on March 12, 1943, in Cleveland, Ohio, were read for information by President Sayres.

It was -

VOTED -

Vote 1                      that the actions of the Coordinating Committee, March 12, 1943, be approved, and that the actions taken be binding so far as the Heidelberg Press is concerned.

Transfer of Schaff Building and Heidelberg Press

The Executive Secretary presented orally, legal and other matters growing out of the projected transfer of control of the Schaff Building and of the Heidelberg Press, from the Board of Christian Education of the Reformed Church in the United States to the Board of Business Management.

The entire situation was thoroughly reviewed by the members of the Committee.

It was -

VOTED -

Vote 2                      that a Committee of Three, consisting of Dr. Paul V. Taylor, Dr. A. R. Keppel and Dr. H. I. Stahr, be appointed and authorized to prepare a report, segregating the assets and liabilities of the Board of Christian Education of the Reformed Church in the United States, denominating those assets and liabilities which should naturally go to the Schaff-Heidelberg Corporation, and those which should be transferred by that corporation, as successor to the Board of Christian Education of the Reformed Church in the United States to the Board of Christian Education and Publication of the Evangelical and Reformed Church, whether the latter organization is incorporated or unincorporated, as the case may be. This work is to be done in consultation with the auditor of the Board of Christian Education and Publication.



### Cooperative Advertising

The Executive Secretary presented a statement showing that the Board of Christian Education and Publication of the Evangelical and Reformed Church is participating in a scheme of cooperative advertising, in conjunction with the work of the International Council of Religious Education, which benefits the Christian Education Press, the Heidelberg Press, Eden Publishing House and Central Publishing House. For the past two years the total cost of this advertising has been charged to the Heidelberg Press.

It was -

VOTED -

Vote 3                      that the Board of Christian Education and Publication assume responsibility for one-fourth of the cost of such advertising, in the name of the Christian Education Press.

It was further -

VOTED -

Vote 4                      that this Cooperative Advertising Plan, so far as the Heidelberg Press, Eden Publishing House and Central Publishing House are concerned, be referred to the Board of Business Management, with the recommendation that each of these groups pay one-fourth of the cost.



## MEETING

The Business Committee of the Board of Christian  
Education and Publication, with the Board of Busi-  
ness Management's Executive Committee for the  
Schaff Building

Schaff Building  
Philadelphia, Pa.

June 25  
1943

The meeting was called to order at 2:15 P.M. by the  
chairman, Dr. A. N. Sayres. The opening prayer was spoken by Dr.  
Ralph S. Weiler.

Present: Dr. A. N. Sayres, Dr. Lee Erdman,  
Prof. M. W. Witmer, Dr. David Miller,  
Dr. T. F. Herman, Dr. Ralph S. Weiler,  
Dr. Paul V. Taylor.

Absent: Mr. Paul C. Wagner, Dr. W. Sherman Kerschner,  
Dr. Paul Press, Jr.

The executive secretary read a letter, dated June 16, 1943  
received from Attorney John W. Mueller, in reference to the new  
corporation, -

"The Court of Common Pleas at Reading, Pennsylvania, acting  
through its Special Master, entered a decree approving the  
amendments to the Charter of the Board of Christian Educa-  
tion of the Reformed Church. The corporation is now known  
as the Schaff-Heidelberg Corporation.

"The other amendments having to do with the control of the  
corporation were also approved, and are now part of the  
Charter of the Corporation."

There was some discussion as to the "official" meaning  
of this letter. Doctor Erdman had been talking to the Reading attorney and



he stated that all matters were final. He also advised that this was the intent and purpose of the letter and that the charter had been passed by the Court.

It was VOTED -

Vote 1                   that, since the Board of Trustees of the Schaff-Heidelberg Corporation has not yet been organized, for the purposes of this meeting, we shall still act as a Joint Committee.

It was VOTED -

Vote 2                   that we have officially received notice of the granting of the changes in charter, which give authority to the Schaff-Heidelberg Corporation to assume management of the Schaff Building and the Heidelberg Press.

It was VOTED -

Vote 3                   that the Business Committee of the Board of Christian Education and Publication is ready to hand over complete management of the Schaff Building and the Heidelberg Press to the Trustees of the Schaff-Heidelberg Corporation whenever the said Trustees may designate, but that until such transfer has been made, the Joint Committee shall function.

It was VOTED -

Vote 4                   that the Board of Business Management be requested to grant Heidelberg Press a discount larger than 30%, on sale of church hymnals, which cannot be handled profitably at that figure.

The executive secretary was instructed to write a covering letter to Doctor Stahr, explaining the need for a larger margin of profit,



and that the responsible officials be petitioned to set the price of the new hymnal at such a figure which will guarantee the needed profit.

#### HEIDELBERG PRESS

It was VOTED -

Vote 5                      that the executive secretary be urged to make such reductions in the overhead expenses of the Heidelberg Press as he can, and that to this end the two accounts, Book and Supply, be merged into one merchandising account, as of July 1, 1943.

The executive secretary read the report of the Joint Sub-Committee, consisting of Doctor Stahr, Doctor Keppel and the executive secretary. (report appended) Nothing is mentioned in this report about furniture and physical equipment. Those items are all listed in the inventory, and are to remain as they are placed.

It was VOTED -

Vote 6                      to accept and adopt the report of the Joint Sub-Committee.

#### REAL ESTATE TRIAL BALANCE

The executive secretary presented graphs, in relation to the problems of the Schaff Building. At the present time the building is 89% rented. Space on the thirteenth floor and on the first floor of the building is unoccupied. Both these spaces are large and their vacancy means a large net loss in income.

#### T A X E S

The executive secretary was authorized to consult Mr. Murray Spahr about recent legislation in regard to penalty for failure to pay taxes.



It was VOTED -

Vote 7                   that the executive secretary be authorized to transfer, or to negotiate a loan, of whatever amount is advisable, from the Business Department for the use of the Real Estate Department to pay taxes, and to pay as much taxes as possible in subsequent months and defer interest payments until the Fall.

It was VOTED -

Vote 8                   that the executive secretary be instructed to address Doctor Stahr with a view to having the fall meeting of the entire Board of Business Management in Philadelphia, at which time the Board of Trustees could take over.

It was VOTED -

Vote 9                   that if the Chairman of the Board of Business Management concurs, a special program and ceremony be arranged for the turning over of the keys at the fall meeting.

The meeting adjourned at 5 P.M., subject to call by the executive secretary.

Respectfully submitted,

PAUL V. TAYLOR

Executive Secretary



To the Joint Sub-Committees Representing  
 The Board of Christian Education and Publication,  
 and the Board of Business Management.

Your special committee appointed to review the assets and liabilities of the four departments of the former Board of Christian Education of the Reformed Church in the U.S., and its successor, the Board of Christian Education and Publication of the Evangelical and Reformed Church, and to make recommendations concerning the re-allocation of the respective assets and liabilities of two boards, met in the Schaff Building on Friday, April 16, 1943, at 9 a.m., in consultation with Mr. William Seltzman, representing Robert J. Bennett, C.P.A.

In view of the fact that over a period of years the assets and liabilities above referred to have been well-defined as between the respective departments, the committee experienced little difficulty in reviewing them with a view to their re-assignment.

We recommend that the assets and liabilities be assigned to the two boards as they now appear on the balance sheets for the year ending January 31, 1943.

We recognize that there are certain inter-departmental obligations which have arisen because of the investment of various departmental funds, in the Schaff Building; and also because interest which remains unpaid has accrued thereon. We consider these obligations to be bonafide, but we are of the opinion that future developments must determine to what extent some of these obligations can be met as between the boards themselves and their respective departments.

Since the accounts have been segregated in such a way that there is no apparent difficulty in distinguishing between the obligations of departments one to another, we recommend that the division be made on the above basis, with this one exception:

That Mrs. Ruth Ebner's insurance and salary be transferred to the Business Department from the Education Department, and that the Business Department reimburse the Education Department in the amount of salary paid to Mrs. Ebner since the time when her change in status in relationship to the Board took place.



-2-

A summary study of the mutual obligations between the two Boards indicates that the net obligations of the Board of Business Management to the Board of Christian Education and Publication will consist of the following items:

Accrued interest . . . . .	\$20,143.47
Current loans from the Periodical Dept. to the Business Dept. . . . .	<u>20,300.00</u>
	\$40,443.47

In addition to the above items the Board of Christian Education and Publication must ultimately share in the re-distribution of capital investments indicated in groups three and four of Endowment and Other Fund Accounts as these appear on page 20 of the auditor's annual report to the Board of Christian Education and Publication of the Evangelical and Reformed Church, - Real Estate Department, year ending January 31, 1943, - as presented by R. J. Bennett, C.P.A.

Respectfully submitted,

HENRY I. STAHR  
ALVIN R. KEPPEL  
PAUL V. TAYLOR  
Committee

April 16, 1943.

I certify that this is a true and correct  
copy of the minutes of this meeting.

*Paul Taylor*



MEETING  
of the  
BOARD OF TRUSTEES OF THE SCHAFF-HEIDELBERG CORPORATION

July 26, 1943.

The trustees of the Schaff-Heidelberg Corporation met in the Schaff Building on the above date at 2:30 p.m., for purposes of organization.

The following members were present:

Dr. David A. Miller, Dr. Lee M. Erdman,  
Paul C. Wagner, Esq., Dr. Ralph S. Weiler,  
Dr. Henry I. Stahr, ex officio as president  
of the Board of Business Management, Dr.  
Paul V. Taylor, Executive Secretary of the  
Board of Christian Education and Publication,  
acting temporarily for the Schaff-Heidelberg  
Corporation.

Dr. Henry I. Stahr presided.

ELECTION OF PRESIDENT DEFERRED

It was VOTED -

Vote 1                      that the election of a president be  
deferred until the next meeting of the  
Board of Trustees.

ELECTION OF OTHER OFFICERS

The following officers were elected -

Vice President       -       Dr. David A. Miller  
Recording Secretary-pro tem.,   Dr. Paul V. Taylor  
Treasurer       -       pro tem.,   Miss Helen M. Morrow



APPROVAL OF JOINT COMMITTEE OPERATION

It was VOTED -

- Vote 2                      that the Board of Trustees of the Schaff-Heidelberg Corporation hereby approves the operation of the Schaff Building and the Heidelberg Press by the Joint Committee of the Board of Christian Education and Publication of the Evangelical and Reformed Church and the Board of Trustees of the Schaff-Heidelberg Corporation until such time as the Board of Trustees of the Schaff-Heidelberg Corporation takes over full responsibility for the same.

INTERIM MANAGEMENT

It was VOTED -

- Vote 3                      that under the above terms, Dr. Taylor shall continue to act as manager of the Schaff Building and the Heidelberg Press.

OVERTURE TO BOARD OF BUSINESS MANAGEMENT

It was VOTED -

- Vote 4                      that the Board of Trustees of the Schaff-Heidelberg Corporation hereby overtures the Board of Business Management to reconsider the method of the appointment of trustees for this corporation. It is the sense of this Board of Trustees that its membership should be so constituted that at least three of its five members are residents of the Philadelphia area.

SPECIAL NOMINATING COMMITTEE

It was VOTED -

- Vote 5                      that a special committee, consisting of Doctor Erdman, Doctor Stahr and Doctor Taylor be appointed to draw up a list of persons to be presented to the Board of Business Management, from among whose number trustees for the Schaff-Heidelberg Corporation might be chosen.



SECURING NAMES FOR TRUSTEESHIP APPOINTMENT

It was VOTED -

Vote 6                      that Dr. Taylor be commissioned to  
                             secure the names of possible appointees  
                             to the Board of Trustees of the Schaff-  
                             Heidelberg Corporation.

The next meeting of the Board of Trustees is to be called by the  
President of the Board of Business Management or by Dr. Taylor.

The meeting adjourned with prayer by Dr. Erdman.

Respectfully submitted,

PAUL V. TAYLOR

Recording Secretary, pro tem.



Department of  
CHILDREN'S WORK

To the Members of the  
Board of Christian Education and Publication:

This year the activities of the Department of Children's Work centered about and grew out of the First National Meeting of Synodical Children's Workers held September 1 and 2, 1943. The purpose of that meeting was set forth in "Items of Interest and Concern" mailed to Synodical Children's Workers (Exhibit C in report of meeting). Following the recommendations of the 23 Synodical Children's Workers and others in attendance, namely Sara Corman, Dorothea Pflug, Harold Pflug, Rose Kniker, Helen Baker, Mary Roberts, a popularized report of the conference was made for distribution to local churches. This report became Bulletin No. I, PLANNING FOR THE CHILD'S CHRISTIAN GROWTH. It is being distributed to designated Children's Division Leaders in the local church as they are being reported to the office.

Bulletin No. I presented as a Plan of Action for children's work in the local church the recommendations of the Synodical Children's Workers at their first national meeting. The major recommendations were: Ask each local church to appoint a Children's Division Leader; use Bible-Life Departmental Graded Lesson materials with the recommended supplementary materials, such as age group magazines, graded hymnals, World Neighbor Plan; project a more thorough-going "growing in Christian service program" for workers with children; increase opportunities for children to grow through Christian service; promote religious practices in the home; encourage children's workers in local churches to know their denomination and to participate actively in planning for children through our established democratic procedures.

The appointment of Children's Division Leaders in local churches was the first and primary recommendation for the year's work. (See Bulletin No. I, page 5-7). Through Synodical Children's Workers and the Child's Teacher the plan was presented to local churches. Approximately 500 Children's Division Leaders have been reported to the department. Bulletin No. I has been sent (free) to each of these. A first major mailing from the department was sent to these leaders with an accompanying letter in April.

The Child's Teacher has been sent to departmental superintendents and pastors. Beginning with the April issue, it is being sent to Children's Division Leaders and pastors. As soon as possible, mailing to departmental superintendents will be discontinued.

The 1944 Children's Day Service, God Planned It So, centers about four Bible verses. Songs, Scripture, picture and story studied during the year are used to interpret the verses.



Thoughts of God for Boys and Girls is being distributed. We have 566 year-round subscriptions in 21 churches, 23 year-round subscriptions for 23 individuals.

Cooperative Council of Missionary Education. Following the pattern of organization of M.E.M. the Cooperative Council of Missionary Education has organized age group committees. I was asked to serve as chairman of the Committee on Work with Children. First meeting was held February 9, 1944. The director of children's work is helping in making available for children, material which will interpret the mission work of our church.

### Field Work

Children's Workers Clinics, one day projects of training for workers in Christian service to children have been held in: Lancaster, Iowa, Texas, Southern, North Illinois, Northeast and Southeast Ohio Synods.

A First Synodical Children's Workers meeting was held, February 1944 at Forest Park, Illinois.

Extended period in one center: Participated in a one week winter leadership training school in Lexington, N.C. in February. While in Lexington also worked with group of children from our two churches, every afternoon for a week.

Summer Schools and Camps (4), meeting with women students interested in Christian education at Heidelberg College; a number of local church and interdenominational conferences.

### Looking Ahead

Second National Meeting of Synodical Children's Workers. The Executive Committee at its December meeting approved the recommendation of Synodical Children's Workers that a second national meeting be held in 1944. The meeting is to be held at Dunkirk, New York, August 29-31. An item of \$300 has been added to the budget of the department for this meeting.

Interdenominational Children's Workers Conference has been planned by the Field Program of CREC for June, 1945. The Executive Committee approved our continued cooperation in the project. The week conference is being planned so that some time will be given to denominational groups. In 1945 we will combine the annual meeting of Synodical Children's Workers with the Interdenominational Children's Workers Conference.

A Special Gift of fifty dollars to be used in behalf of the children of the church has been given to the department by Eureka Evangelical and Reformed Church of Pleasantville, Pa., Rev. Alfred C. Bartholomew, pastor. We are thinking of using the gift to prepare



special sets of slides for children, or to provide more illustrations for the Child's Teacher, or to prepare some special material for children, or to provide several miniature libraries of books for children to be circulated among churches.

Projected plan for a more thorough-going round the year emphasis of personal growth through Christian service to children.

1. Initiate or present the year's emphasis for teacher growth in the Summer Leadership Training Schools.

Emphasis for 1944-45:

The Child and the Church

The Use of the Bible with Children

Emphasis for following years to be selected by

National Meeting of Synodical Children's Workers.

2. Consider emphasis in detail at the National Meeting of Synodical Children's Workers.

3. Use the emphasis as basis for reports and articles in The Builder, Messenger and Child's Teacher.

4. Use emphasis as theme for Children's Workers Clinics; or Synodical area conferences, sponsored by the Synodical Committee on Christian Education.

5. Encourage every local church, through the Children's Division Leader to give some time during the year for special consideration of that emphasis.

(Reports of the National Meeting, like Bulletin No. I, would carry plan of action concerning emphasis to the local church group.)

A better planned field approach.

An extended period of service in one center - place to be determined in consultation with Staff.

Respectfully submitted,

BERNICE A. BUEHLER



## THE YOUTH DEPARTMENT

To the Members of the Board of  
Christian Education and Publication -

I am including in this annual report only information which has not appeared in my reports to the executive committee during the past year.

(1) The Status of Youth Work in the Churches. Some leaders in local churches have practically given up organized youth work, but on the basis of my personal observations and the evidence contained in correspondence it seems that in the majority of congregations such young people as remain are being encouraged in the development of vital programs adapted to changed conditions. City federations have lost little of their pre-war vigor. Synodical youth cabinets have found it necessary to limit synod-wide meetings but have in most cases conducted successful meetings in smaller areas.

One reliable yard-stick of the degree to which local church activities continue is the constant correspondence concerning new organization or re-organization of youth groups, and the gratifying increase of affiliations within the last four months. The total number of affiliates is now 408. Special contributions toward denominational youth work are listed in the pages appended to this report.

(2) Recommendations of the Youth Cabinet. At its annual meeting, held in the Canton, Ohio Y.M.C.A., the members of the Youth Cabinet formulated a number of recommendations:

(a) That a project, "Toward Interracial Fellowship," be added to the list of projects recommended to the members of the Youth Fellowship. The projects already included by approval of the Board of Christian Education and Publication are: World Neighbors, Aid to Americans of Japanese Descent, the Christian Fellowship of Compassion and the Camp Fellowship Fund.

(b) That the youth topics for 1945 be those listed on the following pages.

(c) That the special "Youth" subscription rate of \$1.00 be offered again to campers and summer school students.

(d) That the Intermediate Fellowship Page in "Comrades" be continued.



(e) That a national assembly of the Youth Fellowship be called for 1945, whether or not the Board finds it possible to plan the quadrennial conference on Christian education at Lakeside.

(f) That, "if the Board of Christian Education approve, an overture be made to the Board, the Commission on Higher Education and the Committee on Life Enlistment to explore the possibility of the joint employment of a student worker." This recommendation was approved in principle at the March 3rd meeting of the executive committee, and I was authorized to get unofficial reactions in advance of the annual meeting of the Board, from the chairmen of two other agencies concerned, Dr. D. J. Wetzel, and the Rev. E. W. Berlekamp.

Respectfully submitted,

FRED D. WENTZEL



# REPORT OF DIRECTOR OF YOUTH WORK

## TO YOUTH CABINET

February 5, 1944

### 1. Personnel of the Youth Cabinet

David Schafale, representing the North and South Illinois Synods, was inducted into the army not long after the 1943 meeting of the Cabinet. He was for some time stationed at the Aberdeen Proving Grounds, Aberdeen, Maryland. Iowa and Nebraska Synods are represented at this meeting by the Rev. Robert T. Fauth, Waverly, Iowa. He is the chairman of the Iowa Synod Committee on Christian Education. Definite plans are under way for the organizing of a youth cabinet in that synod and it is hoped that one of the members of the cabinet will attend our 1945 meeting. No other changes in personnel have been made during the past year.

### 2. Executive Committee Meeting

The following members and other invited persons attended the meeting of our executive committee in the Schaff Building on June 6, 1943:

Ernest F. Andrews

Gilbert J. Bartholomew

Ruth Trauger

Lois H. Breisch

Fred D. Wentzel

In order to promote a wider use of YOUTH, the committee recommended to the Board of Christian Education and Publication that the magazine be offered to campers and summer school students at the special rate of \$1.00, provided that subscriptions be paid in cash at camp. We completed plans to secure our full quota of delegates for the conference of the Christian Youth Council of North America at Geneva. Considerable time was given to a discussion of possible new projects to be added to the four already approved by the Youth Cabinet, and I was instructed to outline projects related to post-war reconstruction and to interracial fellowship.

### 3. Camps and Summer Schools

Two schools, Tiffin and Nebraska, had to be dropped from our list last summer because at the last minute military units were housed on the campus. Even so, the total attendance for the summer was 2,861, an increase of 156 over the attendance of 1942. Benevolent giving was remarkable: \$2,084.23.

For the first time our craft periods were devoted in part to the making of things for others, particularly for Biloxi, the Ozarks and the Topaz Relocation Center. The presence of George Nishimoto, Henry Tani and three Japanese students from Heidelberg College at various schools and camps contributed greatly to the development of understanding and goodwill.



(2)  
(Report of Director of Youth Work)

The work camp conducted in the Ozarks in cooperation with the Friends was quite successful, though it did not command the interest and support of the Evangelical and Reformed Church as we had hoped.

#### 4. Relationship with the Girls' Guild

In accordance with our agreement with The Women's Guild, the director of youth work attended the meeting of the Educational Committee of the Guild at Cleveland in June 1943. At that meeting we decided to list in our annual leaflet, Building Your Youth Program, the monthly themes of the Guilds as well as the Youth Fellowship topics for intermediates and older young people. I was invited to prepare the leader's material for one of the monthly meetings of The Women's Guild.

In half a dozen schools and camps we experimented with the plan of having co-teachers of the course on Youth Work. For instance, Ruth Weikert and the Rev. Burt Behrens had joint responsibility for teaching this course in the First Senior Camp at Mensch Mill. Miss Weikert and Mr. Behrens had prepared, with some assistance from the youth department, a course outline and teaching suggestions. Where personal conference in advance of the date of the camp or school was possible, the plan worked well.

#### 5. Student Work

A letter was written to all student pastors and workers (a total of 37) on October 12, 1943. We have placed 20 on the subscription list of The Intercollegian. Copies of Campus and Church and Communique are regularly mailed. Two excellent program guides, "Meeting the Needs of Student Trainees" prepared by the National Student Committee of the Young Men's Christian Association and "Churchmanship in Student Christian Associations" prepared by the National Intercollegiate Christian Council were mailed during November.

We continue to give guidance and financial support to the following pastors serving university constituency: Clayton H. Ranck, in the Philadelphia area; E. Bruce Jacobs, Ohio State University; Albert S. Asendorf, State College, Pa.; Calvin M. Zenk, Wisconsin State University; Frederick Stoerker, who has succeeded Harold Wilke as pastor of our student group at the Chapel at Columbia, Missouri. We also consult with Mrs. Selma Kugler, who is serving as director of our student work at the University of Illinois. We have not assumed responsibility for her salary.

Student Issues of YOUTH appear bi-monthly, as usual. The first issue was that of December 5th. All copies now are mailed in bulk to selected persons at schools and universities and distributed by them. The total mailed in December was 1745.

A Planning Conference on the World Mission of the Church was held at the College of Wooster, Wooster, Ohio, December 28 - January 3. The conference was a joint enterprise under the auspices of the Commission on University Work of the Council of Church Boards of Education, the National



(3)  
(Report of Director of Youth Work)

Intercollegiate Christian Council, the Student Christian Movement of Canada and the Student Volunteer Movement. Our denomination was given a quota of four students and one leader. Letters and descriptive literature were mailed to all student leaders of our colleges. Our delegates were Fujiko Sugimoto and Paul Bock, representing Heidelberg College; Theodore Feierabend and Armin Limper, representing Elmhurst College, and Ruth Weikert, leader.

6. Publications

God, Our Father, a service for Youth Day, (21,800 copies ordered); Let All the People Praise Thee, a service for the Festival of the Christian Home, (13,875 copies ordered) and From This Small Flame, a mimeographed program for Watch Night, were prepared as usual.

The Youth Cabinet Recommends, a packet of leaflets describing our projects, was published in December and distributed to the presidents of all organized youth groups.

The executive committee of the Board of Christian Education and Publication decided at a meeting in September 1943 to publish a successor to Windows of Worship and the youth department was given responsibility for editing the publication.

In July, YOUTH became a bi-weekly magazine. VENTURE and TREASURE were combined. The new weekly paper is called COMRADES.

7. Things That Need to Be Done

Instead of trying to describe the present situation in our Church with reference to youth work, I am listing some things which, on the basis of my understanding of this situation, need to be done.

(a) We need to give every encouragement and practical help to pastors and youth leaders and such young people as remain in our congregations, to continue to have meetings, to select and carry out projects and otherwise to "carry on". One important fact to be stressed is that significant and interesting programs are possible with small groups, and with groups of young people made up largely of girls.

(b) We need to assume more responsibility for the realization of the ideal long ago adopted by the Cabinet, namely, "YOUTH in the home of every youth." Members of the denominational Cabinet, officers of synodical youth cabinets, city federations and regional groups certainly share with the editors of YOUTH and the Board of Christian Education and Publication the obligation to increase subscriptions and to secure reports and articles and other contributions.

(c) We need to see that youth cabinets are organized in synods where this step has not yet been taken, and to keep active the cabinets already set up.



(4)  
(Report of Director of Youth Work)

(d) We need to develop a variety of practical program suggestions for city federations.

(e) We need to outline and promote a project or two which do not major on financial contributions.

(f) We need to consider whether a national assembly of the Youth Fellowship should be attempted in 1945, and in any case to decide whether the present membership of the Youth Cabinet should continue after June 1945.

Fred D. Wentzel



1943

## TREASURER'S REPORT

Youth Cabinet Meeting  
February 5-6, 1944  
Canton, Ohio

	<u>Expenses</u>	<u>Paid</u>
Ernest F. Andrews	\$ 31.29	\$ 31.29
Arthur E. Antal	16.60	16.60
S. Elizabeth Cunkelman	17.57	17.57
Anna Mary Dashiells	45.07	45.07
Lee Eyrich	51.16	51.16
John Frank	18.26	18.26
Ruth Hepner	19.65	19.65
William Penn	23.59	23.59
R. L. Rebman	18.00	18.00
David Schafale	34.25	34.25
Henry Schroerluke	18.85	18.85
Virginia Schroeter	35.64	35.64
Ruth Trauger	38.00	38.00
George Nishimoto	6.20	6.20
	<u>\$374.13</u>	<u>\$374.13</u>

## EXPENSES OUTSTANDING FROM 1942

	<u>Expenses</u>	<u>Paid</u>
Ernest F. Andrews	\$ 14.65	\$ 14.65
Ruth Hepner	6.65	6.65
Doris Kirchenwitz	6.54	6.54
S. Elizabeth Cunkelman	38.20	38.20
	<u>\$ 66.04</u>	<u>\$ 66.04</u>

## EXPENSES FOR EXECUTIVE CABINET MEETING - JUNE 1943

	<u>Expenses</u>	<u>Paid</u>
Ernest Andrews	\$ 2.50	\$ 2.50
Ruth Trauger	2.61	2.61
	<u>\$ 5.11</u>	<u>\$ 5.11</u>

## EXPENSES FOR U.C.Y.M. - JUNE 1943

	<u>Expenses</u>	<u>Paid</u>
Ernest Andrews	\$ 19.00	\$ 19.00



EXPENSES

Expenses of representatives (1943)	\$374.13
Expenses outstanding (1942)	66.04
Expenses for executive meeting 6/'43	5.11
Expenses for U.C.Y.M. meeting	19.00
Total expenses	<u>\$464.28</u>

RECEIPTS

Amt. received at Cabinet meeting	\$ 56.94
Amt. received during year	512.50
Total received	<u>\$569.44</u>
Total expenses	464.28
Balance on Hand 12/31/43	<u>\$105.16</u>

RECEIPTS FROM SYNODS - 1943

Lancaster	18.00
East Penna.	18.00
Philadelphia	18.00
Susquehanna	33.00
Magyar	18.00
Texas	18.00
N.Wisconsin-Sheboygan Region	6.00
Northwest Ohio	18.00
South Illinois	18.00
Potomac	18.00
Michigan Indiana	18.00
Mercersburg	18.00
South Wisconsin	33.00
Southeast Ohio	18.00
Pacific Northwest	18.00
Southwest Ohio	18.00
North Wisconsin (1942)	5.00
South Indiana	33.00
Kansas City	18.00
Central Penna.	18.00
Reading	18.00
Pittsburgh	25.50
Lehigh	18.00
Northeast Ohio	18.00
Western N.Y. Youth Fellow- ship Cabinet	18.00
Northwest Ohio Synodical Youth Cabinet	5.00
Clayton Folk	30.00
Total	<u>\$512.50</u>

DUE FROM SYNODS - 1943

Dakota	\$18.00
Iowa	18.00
Missouri Valley	18.00
Nebraska	18.00
New York	18.00
Northern	18.00
North Illinois	18.00
North Wisconsin	12.00
Rocky Mountain	18.00
Southern Synod	18.00
1942	
Dakota	15.00
North Illinois	15.00

Ruth Trauger,

Treasurer.



## JANUARY

Our Denomination at Work Overseas

- 7 The Far East
- 14 India
- 21 The Near East
- 28 Honduras

## FEBRUARY

Faiths Men Live By

- 4 Beliefs About God
- 11 Beliefs About Man
- 18 Beliefs About History
- 25 The Christian Good News

## MARCH

Modern Acts of the Apostles

- 4 Conquered Europe (Norway and others)
- 11 Germany (Niemoeller and others)
- 18 China (Chiang Kai Shek, Christian students)
- 25 America (Work camps interracial ventures)

## APRIL

If Easter Be True

- 1 The Easter Message (The best things last; the excellent be-
- 8 Easter and Skin Color comes the permanent)
- 15 Easter and Money
- 22 Easter and Pleasure
- 29 Easter and Sorrow

## MAY

Christian Education in Our Denomination

- 6 What is a Board?
- 13 Strengthening the Home
- 20 Paper and Print
- 27 The Youth Fellowship

## JUNE

Modern Religious Literature

(Not selected)



JULY  
Youth in War Time

- 1 My Country
- 8 My Work
- 15 My Play
- 22 My School
- 29 My Future (Perhaps full-time Christian service  
should be introduced here)

AUGUST  
Some Great Books of the Bible

- 5 An Ancient Hymnal (Psalms)
- 12 A Man Speaks for God (Amos)
- 19 A Doctor Writes a Book (Luke)
- 26 A Message in Code (Revelation)

SEPTEMBER  
Go - Labor On (Program planning)

- 2 We Plan Our Topics
- 9 The Practice of Worship
- 16 Christian Good Times
- 23 Reaching the Unreached
- 30 Our Regard for Others

OCTOBER  
Our Denominational Heritage

- 3 Roots in the Old World
- 10 The Reformed Church in the United States) Perhaps telescope
- 17 The Evangelical Synod of North America ) these two
- 24 Our Church Today and Tomorrow (Possible merger)

NOVEMBER  
The Giver of Every Good and Perfect Gift

- 4 The Scientific Story of God's Handiwork
- 11 Is This Mine?
- 18 We Give Thee But Thine Own (Stewardship)
- 25 Can We Be Thankful This Year?

DECEMBER  
One World Under God

- 2 Citizens of the World (Beyond national citizenship)
- 9 The Earth is the Lord's (Natural resources, trade)
- 16 Justice for All (Defeated enemies, minorities, colonials)
- 23 Peace on Earth - Good Will Among Men
- 30 Will the Song Come True? (Glory to God in the Highest)



### Special Contributions to Youth Work

2/4/43	Helen Wegener	10.00
2/5/43	Youth Fellowship of St. Paul's, Bethlehem, Pa. East Pennsylvania Synod	3.00
2/9/43	Youth Fellowship of First, Lima, Ohio Northwest Ohio Synod	5.00
2/15/43	Youth Fellowship of First, Greensboro, N. C. Southern Synod	5.00
2/18/43	Lois G. Arndt	5.00
2/18/43	Young People's Fellowship of Bethel, Detroit, Mich. Michigan-Indiana Synod	3.00
2/18/43	Youth Fellowship of Grace, Jeannette, Pa. Pittsburgh Synod	5.00
2/24/43	Youth Fellowship of Calvary, Reading, Pa. Reading Synod	5.00
2/24/43	Youth Fellowship of Jordan Charge Lehigh Synod	2.50
3/9/43	Youth Fellowship of Grace, Easton, Pa. East Pennsylvania Synod	5.00
3/19/43	Youth Fellowship of Hope, Harbine, Neb. Nebraska Synod	4.00
3/18/43	North Illinois Synod Youth Cabinet	10.00
3/19/43	Senior Youth Fellowship of Trinity, Milwaukee, Wis. South Wisconsin Synod	2.50
3/22/43	Youth Fellowship of Grace, Widnoon, Pa. Pittsburgh Synod	1.00
3/23/43	Youth Fellowship of St. John's, Chambersburg, Pa. Mercersburg Synod	5.00
3/23/43	Youth People's Group of St. Peter's, Chicago, Ill. North Illinois Synod	5.00
3/23/43	Youth Fellowship of St. Paul's, West Hazleton, Pa. Susquehanna Synod	2.00
3/29/43	Youth Fellowship of Grace, Newton, N. C. Southern Synod	5.00
3/29/43	Youth Fellowship of St. John's, Reading, Pa. Reading Synod	5.00
3/29/43	Youth Fellowship of David, Millersburg, Pa., R.D. Lancaster Synod	5.00



(2)

## (Special Contributions to Youth Work)

4/8/43	St. Paul's Pioneers of St. Paul's, Nashville, Ill. South Illinois Synod	\$ 5.00
4/24/43	Youth Fellowship of the Pennsburg, Pa., Church Lehigh Synod	1.00
4/30/43	Youth Fellowships of the Primrose-Franklin Charge Iowa Synod	2.00
4/30/43	Betty Stautzenberger, Toledo, Ohio	5.00
6/2/43	Youth People's League of Trinity, Elliston, Ohio Northwest Ohio Synod	2.85
6/4/43	Youth Fellowship of West Side Church, Cleveland, Ohio Northeast Ohio Synod	10.00
6/4/43	Youth Fellowship of St. Paul's, Menomonee Falls, Wis. South Wisconsin Synod	3.00
6/7/43	Youth Fellowship of Salem Church, Rohrerstown, Pa. Lancaster Synod	2.00
6/7/43	Youth Fellowship of Samuel Church, Clayton, Mo. Missouri Valley Synod	5.00
6/17/43	Christian Endeavor Society of St. Mark's, Lebanon, Pa. Lancaster Synod	5.00
6/18/43	Young People's League of Weldon Spring, Mo. Missouri Valley Synod	5.00
6/18/43	Pvt. R. M. Feichtmeier, St. Petersburg, Fla.	3.00
6/30/43	Youth Fellowship Club of Indiana Harbor, Ind. Magyar Synod	6.00
7/2/43	Youth Fellowship of Salem, Allentown, Pa. Lehigh Synod	5.00
7/29/43	Young People's Fellowship of Pioneer Church, Denver Rocky Mountain Synod	7.50
8/23/43	Youth Fellowship of St. John's, Bangor, Pa. East Pennsylvania Synod	5.00
9/8/43	Youth Fellowship of Salem, Rohrerstown, Pa. Lancaster Synod	5.00
9/14/43	Young People's Society of St. Paul's, Baltimore, Md. Potomac Synod	5.00
10/8/43	Youth Fellowship of Zion, St. Joseph, Mo. Kansas City Synod	5.00



(3)

## (Special Contributions to Youth Work)

10/8/43	Youth Fellowship of Grace, Grosse Point, Mich. Michigan-Indiana Synod	5.00
10/20/43	Youth Fellowship of Faith, Baltimore, Md. Potomac Synod	10.17
11/3/43	Youth Fellowship of Grace, Baltimore, Md. Potomac Synod	5.00
11/10/43	Youth Fellowship of First, Aurora, Ind. Southwest Ohio Synod	2.50
11/12/43	Young People's Society of Third, Chicago, Ill. North Illinois Synod	5.00
11/12/43	Youth Fellowship of the Jordan Charge Lehigh Synod	3.50
11/15/43	Youth Fellowship of Salem, Inglefield, Ind. South Indiana Synod	5.00
12/7/43	Youth Fellowship of Trinity, Greensburg, Pa. Pittsburgh Synod	5.00
12/17/43	Youth Fellowship of St. John's, Nazareth, Pa. East Pennsylvania Synod	5.00
12/23/43	Bethel Evangelical League, Freelandville, Ind. South Indiana Synod	5.00
1/5/44	Youth Fellowship of Zion, Kansas City, Mo. Kansas City Synod	8.00
1/10/44	Betty Stautzenberger, Toledo, Ohio	5.00
1/10/44	Young People's Society of Van Wert Rural Charge Northwest Ohio Synod	5.00
1/13/44	Youth Fellowship of Trinity, Cashtown, Pa. Mercersburg, Pa.	5.00
		<hr/> \$254.52



CAMPS, SUMMER SCHOOLS AND WORK CAMPS

To the Members of the Board of  
Christian Education and Publication -

The following is a complete list of the 38 camps and summer schools planned for the summer of 1944.

Santa Claus Camp	June 18 - 22	Dale, Indiana
Hanover Conference	June 25 - July 1	Hanover, Indiana
Ohio Intermediate Camp	July 2 - 9	Newark, Ohio
Minqua Intermediate Camp	July 2 - 9	High Rock, Penna.
Shady Side Camp	(Date and place to be announced)	
Lone Star L.T.S.	July 3 - 14	Seguin, Texas
Mensch Mill Camp		Alburtis, Penna.
First Intermediate - June 26-July 8	Second Senior - August 7-19	
Second Intermediate - July 10-22	Young People - August 20-27	
First Senior - July 24-August 5	Family - Aug. 27-Sept. 4	
Dunkirk Conference Grounds	Dunkirk, New York	
Intermediate - June 26-July 8	1st Family Week-July 30-Aug. 5	
Senior - July 10-22	2nd Family Week - Aug. 5-12	
L.T.S. - July 23-29	3rd Family Week - Aug. 12-19	
Dielman Memorial Center	Waveland, Mississippi	
Intermediate Boys - June 12-22	Intermediate Girls-July 15-25	
Family Camp - June 24 - July 4	Business Girls-July 26-Aug. 2	
Junior Girls - July 5 - 15	Junior Boys - August 2-12	
Gulf Coast L.T.S. - August 14 - 25		
Johns River Valley	Collettsville, N. C.	
Junior-Intermediate - July 9-22	Senior - July 23 - August 4	
Missouri Valley L.T.S.	July 9 - 15	Fulton, Missouri
Monticello L.T.S.	July 16 - 22	Alton, Illinois
Oregon Intermediate Camp	July 16 - 23	Molalla, Oregon
Nebraska L.T.S.	July 16 - 23-29	Peru, Nebraska
North Star L.T.S.	July 17 - 28	Lake Minnetonka, Minn.
Ohio Summer School	July 17 - 29	Westerville, Ohio
Michiana L.T.S.	July 23 - 29	Olivet, Michigan
Oregon Senior Camp	July 23 - 30	Molalla, Oregon
Sunflower L.T.S.	July 30 - Aug. 5	North Newton, Kansas
Green Lake L.T.S.	August 6 - 12	Green Lake, Wisconsin
Mountain Lake Camp	August 14 - 26	Fannettsburg, Penna.
Camp Mack	August 20 - 26	Milford, Indiana

The new summer schools are Michiana, Monticello and Nebraska.

The new intermediate camps are Minqua, Santa Claus, Mensch Mill, and Oregon.

Heretofore, we have had supervisory responsibility at the Dielman Memorial Center only with reference to the L.T.S. The leaders at New Orleans, particularly the Rev. Alvin Blome, have so strongly urged us to extend this arrangement to cover the entire summer program at the Center that we felt we could not refuse.

We reproduce below a document prepared by Mr. Edward Miller, of the American Friends Service Committee:



PROPOSED RELATIONSHIP BETWEEN  
EVANGELICAL REFORMED CHURCH AND A.F.S.C.

Work Camp Program - 1944

(1). SHANNONDALE

1. Project. It is expected that the local cooperative store board will ask the Shannondale Work Camp to assist them in working on the rebuilding of the store. We understand that part of their insurance money will go toward supplying material for this, and that there may be some money from the Board of National Missions for materials and tools if necessary. The work camp, however, would have no decision to make with respect to this matter. It is also understood that some of the campers, if the central work project permits, would be assigned to help construct a concrete all-weather bridge in cooperation with the county on one of the roads used by the school bus. As way opened the campers would also want to help in the community with haying and in families where there is illness, as they did last summer.
2. Leadership. It is understood that in the administration of the camp the A.F.S.C. will give specific consideration to the placing of some Evangelical and Reformed Church people on the staff. The camp staff should consist of directors - preferably a man and wife - and either assistant directors or a counselor of boys and counselor of girls, dietitian and nurse. Under consideration so far are Ted and Ella Tuege as assistant directors, she in addition to be camp nurse.
3. Age Group. The Shannondale Camp will be a group of twenty High School boys and girls, plus staff. We hope that the campers will all have finished their sophomore year in high school and range on up to those ready for college entrance, ages in general to be 15 through 18.
4. Recruiting. We hope the Evangelical and Reformed Church will recruit as many young people for this camp and other camps as possible. It would probably be best if all of them were not placed at Shannondale, but had an opportunity to share in some of the other project experiences. This would mean at least ten boys and girls of high school age.
5. Finance. It is understood that the Evangelical and Reformed Church will share by half the overhead expenses and any deficit in camp operation up to \$200.00.



6. Fees and Scholarships. The junior work camp fee is \$100.00. We understand that through local churches and direct sources the Evangelical and Reformed Church will have available some scholarship money to help defray the camp fee for those participating from their church, since many of them will not find it possible to pay this fee. It will be helpful if we can know something of the extent of such scholarship help so that any questions concerning scholarship help can be better understood from the Service Committee office.
7. Publicity. The A.F.S.C. will carry in its general summer project folder the Shannondale project, including reference to the cooperative sponsorship of this camp between the Service Committee and the Evangelical and Reformed Church. We also will mimeograph for distribution a double-page leaflet giving as much detailed information as is available on the project, and we will so prepare it that it will be equally usable by the Evangelical and Reformed Church and the Service Committee. It is hoped that the publication of the Evangelical and Reformed Church will carry reference to this camp.
8. Applications and Acceptance. We expect all application blanks to be forwarded for reference and final acceptance to Philadelphia. An adequate number of application blanks can be furnished the Evangelical and Reformed Church offices and persons who may be recruiting for this project. We hope that every person coming to camp will have made application and passed through the regular acceptance processes before going on the project. Visitors to camp for a few days or up to a week can be treated individually by the camp director while camp is in session.
9. Dates. It is suggested that the work camp run from June 23rd through August 18th.
10. Housing. If the housing arrangements made for the 1943 camp can be repeated for the 1944 group, adequate quarters will be assured. The Service Committee will supply as many army cots and blankets as necessary to add to the equipment already there. Adequate kitchen and dining room equipment was purchased and left at Shannondale last year.

(2). CAROLINE MISSION

It is understood that the Evangelical and Reformed Church and the American Friends Service Committee are agreed to undertake a summer unit of work in connection with the Caroline Mission, 1823 Hickory St., St. Louis. The unit would consist of approximately six women and one woman leader. The purpose of this group would be, first, to help with certain established parts of the program of the Mission, and, second, to become an exploratory and experimental arm of the Mission Staff in establishing new types of program and different community contacts.



1. Work Program. This would include recreation work at Lafayette Park; the Salvation Army playground; some playground development work in the Negro mixed area; some possible playground work at the Caroline Mission; and community work which may include the development of labor exchange undertakings with community groups, crystallization of opinion for rat extermination, and possible development of a training class for child care and so forth.
2. Leadership. One older woman would be in charge of the group, preferably a person who had had some experience in community work.
3. Age Group. This would be a group of people of college age and older.
4. Finances. A fee of \$35 would be charged to cover educational program, leadership expenses, insurance and so forth, with some limited scholarship help to defray the fee. It is expected that the group would be able to earn their maintenance while on the project. A tentative suggestion for part of the income would be at least \$50 from the Salvation Army for work done there, and possibly \$220 for the work done for two months on the Lafayette Park playground. It is estimated that it will cost \$50 per week, or a total of \$400, to maintain the group for the period. It is hoped that the Evangelical and Reformed Church can have some suggestion as to additional resources.
5. Recruiting. We hope the Evangelical and Reformed Church will have some of its college age and older people available to attend this project and that they will be encouraged to do so.
6. Publicity. The same arrangement as was made concerning Shannondale will be in order, namely, adequate publicity in the general Service Committee summer project folder and a separate mimeographed bulletin concerning this project.
7. Application and Acceptance. The procedure would be the same as for Shannondale.
8. Dates. June 23rd through August 18th. Since the Lafayette Park playground work goes on till Labor Day, as does the Salvation Army playground, it is hoped that one or two girls of the unit would feel free to stay the extra period to give what assistance was needed.
9. Housing. The unit would live at the Caroline Mission, using the nursery school room for dining and living room, using the kitchen adjacent, having the closet in the kindergarten room for storage, and would at night place their cots in the kindergarten room. The Service Committee would furnish blankets, and army cots, unless they were found available in St. Louis from other sources.



10. Relationship to Caroline Mission Staff. This group would work through the Caroline Mission staff and for the summer period the leader of the group would probably work very closely with the staff in planning and evaluating work done. It is hoped that this voluntary group would be able to fit closely into the Mission schedule and life, but would still be free to reach beyond any limiting factors found in the way of program, community contacts, etc. A suggested daily schedule for the unit in distributing their energies is as follows:

	<u>Morning</u>	<u>Afternoon</u>	<u>Evening</u>
Salvation Army Playground		2	
Negro Playground	2		
Community Work	2	2	2
Lafayette Park		3	3
Household Duties	2		
Caroline Mission Playground	1		2

11. Educational Program. The group would expect to join with the unit at Fellowship Center for a joint educational program. The evening assignments of three evenings a week devoted to playground and community work ought to be synchronized with the evening assignments of the group at Fellowship Center. More than three evenings a week of assignment work would not permit the proper educational program.

(3). FELLOWSHIP CENTER

Since this center is just being developed and the program is not crystallized, the unit would have much more of a place in the establishing of the kind of program expected there.

1. Possible Projects. Direction of tot lots, including the clearing of the lot and the making of some of the simpler swing and box equipment; club work, both with older resident girls and girls of new families; some possible help in the development of clubs in the Negro schools. This unit would not be inter-racial, but it is expected that an inter-racial group at the Caroline Mission would be possible.

Leadership. This item would be the same as for the unit at the Caroline Mission -- also the items of age group, recruiting, publicity, application and acceptance, dates, relationships to staff, and educational program.

2. Finances, Fee and Scholarship. This problem needs to be worked out, since the on-going program such as at the Caroline Mission is not possible. It is expected that in the establishment of the center, this additional volunteer leadership would be valuable enough that the Fellowship Center Board would desire to under-write the finances of it.



3. Housing. The unit would have its living room, meeting room and kitchen in the Fellowship Center building, and it is expected for a small sum per month an apartment in one of the neighboring tenement houses could be rented.

4. Possible Connection with the Grace Hill House: Unfortunately, I was not able to see William Kirk of the Grace Hill House, so I don't know whether there is any possible relationship between our unit at Fellowship Center and the Grace Hill House. If there is, this may be a possible source of some income, if, for example, we were to send to them two of the unit each day for program work.

The following is a record of the agreement concerning camp and summer school teachers between the Board of Christian Education and Publication and the Cooperative Council on Missionary Education:

1. As far as possible, representatives of the Board of International Missions and of the Board of National Missions will be invited to serve on the teaching staffs of all camps and summer schools.

2. The Mission Board representatives will be selected by the Director of the Cooperative Council on Missionary Education, in consultation with the Director of Leadership Training, the Director of Youth Work of the Board of Christian Education and Publication and the executive secretaries of the Boards of National and International Missions.

3. In cases where the teaching of mission courses only is involved, invitations to serve and instructions with reference to titles of courses, text books, etc., are to be the responsibility of the Director of the Cooperative Council on Missionary Education.

4. In cases where it is agreed that Mission Board representatives shall teach other than missionary courses, their instructions for such courses shall be the responsibility of the Director of Leadership Training or of the Director of Youth Work.

5. When the Mission Board representatives teach only mission courses, their travel expenses and their honoraria, if any, shall be paid by the Cooperative Council on Missionary Education on receipt of a detailed financial statement from the Director of Leadership Training or the Director of Youth Work.

6. When the Mission Board representatives are asked to teach other than mission courses their travel expenses and honoraria, if any, should be shared proportionately between the Cooperative Council of Missionary Education and the Board of Christian Education and Publication.

7. The Cooperative Council of Missionary Education does not pay honoraria in the case of such staff members who have travel accounts.

Respectfully submitted,

FRED D. WENTZEL



PROPOSED OUTLINE  
FOR THE NEW DEVOTIONAL BOOK

January - Purd E. Deitz

"This Is My Father's World" - God as creator, sustainer, redeemer of life, natural and human; nature as a revelation of God

February - Addison H. Groff

"Fairest Lord Jesus" - Jesus at home in "Our Father's World," natural and human; how he chose disciples; how the Church began

March - Fred D. Wentzel

"Forward Through The Ages" - How the Church spread through the Roman Empire; the martyrs; St. Francis and other saints; the Reformation

April - David and Helen Baker

"Jesus Shall Reign" - The story of Missions, with emphasis on biography

May - Nevin C. Harner

"In Christ There Is No East or West" - How the Church binds in fellowship peoples of all lands and races and nations; the World Conference of Christian Youth and other world-wide meetings of Christians; the World Council of Churches

June - O. Walter Wagner

"O Christ, the Way, the Truth, the Life" - Being a Christian means following Jesus

July - Arthur W. Newell

"The Church's One Foundation" - Being a Christian means taking part in the life and work of the Church

August - Oscar J. Rumpf

"Where Cross the Crowded Ways of Life" - Being a Christian means sharing the love of Jesus for people and his desire for the kingdom of righteousness and peace

September - Huber F. and Miriam Klemme

"God of the Nations, Near and Far" - The Christian citizen; how the people of the nations are alike, and how they differ, ways of peace



October - Alfred N. Sayres

"For the Joy of Human Love" - Our friends along the Christian way; teachers, parents, personal friends, those who live greatly, like Kagawa, etc.

November - Robert C. Stanger

"March On, O Soul, with Strength" - Our foes along the Christian way; pain and suffering, people who don't care about things we prize, evil in the world

December - Charles and Estred Schwantes

"Light of the World, We Hail Thee" - The world into which Jesus came; the meaning of his coming; how current events show that he is truly the hope of the world; the proper observance of Christmas; what makes the "New Year" "new".

#### Specifications

Size and Format - same as Windows of Worship

Illustrations - one for each month, done by Harold C. Minton

Price - 75 cents for single copies; 60 cents per copy in quantities of five or more

Name - GATES OF BEAUTY, from the hymn, "Open Now Thy Gates of Beauty"



## REPORT OF LITERATURE CONSULTANT

There are no unusual or dramatic achievements to report from the office of Literature Consultant. In the first place, four months of the year were spent with the Heidelberg Press, but even had we been working as Consultant for the full twelve months, I doubt very much whether anything outstanding would have presented itself for report. Our work has been characterized by a steady, quiet determination to keep in touch with schools throughout the entire church, to note their orders for Evangelical and Reformed Church School Literature, compare with the enrollment, and write schools wherever there is occasion for inquiry.

For instance, we are writing to groups whose orders indicate that they are not using their own denominational literature for the entire school. We enclose the list of all E. and R. literature published and offer to send samples so that they may examine that with which they are not familiar. We are writing also to many schools who are ordering pupils' quarterlies but not the corresponding teachers' helps. To some schools we combine both inquiries. And then there were the 550 letters to schools using no E. and R. lesson materials. Most of the letters in this last group went out last June. There have been follow-up letters for some of them, but not nearly so many as we should have sent.

### RESPONSE -

From some of these inquiries there were immediate replies, from others requests for samples have been coming throughout the year. Others have not replied to us, but have sent orders for material to one of the three distributing agencies. We are watching all correspondence and periodical orders, keeping count of the schools who have indicated some response to these particular letters. Thus far we have noted 175 such responses.

### SYNODICAL COMMITTEES -

The Synodical Committees on Christian Education have been doing a good job and are awakening, here and there, interest in denominational literature in quarters where there has been none in recent years. Superintendents and pastors are writing that though their schools have been using other material, they themselves feel the pupils ought to be getting E. and R. lesson materials. They promise to keep it before their teachers and officers and begin by subscribing to some item for their own personal use in the school.

Though there are a number of orders which appear to be initial orders from groups not using E. and R. lesson materials, there has been only one request for the 50% discount. This order went originally to Eden Publishing House and did not come via the Synodical Committee. A few days ago the renewal was received with the note that the lessons are proving very satisfactory. The church



is St. Paul's, Oshkosh, Wisconsin and we reported this order to Rev. Karl Kollath, Chairman of North Wisconsin's Committee on Christian Education.

#### MISCELLANEOUS REQUESTS -

Among the numerous miscellaneous requests directed to our office, were those of a pastor asking an estimate and description of a certain commercial lesson series being urged by some of his workers, that of another pastor for a list of approximately 100 books to be recommended for a church library, another for a list of basic books for church school teachers and Christian parents, and another for a list to be the beginning of a library for a small country church.

#### FLIER -

Dr. Taylor, Mrs. Hull and I were charged with the preparation of a flier announcing all E. and R. lesson materials. Because Dr. Taylor's plans turned out to be somewhat along the line of a prospectus - a leaflet more comprehensive than a brief listing of materials - it was felt advisable to wait until the new Bible-Life and Uniform lesson outlines were available. Then because Dr. Taylor's resignation was announced just as plans were getting under way, it was decided to wait to issue this booklet until we could have the guidance of the new executive.

#### SURVEY -

It would have been interesting to make another complete survey of E. and R. schools to see whether the percentages showing their use of E. and R. lesson materials had changed appreciably in the past year. However, as we have been handling the complete periodical orders coming from Central, in the process of our taking over their circulation, I discovered that of which I had not been aware before, namely that a few of the items had not been included on the blanks from which we had been recording Central orders on our cards. Therefore, it seems advisable to wait until all the new orders are received, so that we shall have a complete picture of these schools. Central is sending the orders for non E. and R. material too which means that we shall now have a much better knowledge of the literature situation than we have had before.

#### BRIEF OUTLINE OF WORK -

From May 13 to September 9, I served in an emergency position with the Heidelberg Press, at the request of the Business Committee of the Board. As I look back on this interlude and the experiences it involved, I realize that it had considerable value for one who is apt to be confronted with queries of all sorts concerning literature for use in the church.

In accord with the outline of work approved at last year's meeting, we have continued along the following lines:

We have entered on their respective cards pertinent information from every possible source, concerning all E. and R. church schools.



We have made available to the offices of the Board of Christian Education any desired information which could be gleaned from these cards.

We have advised concerning and followed-up requests for samples.

We have inquired concerning discontinuances - though not as much has been done in this field as we had intended, due to my four months with the Heidelberg Press and Miss Aughinbaugh's prolonged absence in January and February.

We have selected library books to be sent to teachers asking for additional reference materials for either Bible-Life or Uniform lessons and advised concerning other library requests.

We have given assistance as to the use of E. and R. materials now ordered by the school or where sufficient information was at hand we have suggested the most suitable materials for certain combinations in the local school. Occasionally requests for assistance have involved detailed search through the quarterlies and rather lengthy replies. From more than one such group has come the report that with the materials before them, and taking the letter paragraph by paragraph as a guide, they have spent an entire evening in profitable discussion, coming to an understanding of what had puzzled them before.

During the winter months, four schools asked for conferences. One of these involved merely an evening meeting with teachers and officers, one a morning spent in the church school session with a conference following. The third took up an entire Sunday - morning, afternoon and evening - and the fourth began with an informal conference Saturday evening and continued during the entire next day, involving every department of the church school.

2,015 letters were sent from this office during 1943. We are delighted to report that beginning with February 28, Clara Aughinbaugh has been here regularly and continues to give interested and efficient service in this office, every other day.

Respectfully submitted,

Greta P. Hinkle

Literature Consultant



## REPORT OF THE EDITORIAL DEPARTMENT

To the Board of Christian Education and Publication --

1943 brought about many changes within the editorial office. Early in the year, at the request of the Government, the teletype machine was taken out of the office. For our own work the machine was used very little; the bulk of the work was for other Boards. Therefore, the removing of the machine was a saving of both time and money.

According to the action of the Board, Das Heim was discontinued December, 1943. Arrangements for carrying a treatment of the Uniform Lessons in the German language were made with Rev. Otto Press, editor of the Friedensbote, without any obligation on our part. Notice of the change was sent to all subscribers; for the unexpired subscriptions, arrangement was made to have the Friedensbote sent.

Since July, 1943, Youth has been published bi-weekly; Venture and Treasure were combined and published under the head, Comrades. Combining these publications made it necessary to consider a larger age span in our planning. Some adjustments had to be made. Friends now makes its appeal to the primary and first year junior; Youth is arranged to appeal to seniors and young people.

Because of the restrictions regarding paper, metal, photographic supplies, etc., it has been necessary for us to retrench. The basic weight of our paper has been lowered considerably, and the quality changed. This makes printing difficult. A large number of "old cuts" has been destroyed and disposal of them reported to the Government.

The possibility of securing illustrations and manuscripts has become extremely difficult, since many of the artists and writers have been drafted. Many of our writers are so overburdened with added responsibilities - and this also applies to the officials of our church - that they find it impossible to keep on schedule.

Shipments of material, express, mailing, etc., have slowed down, sometimes needlessly so. Packages for second-class mailing have been thrown aside in the Post Offices to be delivered "when and if." Thus a number of our schools have not received their publications on schedule. In order to take care of this situation, the editorial schedule was stepped up early in 1943.



In scheduling material for all publications, the editors have considered the special emphases of the General Council and of the Boards and Commissions. In nearly all cases direct contacts with the Boards were made for suggestions, materials, pictures. Thus we have been able to emphasize Evangelism, the Crusade for Christ, Life Enlistment, War Emergency Relief, World Neighbors and other missionary activities. Again in 1943 the names and addresses of our regular lesson writers were given to all secretaries of the boards and chairmen of the commissions with the request that all releases made by them be sent to the writers. Where the suggestion was followed, the writers received ample material, which they used to good advantage. Naturally all manuscripts require considerable checking - checking made with the executive secretaries, chairmen or other individuals who were responsible for a definite type of work.

For the Bible-Life Series, where specific missionary units are carried, the staff of the Cooperative Council for Missionary Education and the editors together discussed the plans and procedure, selected the writers, etc. All types of missionary work were thus presented in the lesson materials. Correlation of the material in the papers with the quarterlies has taken place in some instances. The editors have taken the initiative in securing certain materials so as to round out a good constructive program of Christian teaching.

#### CURRICULUM PROBLEMS

From time to time I have informed the Board of the work of the two curricular committees of the International Council - The Committee on the Uniform Series and the Committee on the Graded Series. These Committees have been working steadily for five years and have completed a major portion of the work. The Council has released to the denominations for use the outlines in both series.

The new Uniform Series begins January, 1945. It is superior to the old. It is a Bible series, graded to primary, junior, intermediate-senior and young people-adult levels. The outlines will meet some of the major objections registered against the old system. The 1945 outline has been printed; the 1946 is being printed; 1947 has been released to the denominations for study; 1948 is being put into editorial shape for release and the 1949 is still in the committee's hands.

The International Council is confronted with a major difficulty because of the new series. A reactionary group - in no way connected with the Council - is issuing a Uniform System, following the pattern of the old. It has done considerable work in arranging with daily newspapers to carry the weekly treatment, and it has been intimated that this group is ready to go to the church schools with this system. It can be seen what difficulties this will create for the denominations. How the denominations prepare the lessons based on the International Uniform Series and how the lessons are promoted will determine the best way to meet this unhappy situation.



The editors have made a careful analysis of the 1945 outline and a partial study of the others. They have the following suggestions to make:

#### Recommendations:

We believe it would be well to offer material based on the new Uniform Series for primary, junior, intermediate-senior and young people-adult departments. At present we do not issue anything for primaries. A number of folks in different localities in Indiana, Illinois and Missouri, particularly in rural areas, are constantly asking for this material.

Since the new series is so different from the old and is graded, it seems advisable to offer more teaching helps. Were it not for the present conditions, we would argue for separate teacher's quarterlies. However, in view of the difficulties, the editors suggest that certain changes be made in The Builder - omitting the printing of the Bible text, A Study of the Text, The Central Truth and the Missionary Interpretations. (All of these can be handled better in other sections of the lesson treatment.) This would give 1 1/2 pages more for this needed guidance.

Other problems are: The basic scripture is different for each age group. What passages, then, shall be printed in the quarterlies? There is no uniform memory passage. Ought we to try to make both the basic lesson passages and the memory passages the same for all age groups?

In view of the fact that the Committee on the Uniform Series is an on-going committee, we would suggest that at least two editors be definitely appointed and authorized to attend the meetings regularly. At present the Board has appointed two administrative staff members and two editors - with the understanding that only one editor shall attend if the meetings are in the east. Most of the meetings have been in the east. Unless one follows through consistently in the work, there is little value in participating. We believe the editors have a more direct responsibility to this type of work and should follow the work regularly.

#### GRADED SERIES

The other committee - The Committee on the Graded Series - is a sort of omnibus committee, dealing with developing a program for weekday, vacation, society, home, Broadly Graded, Closely Graded, Cycle Graded, camp, etc. Since we do not use, and there is no indication that we will use any of this material, it will be necessary to decide whether we should continue participation in this work in the interest of cooperative relationship. At the present time Miss Buehler, Rev. T. C. Braun and I are members. The first two have attended frequently; the third has attended all of the meetings regularly.



## BIBLE-LIFE

With September, 1944, the first cycle of the Bible-Life will be completed. During the past two years we have been working with the Presbyterians in developing a new set of outlines. The basic philosophy and the outlines have been before the Board. There was some doubt expressed regarding the dominant theological emphasis and the fear that we could not have mission units. Now that the developed material for the first quarter has been prepared and has received careful study by the editors, they are of the opinion that it is some of the best that has been prepared, excellent in age-group interest, and has a remarkable degree of leadership guidance for the teacher. It is not too theological, and where theology is discussed, it is done in a manner that adjustments can be made to take care of our own wide-range theological position.

The inclusion of mission units still presents as much of a problem now as it had done in the previous cycle. A study has been made of the possible places where such units can be put. The information was presented in a meeting with the staff of the Cooperative Council of Missionary Education - a plan that has always been followed - and mission units are being worked out. Sometimes the inclusion of mission units makes it necessary to omit other units, which are just as much needed, such as church membership. In addition to the mission units, missionary material is used throughout to illustrate different principles in Christian living.

In view of the fact that we are using the material, and since nothing else was in the offing, arrangements were made to continue to work with the Presbyterians for 1944 - 1945. The Board took this action last year. Now the business management of the Westminster Press is inviting us to continue the same relationship for the entire cycle.

## Recommendation -

The editors suggest that we ought to continue through the whole cycle. If we do, it would give us time carefully to survey the curriculum needs of our own church, and to cultivate a closer co-operation with the curriculum committee of the Congregational Christian Churches.

## THE BUILDER

During 1944 The Builder is developing the theme, "The Church School Today and Tomorrow." Some favorable reactions to the material carried have been received. It occurs to us that perhaps one or two additional pages of the magazine section might be used for lesson treatments.



## OUTSIDE CONTACTS

Several interviews and group conferences have been held with the members of the Congregational Christian Churches. Apart from what had been recently reported to the Executive Committee, there is nothing to say at this time.

All of the editors have participated in various committees of the International Council, the St. Louis Church Federation and the Missouri State Council of Churches. In addition we have had the opportunity of filling a number of field engagements, thus keeping contact with the local churches, an essential part of the ongoing work of the editorial department.

During the February meeting of the Council, I spent most of my time in the Publishers' section, where the major topic was: War Restrictions and Their Effect on Church-School Publications. The Publishers' Section is one of the strong sections in the Council which, in these times, is of considerable aid to denominational publishers.

I have been appointed to a special committee (five editors and five publishers) to survey the possibilities of cooperative publishing, compile procedures for such, etc. The investigations take this committee into the area of the weekday and vacation cooperative texts, the leadership training texts, and any other possible joint publishing that can be done by members of the International Council.

At the end of June, Mrs. Maxine Fischer, our most efficient office secretary for ten years, resigned. Her place is now being filled by Mrs. Nora Ringwald. Since Mrs. Ringwald came from an entirely different kind of work, it was necessary for her to learn new techniques in office work. She is gradually adjusting herself into the office routine.

We are thankful to the executive secretaries and other staff members, and to the members of the Board for their helpfulness and guidance.

It may be of interest to the Board to know that Dr. E. A. G. Hermann is now rounding out sixteen years of service in the editorial department; Miss Marie Rose Remmel and Miss Rose Marie Kniker are rounding out fifteen years in a similar capacity, while my own years of service number seventeen, fifteen of which have been spent in the editorial office.

Respectfully submitted,

FRED E. McQUEEN  
Editorial Department



PERIODICAL DEPARTMENT



# CIRCULATION OF CHURCH SCHOOL PUBLICATIONS

## LESSON MATERIALS

Pupil's Materials		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter		1st Quarter		Inc. or Dec.	
		1943		1943		1943		1943		1944		1st Q. 1943 1st Q. 1944 or Dec.	
Beginners & Primary	Uniform	4,432	4,546	4,259	4,250	4,012	4,20	-	420	-	9.47	-	9.47
	Departmental	55,500	55,747	54,303	55,708	55,883	55,883	55,883	55,883	55,883	383	7	0.69
	Total	59,932	60,293	58,562	59,958	59,895	59,895	59,895	59,895	59,895	37	-	0.06
Junior	Uniform	11,741	11,599	10,986	11,445	11,288	11,288	11,288	11,288	11,288	453	-	3.86
	Departmental	27,683	27,870	26,052	27,107	26,862	26,862	26,862	26,862	26,862	821	-	2.97
	Total	39,424	39,469	37,038	38,552	38,150	38,150	38,150	38,150	38,150	1,274	-	3.23
Intermediate	Uniform	15,581	15,629	15,145	15,530	15,213	15,213	15,213	15,213	15,213	368	-	2.36
	Departmental	15,867	15,806	14,141	15,304	15,354	15,354	15,354	15,354	15,354	513	-	3.23
	Total	31,448	31,435	29,286	30,834	30,567	30,567	30,567	30,567	30,567	881	-	2.30
Senior Young	Uniform	20,391	20,351	19,598	19,758	19,979	19,979	19,979	19,979	19,979	412	-	2.02
	Departmental	10,371	9,198	8,450	9,102	9,245	9,245	9,245	9,245	9,245	1,126*	-	10.86
	Total	30,762	29,549	28,048	28,860	29,224	29,224	29,224	29,224	29,224	1,538	-	5.00
Adult	Adult	72,710	71,975	70,655	71,206	70,276	70,276	70,276	70,276	70,276	2,434	-	3.35
	Lesson Leaf	26,805	27,546	26,038	26,546	25,777	25,777	25,777	25,777	25,777	1,028	-	3.84
	Total	99,515	99,521	96,693	97,752	96,053	96,053	96,053	96,053	96,053	3,462	-	3.48

Net average Decrease (based upon comparison of 1st Quarter 1943 & 1st Quarter 1944)

\*Seniors in the Sunday School increased 22 copies

\*Young People in the Sunday School decreased 1,148



# CIRCULATION OF CHURCH SCHOOL PUBLICATIONS

## AGE GROUP MAGAZINES

	1st Quarter 1943	2nd Quarter 1943	3rd Quarter 1943	4th Quarter 1943	1st Quarter 1944	Inc. or Dec. 1st Q. 1943 1st Q. 1944	% Inc. or Dec.
Youth	28,175	27,770	27,221	27,745	27,859	- 316	- 1.12
Venture	11,814	11,529					
Treasure	16,043	15,859	Comrades*	26,269	25,817		
Total	27,857	27,388		26,106	25,817	- 2,040	- 7.32
Friends	13,334	13,696		13,432	14,095	761	5.71

Net average decrease (based on comparison of 1st Quarter 1943 & 1st Quarter 1944) -2.30%

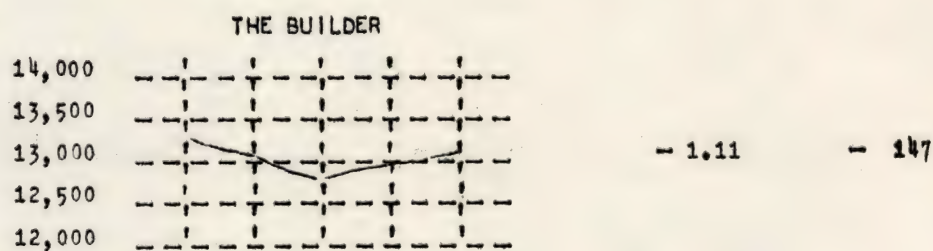
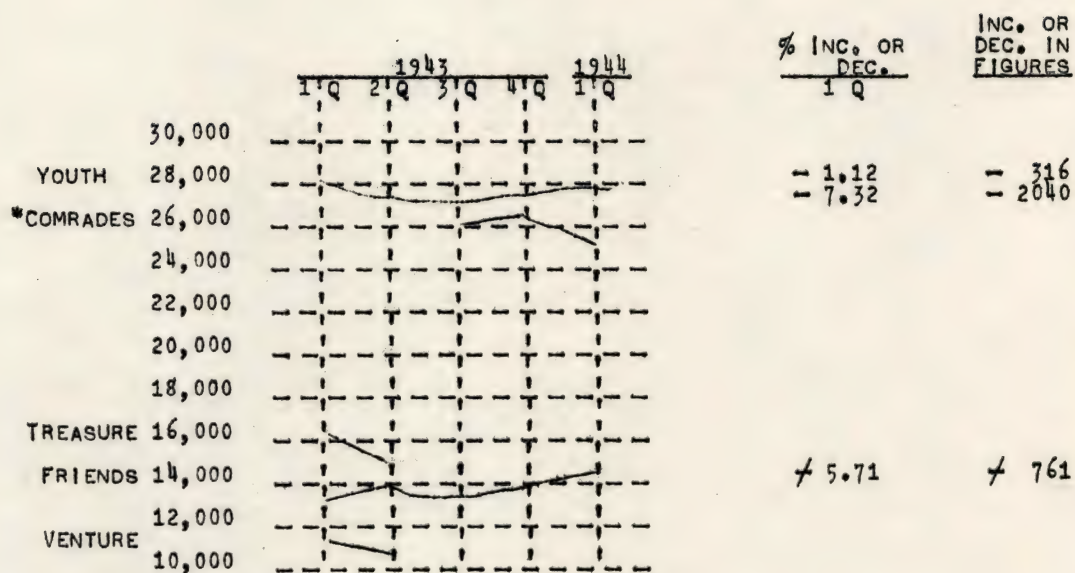
\*Venture and Treasure discontinued June 30, 1943. Comrades published instead beginning July 1, 1943.

## LEADERS' JOURNAL

The Builder	13,195	13,126	12,851	12,985	13,048	- 147	- 1.11
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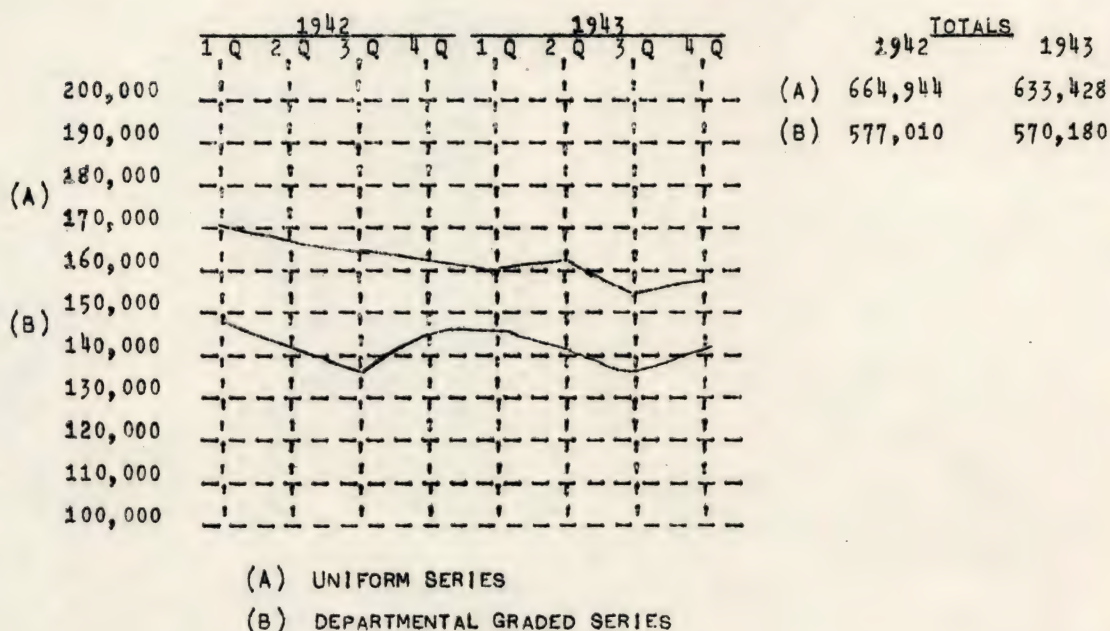
## CIRCULATION - AGE GROUP MAGAZINES



\*VENTURE AND TREASURE DISCONTINUED JUNE 30, 1943. COMRADES PUBLISHED INSTEAD, BEGINNING JULY 1, 1943.



TOTAL COPIES OF ALL PERIODICALS CIRCULATED  
A COMPARATIVE GRAPH, UNIFORM SERIES AND DEPARTMENTAL GRADED SERIES



NUMBER OF COPIES OF PERIODICALS CIRCULATED

	1942 1ST QR.	1942 2ND QR.	1942 3RD QR.	1942 4TH QR.	TOTAL
DEPARTMENTAL GRADED SERIES	148,862	145,035	137,651	145,462	577,010
UNIFORM SERIES	170,352	166,980	163,996	163,616	664,944
THE BUILDER	40,273	40,749	39,277	39,841	160,140
AGE GROUP MAGAZINES	944,474	940,489	890,608	909,257	3,684,828
TOTAL	1,303,961	1,293,253	1,231,532	1,258,176	5,086,922

	1943 1ST QR.	1943 2ND QR.	1943 3RD QR.	1943 4TH QR.	TOTAL
DEPARTMENTAL GRADED SERIES	145,421	144,307	137,294	143,158	570,180
UNIFORM SERIES	160,366	160,585	155,463	157,014	633,428
THE BUILDER	39,586	39,378	38,554	38,955	156,473
AGE GROUP MAGAZINES	901,466	895,030	704,919	689,398	3,190,813
TOTAL	1,246,839	1,239,300	1,036,230	1,028,525	4,550,894



BOARD OF CHRISTIAN EDUCATION AND PUBLICATION  
PERIODICAL DEPARTMENT

PROFIT AND LOSS STATEMENT  
FOR THE YEAR ENDING JANUARY 31, 1944

	<u>NET SALES</u>	<u>COSTS AND EXPENSES</u>	<u>PROFIT OR (LOSS)</u>
DEPARTMENTAL GRADED LESSONS - <u>per schedule</u>			
Bible-Life Series	\$ 96,060.28	\$ 79,926.89	\$ 16,133.39
Other Series	1,481.57	1,701.92	( 220.35)
AGE GROUP PAPERS, "YOUTH" & LEADERS' MAGAZINES - <u>per schedule</u>			
Friends	6,183.68	5,615.03	568.65
Treasure (B)	3,604.94	4,758.03	(1,153.09)
Venture (B)	2,681.47	4,193.35	(1,511.88)
Comrades	11,204.60	12,507.63	(1,303.03)
Youth	30,134.21	32,523.50	(2,389.29)
Builder	13,143.18	14,327.78	(1,184.60)
Miscellaneous	936.18	903.35	32.83
UNIFORM LESSONS - per schedule			
Primary	1,443.84	1,148.85	294.99
Junior	4,065.57	2,816.82	1,248.75
Intermediate	6,303.66	3,943.76	2,359.90
Senior and Young People	7,984.44	4,693.30	3,291.14
Adult in Church and Home	30,853.74	13,737.97	17,115.77
Das Heim	1,012.48	1,730.91	( 718.43)
Lesson Leaf	5,134.86	2,648.72	2,486.14
Worship Service	208.91	206.19	2.72
General	548.36	476.75	71.61
TOTALS	(A) \$222,985.97	\$187,860.75	\$ 35,125.22
OTHER INCOME			
Miscellaneous Income	0		
From Women's Guild	1,250.00		
Total Other Income			1,250.00
TOTAL PROFIT			36,375.22
OTHER EXPENSES			
Miscellaneous Expenses		0	
Calendars		533.20	
Total other expenses			533.20
FINAL PROFIT FOR THE YEAR			(A) \$ 35,842.02

( ) Denotes loss

(A) Includes \$16,000 sales estimated by bookkeeper as belonging to prior year's business. If we eliminate the same the actual profit for the year would be \$19,942.02.

(B) Publications discontinued at June 30, 1943.



BOARD OF CHRISTIAN EDUCATION AND PUBLICATIONPERIODICAL DEPARTMENTBALANCE SHEETAt January 31, 1944A s s e t s

Cash in bank	\$18,843.92	
Cash and checks on hand	<u>68.10</u>	\$18,912.02
Accounts receivable	27,073.15	
Due from Eden Publishing Company	<u>17,090.92</u>	44,164.07
<u>Inventories</u>		
Stationery and office supplies - at St. Louis	80.70	
Library books - at St. Louis	75.00	
Manuscripts, photos, electros - at St. Louis	725.33	
Cuts - at St. Louis	<u>2,950.00</u>	
	3,831.03	
Periodicals on hand - at Phila. \$307.63		
Stationery and supplies - at Phila. <u>367.82</u>	<u>675.45</u>	4,506.48
Furniture and fixtures - at St. Louis	312.50	
Furniture and fixtures - at Phila.	<u>2,996.55</u>	3,309.05
Prepaid costs and expenses	1,950.21	
Prepaid insurance	<u>216.09</u>	2,166.30
Loans to Heidelberg Press		<u>19,700.00</u>
TOTAL ASSETS.....		\$92,757.92

L i a b i l i t i e s

Accounts payable	\$18,166.32	
Miscellaneous - due for insurance	<u>56.24</u>	\$18,222.56
Payroll taxes withheld from employees		<u>64.34</u>
TOTAL LIABILITIES.....		18,286.90
Capital at January 31, 1944		<u>74,471.02</u>
TOTAL LIABILITIES & CAPITAL.....		\$92,757.92



BOARD OF CHRISTIAN EDUCATION AND PUBLICATIONPERIODICAL DEPARTMENTCAPITAL ACCOUNTAt January 31, 1944

Balance to credit at February 1, 1943	\$ 58,629.00
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Credits

Net Profit for the year ending January 31, 1944	<u>35,842.02</u>
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TOTAL CREDITS	94,471.02
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Debits

Cash transferred to:

Christian Education Press	\$10,000.00
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Trust Funds and Investments	<u>10,000.00</u>
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TOTAL DEBITS	<u>20,000.00</u>
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BALANCE TO CREDIT AT JANUARY 31, 1944	\$ 74,471.02
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BOARD OF CHRISTIAN EDUCATION AND PUBLICATION

PERIODICAL DEPARTMENT

SCHEDULE OF INSURANCE POLICIES

At January 31, 1944

<u>Number</u>	<u>Name of Company</u>	<u>Amount</u>	<u>Date</u>	<u>Expires</u>	<u>Premium</u>	<u>Kind</u> <u>Workmen's</u>
01-755505	Maryland Casualty Company	\$	12-31-43	12-31-44	\$ 56.24	Compensation
G-1668	Prudential Insurance Company of America		6-24-43	6-24-44	396.00	Group Life
R-7882075	Lumbermen's Mutual Casualty Company	2,000.00	4-14-43	4-14-44	2.50	Payroll Robbery
967823	The Guarantee Company of North America	8,500.00	7-18-43	7-18-44	10.12	Fidelity Bond
R.B.S.- 7654315	Zurich General Accident & Liability Insurance Co.	1,333.00	6-9-43	6-9-44	2.50	Safe Burglary
	TOTAL				\$467.36	

Note - Some of the policies are held by the Schaff-Heidelberg Corp. Premiums shown above represent Periodical Department's share.

Note - Prepaid insurance premiums at January 31, 1944 amounted to \$216.09.



THE DIRECTOR OF  
THE COOPERATIVE COUNCIL OF MISSIONARY EDUCATION

To the Members of the  
 Board of Christian Education and Publication:

Two general meetings of the Cooperative Council were held during the past year, one in late September and another on November 23rd. In the November meeting members of the Council and members of the staffs of the cooperating boards, Dr. Goebel, representatives of the Committee on Correlation and Promotion, met for a day at the Cleveland Hotel to discuss thoroughly the work which they wished the Council to do. It was felt that we should devote ourselves especially during this year to the better coordination of all the missionary education carried on by these boards. The desire was expressed and plans laid for making better use of the fine materials which are being prepared each year by the Missionary Education Movement.

One of the forward steps taken was the appointment of three age-group committees whose responsibility it would be to survey the materials at hand and to make recommendations as to materials still needed.

The Committee appointed to survey the materials for the missionary education of children met and laid plans for the preparation of books and visual aids at the children's level. Materials have been gathered and considerable progress made in the preliminary preparation of some literature which should prove of great value in bringing the missionary work of our Church and the wider missionary work of the Church vividly to the minds of the children.

A companion book to Temples Still Undone is in preparation. Mrs. Baker has completed the manuscript giving a rapid survey of the whole work of our Board of International Missions and the finished book, we hope, will be ready for distribution early in June. We expect that this new book, under the title The Flags of Dawn, will be widely used at the schools and camps this summer, and that it will be widely read in all our churches in their autumn and winter programs of study.

The theme in National Missions for the coming year is The American Indian. A fine series of books has been prepared for each age-group by the Missionary Education Movement. We are hoping to supplement these with new material on our own Indian work.

With these two books on our own work and the fine material of the Missionary Education Movement, we should be able to put on an effective educational program of mission study in our Church during the coming fall and winter. We should be able to capitalize on the increased interest in world problems which our present international activities have brought about.



The routine work of giving missions, both national and international, their proper place in all the literature of the Church has been carried on according to previously established patterns. The directors have met frequently with the editors of the church school and periodical literature and have enjoyed the cooperation we have received from them.

Missions again had a sufficient emphasis in the summer schools and camps during the past summer as is shown by the accompanying list of missionary teachers. During the coming summer again, both national and international missions will receive their due emphasis. In addition to representatives of other racial groups on the staff, Americans of Japanese descent were in attendance at a number of the camps and schools and made effective contributions.

I should like to call your attention to the program which has been outlined by the Missionary Education Movement for the next four years. It would be well for all of us to keep this schedule in mind as we plan for the work of the coming years. The books for 1944-45 will be off the press earlier than in previous years. Some of the manuscripts for the year 1945-46 have already been circulated. Practically all of the outlines are already in, and considerable progress has already been made in the preparation of literature for the next two years.

	<u>National</u>	<u>International</u>
1944-45	The American Indian	Southeast Asia
1945-46	America's Uprooted Peoples	Africa
1946-47	Christianity and Race in America	India
1947-48	The Christian Message and the Waiting World	

The Service Library has not been as much in use this year as previously, because the old catalogs are out of print and no new ones have yet been prepared. We hope that we may soon have a new catalog, so that we can push more aggressively the use of the good books we have on our shelves. We of the Cooperative Council are not quite sure what plans should be laid for the purchase of new books for the library. During the past year the additions made have been only along the line of missionary education. It would be well if the library here and the Service Library in the East might grow together, and that when good books are bought for one they might also be placed at the same time in the other library.

It has been my privilege as Director to attend the meetings of the cooperating boards and agencies, and these meetings have been an inspiration and a means of keeping abreast of progress being made. I have also attended the autumn and spring meetings of the Missionary Education Movement and have derived great profit and inspiration there.

Respectfully submitted,

CARL D. KRIETE



# MISSIONS IN THE 1943 SUMMER SCHOOLS AND CAMPS

<u>School and Course</u>	<u>Instructor</u>
<u>Shadyside</u>	
Our Church At Work In America	Rev. Chas. S. Hartman
Christians In Many Lands	Rev. Theo. Essebaggers
<u>Lone Star</u>	
Christian Ventures in Learning & Living	Rev. H. R. Gebhardt
<u>Hanover</u>	
The Church and America's Peoples	Rev. H. F. J. Rest
Youth and Missions	Miss Ruth Heinmiller
Christian Ventures In Learning & Living	Rev. T. F. Hilgeman
<u>Mensch Mill</u>	
(1st Sr.) Our Church At Work In America	Rev. N. W. Shollenberger
(2nd Sr.) Our Church At Work In America	Rev. Henry I. Aulenbach
(Y. P.) The Church & America's Peoples	Rev. Paul H. Streich
(Family) Christian Ventures In Learning and Living	Rev. J. C. Glessner
<u>Dunkirk (L.T.S.)</u>	
The Church And America's Peoples	Rev. Paul H. Streich
Christian Ventures In Learning & Living	Rev. G. W. Schroer
The Church In Japan	Rev. G. W. Schroer
<u>Green Lake</u>	
Our Church At Work In America	Rev. Ralph Ley
<u>Missouri Valley</u>	
The Church And America's Peoples	Rev. Robert T. Fauth
Youth and Missions	Miss Ruth Heinmiller
<u>North Star</u>	
Christian Ventures In Learning & Living	Dr. Carl D. Kriete
Youth and Interracial Fellowship	Dr. Carl D. Kriete
<u>Camp Mack</u>	
World Missions Today and Tomorrow	Rev. T. F. Hilgeman
<u>John's River Valley</u>	
World Missions Today and Tomorrow	Rev. T. F. Hilgeman
<u>Mountain Lake Camp</u>	
Youth And Missions	Miss Ruth Heinmiller
Christian Ventures In Learning & Living	Rev. Kenneth Kohler
<u>Waveland</u>	
Missions	Dr. Carl D. Kriete



Sunflower

Christian Ventures In Learning & Living  
 Youth and Interracial Fellowship

Dr. Carl D. Kriete  
 Dr. Carl D. Kriete

East Bay Camp (Bloomington Region)  
The Church and Missions

Mrs. Ella Nicodemus

Catawba College Conference  
Strong As The People (young people)  
We Who Are America (adults)

Rev. W. C. Lyerly  
 Rev. W. C. Lyerly

Family Weeks - Dunkirk  
The World Fellowship of Christians

Rev. G. W. Schroer

Dunkirk Senior

Mrs. G. W. Schroer

Dunkirk Intermediate

Dr. G. W. Schroer



## DEPARTMENT OF MISSIONARY EDUCATION

To the Members of the  
Board of Christian Education and Publication -

My report will naturally deal with those aspects of the work of the Cooperative Council which are my particular responsibility.

### The World Neighbor Plan

It is now about 2 years since the first wave of literature on the World Neighbor Plan went out from the offices of the Cooperative Council. In May 1942, brochures explaining this new venture in missionary education, were mailed to all pastors and Sunday School superintendents. Since that time at frequent intervals the plan has been described in Youth, The Builder, The Messenger, Comrades, The Child's Teacher and Leaders of Youth. Every mission unit appearing in the Bible-Life Series has carried the suggestion that the completion of the unit ought to find the group at study ready for the World Neighbor Plan. Teachers of missionary courses in the summer schools, teachers of courses on How to Use the Bible-Life Series, and of Youth Work in the Local Church, have all been asked to stress the plan in their classes. Moreover, the brochures have been distributed to all in attendance at these schools. Miss Buehler has stressed World Neighbors in all of her children's clinics.

With what results, all this? To date 472 World Neighbor units have been chosen by 332 groups. Obviously, this is by no means hilarious success. Neither, are we so pessimistic as to aver that it is dismal failure. Several pertinent observations are in order:

1. The basic principles on which the plan was established remain valid: The equality of all men before a Father God; a potential brotherhood even in a stricken world; the prayer of Jesus, "that they may all be one."
2. The World Neighbor Plan is missionary education, we believe, at its best. It has never been a money-raising scheme - note the paltry sum of \$5 suggested for membership. In fact, at times we are tempted to suspect that the very smallness of the enrolment fee has led some people to feel that the plan itself is small and not worth the effort involved. The burden of the proof rests with us; all the educational possibilities of the plan must be so developed and presented as to win the support of the Church.



### Children's Committee on Missionary Education

Perhaps one of the most forward-looking steps taken by the Cooperative Council during the past year was the appointment of three committees, each of which was asked to survey the missionary education needs of certain age-groups in the Church. I shall concern myself with mention of the children's committee inasmuch as that was made my special concern. The following were asked to serve on this committee: Prof. Harold Pflug, Miss Esther Freivogel, Miss Rose Kniker, and Miss Bernice Buehler, chairman. The committee met on December 3, 1943. Complete minutes of this very stimulating and fruitful meeting have been sent to the Executive Secretary of your board. Suffice it to say here, perhaps, out of the discussion came plans for two pictorial booklets to be published this year for the children of our Church, one on the total missionary work of the Church to be written by Miss Buehler and the other on the Winnebago Indians to be written by the assistant-director of the Cooperative Council. Plans are proceeding, though slowly.

### Bible-Life Series

During the year the following mission units appeared in the Bible-Life Series:

<u>Department</u>	<u>Date</u>	<u>Title</u>
Primary	February-March 1944	God's Children Live In Many Lands
Junior	July - August 1943	Our Church At Work Among Farmers
	February-March 1944	Our Church At Work In Honduras
Intermediate	March 1944	Our Church At Work In The City
Young People	January 1944	Christianity At Work In The World

It is understood, of course, that the Bible-Life Series lessons are planned according to a 3 year cycle and the variety of the content cannot be fairly judged by this report of a fraction of that cycle.

### Why Not Read A Play

The response to this service of the Council has been most gratifying. Missionary plays are on demand at all times. The insertion of the publicity flier in the Women's Guild and the Girls' Guild packets undoubtedly accounts for the enthusiastic response. We need very shortly to publish a new pamphlet in order that the new missionary plays of 1943-1944 may be included.

### Activities

During the year I have had complete charge of all the work that centered around the "World Neighbor Plan": the correspondence; the editing of World Neighbor News; the preparation of worship materials for World Neighbor groups. I have handled all office correspondence that pertained to missionary literature and missionary education methods. I prepared a



unit for Seniors - five lessons for teachers and five for pupils - on "The Church Encircles the Globe." I edited one Primary Missionary Unit and one Junior Missionary Unit which had been prepared by Presbyterians, inserting missionary materials from our own work. I prepared a mimeographed pamphlet of Suggestions for Using Temples Still Undone. I have continued to write the Missionary Interpretations for The Builder. For the Board of National Missions I wrote Temples Still Undone. For the Board of International Missions I have just completed manuscript on a book for young people which is to be similar in format to Temples Still Undone and entitled The Flags of Dawn. I am just beginning preparation of a manuscript to be published by the Missionary Education Movement. This will be a text on Africa to be used in junior high groups.

I taught for six Sunday nights in the School of Missions of Samuel Church, Clayton; I have done considerable speaking - for the most part in and near St. Louis. I taught a course on The Christian Home at each of two family camps in Dunkirk in August; in September I represented the Cooperative Council of Missionary Education in Dover, Ohio, at the first National Children's Workers' Conference.

Respectfully submitted,

HELEN E. BAKER



FINANCIAL STATEMENTS



GENERAL FINANCIAL STATEMENT

BOARD OF CHRISTIAN EDUCATION AND PUBLICATION  
EVANGELICAL & REFORMED CHURCH

February 1, 1943 to January 31, 1944

Dept.	No.	Account	Recorded		Net		Budget Estimate
			Receipts	Disburs.	Receipts	Disburs.	
BUDGET		Contrib's-Chr. Emph.	2,216.88		2,216.88		
		E. & R. Apportionment	47,731.20		47,731.20		
		TOTAL	49,948.08		49,948.08		
MISCELLANEOUS		Int. on Invest. & Funds	180.00		180.00		
		R. Ebner - Pension	945.00		945.00		
		Loans - Periodical Dept.	2,493.81	5,739.80		3,245.99	
		Spec. Messenger Comm.	146.90		146.90		
		Offset Printing	1,661.62	146.97	1,514.65		
		Travel	80.12		80.12		
		Taxes & hospitalization withheld from employees	3,198.69	2,986.09	212.60		
		The Messenger		807.65		807.65	1,100.00
		Miscellaneous		304.63		304.63	
		Stock Inventory		563.97		563.97	
		TOTAL	8,706.14	10,549.11		1,842.97	1,100.00
GENERAL	1005	Equip. & Repairs		67.40		67.40	50.00
	1008	Printing	3,790.32	3,893.04		102.72	1,000.00
	1010	Supplies	3.98	526.50		522.52	750.00
	1018	Postage	28.03	967.46		939.43	1,000.00
	1020	Express & freight		53.70		53.70	25.00
	1027	Telephone		184.53		184.53	200.00
	1028	Telegraph	4.95	8.94		3.99	50.00
	1030	Travel	998.01	1,859.37		861.36	1,600.00
	1032	Exhibits		7.50		7.50	100.00
	1045	Art Work & Engraving		88.43		88.43	250.00
	1050	R. E. Support	7.80	2,068.70		2,060.90	1,850.00
	1053	Legal Fees		36.77		36.77	
	1054	Interest	20.00	5.95	14.05		215.00
	1055	Audit		190.63		190.63	200.00
	1056	Insurance		326.22		326.22	300.00
	1057	Office Rentals		1,008.20		1,008.20	772.20
	1059	Rental - Residence		900.00		900.00	900.00
	1060	Salary-Exec. Secretary		784.32		784.32	325.00
	1061	Salary-Sec. to Ex. Sec.		561.00		561.00	416.00
	1062	Salary-Assist. Treas.		1,066.00		1,066.00	1,066.00
	1061A	Salary - Clerk		844.81		844.81	
	1064	Salary-half-time Clerk		715.00		715.00	715.00
	1063	Salary-extra help		324.30		324.30	700.00



Dept.	No.	Account	Recorded		Net		Budget
			Receipts	Disburs.	Receipts	Disburs.	Estimate
	1080	Ship. Dept. Rent & Sal.		468.75		468.75	856.00
	1070	Pension-Dr. Paul Taylor		200.04		200.04	50.00
	1075	Miscellaneous	600.00	436.23		430.23	100.00
	1051	Visual Aid		1,000.00		1,000.00	
	1082	Ship. Rm. - Refunds	133.74		133.74		
	1083	Ship. Rm. - Service		171.60		171.60	
		TOTAL	4,992.83	18,765.39		13,772.56	13,490.20
LIBRARY	1105	Equipment		72.25		72.25	50.00
	1108	Printing		34.74		34.74	200.00
	1110	Supplies		76.38		76.38	100.00
	1113	Added Volumes	3.85	219.22		215.37	225.00
	1116	Fines	18.12		18.12		(25.00)
	1118	Postage		258.42		258.42	100.00
	1120	Express		11.04		11.04	5.00
	1124	Picture Service	526.46	559.06		32.60	
	1126	Film Service	295.50	371.02		75.52	300.00
	1127	Telephone		93.30		93.30	73.00
	1128	Telegrams		1.33		1.33	
	1138	Bailey Slides	1,499.66	1,615.23		115.57	(300.00)
	1139	Religious Film Assoc.	58.25	176.66		118.41	(225.00)
	1157	Office Rent		823.66		823.66	849.20
	1160	Salary-Librarian		1,664.00		1,664.00	1,664.00
	1161	Salary-Asst. Librarian		1,201.00		1,201.00	1,300.00
	1164	Salary - Extra Help		6.06		6.06	
	1175	Miscellaneous		22.51		22.51	25.00
		TOTAL	2,401.84	7,205.88		4,804.04	4,341.20
LEADERSHIP TRAINING	1205	Equipment		15.00		15.00	75.00
	1208	Printing	110.39	112.22		1.83	50.00
	1210	Supplies	3.75	181.10		177.35	150.00
	1218	Postage	2.62	123.46		120.84	100.00
	1220	Express		4.65		4.65	5.00
	1227	Telephone		93.81		93.81	75.00
	1228	Telegraphs		11.53		11.53	5.00
	1230	Travel	75.00	244.31		169.31	300.00
	1248	Fees	1.10	4.00		2.90	(10.00)
	1250	R. E. Support	85.00	1.00	84.00		(10.00)
	1257	Office Rental		365.85		365.85	377.30
	1259	Residence Rental		400.00		400.00	600.00
	1260	Salary - Director		2,150.00		2,150.00	3,000.00
	1261	Salary - Sec. to Dir.		1,632.00		1,632.00	1,664.00
	1262	Salary-pt. time Clerk		715.00		715.00	715.00
	1270	Pension - Mr. Braun		106.25		106.25	150.00
	1275	Miscellaneous		32.51		32.51	25.00
	1283	Ship. Rm. Service		8.60		8.60	
		TOTAL	277.86	6,201.29		5,923.43	7,271.30



Dept.	No.	Account	Recorded		Net		Budget Estimate
			Receipts	Disburs.	Receipts	Disburs.	
LEADERSHIP TRAINING SUMMER SCHOOLS	1308	Printing	10.84	774.39		763.55	600.00
	1310	Supplies	1,955.04	2,285.77		330.73	500.00
	1318	Postage	.30	191.73		191.43	250.00
	1320	Express	1.08	36.25		35.17	50.00
	1323	Entertainment	21,225.97	19,164.16	2,061.81		(3,000.00)
	1325	Honoraria	147.00	2,440.00		2,293.00	2,500.00
	1327	Telephone	5.65	18.87		13.22	25.00
	1328	Telegraph		10.04		10.04	25.00
	1330	Travel	146.18	2,055.35		1,909.17	1,700.00
	1335	Sales Store					(40.00)
	1345	Art Work & Engraving		30.88		30.88	40.00
	1350	R. E. Support	746.09	737.62	10.47		(175.00)
	1355	Scholarships	96.76		96.76		
	1363	Extra Help		2.00		2.00	
		TOTAL	24,336.91	27,747.06		3,410.15	2,475.00
CHILDREN'S WORK	1405	Equipment		113.50		113.50	100.00
	1408	Printing	35.26	529.89		494.63	700.00
	1410	Supplies		191.85		191.85	150.00
	1418	Postage		482.15		482.15	500.00
	1420	Freight & Express		13.57		13.57	5.00
	1427	Telephone		95.94		95.94	75.00
	1428	Telegraph		13.26		13.26	5.00
	1430	Travel	160.40	715.69		555.29	500.00
	1431	Travel-Youth Cabinet		186.50		186.50	200.00
	1445	Art Work & Engraving		20.00		20.00	25.00
	1450	R. E. Support	11.00	4.00	7.00		(40.00)
	1457	Office Rental		405.31		405.31	418.00
	1460	Salary - Director		2,282.46		2,282.46	2,310.00
	1461	Salary-Sec. to Dir.		1,664.00		1,664.00	1,664.00
	1464	Salary - Extra Help		62.10		62.10	40.00
	1475	Miscellaneous		38.21		38.21	50.00
	1483	Ship. Rm. Service		8.60		8.60	
		TOTAL	206.66	6,827.03		6,620.37	6,702.00
YOUTH WORK - GENERAL	1608	Printing	166.50	1,354.00		1,187.50	500.00
	1610	Supplies		285.73		285.73	200.00
	1618	Postage	.73	641.13		640.40	450.00
	1620	Express		6.33		6.33	5.00
	1627	Telephone		111.74		111.74	75.00
	1628	Telegraph		18.12		18.12	10.00
	1630	Travel	186.77	572.00		385.23	450.00
	1631	Travel-Youth Cabinet		182.54		182.54	275.00
	1645	Art Work & Engraving	1.00	46.77		45.77	75.00
	1650	R. E. Support	10.00	2.00	8.00		(25.00)
	1651	National dues					
	1657	Office Rental		456.15		456.15	469.70
	1659	Residence Rental		600.00		600.00	600.00
	1660	Salary - Director	16.29	2,999.88		2,983.59	3,000.00
	1661	Salary-Sec. to Dir.		1,664.00		1,664.00	1,664.00
	1664	Salary-Stenog.pt.-time	259.63	654.57		394.94	
	1670	Pension		150.00		150.00	150.00
	1675	Miscellaneous		59.86		59.86	50.00
	1683	Shipping Rm. Service		8.60		8.60	
		TOTAL	640.92	9,813.42		9,172.50	7,948.70



Dept.	No.	Account	Recorded		Net		Budget Estimate
			Receipts	Disburs.	Receipts	Disburs.	
STUDENT WORK	1708	Printing		176.84		176.84	50.00
	1718	Postage		3.00		3.00	8.00
	1750	R. E. Support	5.00	50.00		45.00	
	1760	Salaries	1,190.67	3,325.00		2,134.33	2,150.00
	1770	Pension		32.52		32.52	32.52
	1830	Travel		29.11		29.11	
	1850	Student Chapel-Contrib.	105.00	155.00		50.00	
		TOTAL	1,300.67	3,771.47		2,470.80	2,240.52
CAMPS	1908	Printing	4.05	418.13		414.08	25.00
	1910	Supplies	593.12	719.35		126.23	300.00
	1918	Postage		123.99		123.99	100.00
	1920	Express	7.92	14.31		6.39	25.00
	1923	Entertainment	14,331.97	12,477.28	1,854.69		(3,000.00)
	1925	Honoraria		981.25		981.25	1,200.00
	1927	Telephone	9.27	8.99	.28		25.00
	1928	Telegraph		3.02		3.02	10.00
	1930	Travel	46.33	872.01		825.68	825.00
	1934	Store Sales	278.21	343.71		65.50	(100.00)
	1945	Art Work & Engr.		4.40		4.40	30.00
	1950	R. E. Support	1,042.47	776.47	266.00		
	1955	Scholarships	79.47	24.00	55.47		
		TOTAL	16,392.81	16,766.91		374.10	(560.00)
A.W. & FIELD W.D. & WORK V.S.	2160	Salary-Director	166.66			166.66	
LITERATURE CONSULTANT	2208	Printing	2.85	42.50		39.65	80.00
	2300	Cooperative Council					
		Missionary Education		1,800.00		1,800.00	1,800.00
LITERATURE CONSULTANT	2508	Printing		5.50		5.50	
	2510	Supplies		38.45		38.45	
	2518	Postage		45.08		45.08	
	2527	Telephone & Telegraph		15.11		15.11	
	2530	Travel		149.53		149.53	
	2557	Office Rental		288.00		288.00	
	2575	Miscellaneous		8.09		8.09	
		TOTAL		549.76		549.76	
		TOTALS	109,207.57	110,206.48		998.91	46,888.92

Total Working Budget 12 months \$46,888.92

Actual Apportionment Receipts-12 months 49,948.08

Overage used to help meet increased expenses \$ 3,059.16



BOARD OF CHRISTIAN EDUCATION AND PUBLICATION

CHRISTIAN EDUCATION PRESS

ANALYSIS OF GROSS PROFIT - PER PUBLICATIONS  
For the Year Ending January 31, 1944

COST OF GOOD SOLD

PUBLICATION	Sales	Inventory Feb. 1, 1943	Production Costs	Other Costs (A)	TOTAL	Less Inventory Jan. 31, 1944	Cost of Goods Sold	GROSS PROFIT OR (LOSS)
Christian Hymnways	\$ 2,679.75	5,936.01	0	116.65	6,052.66	4,148.02	1,904.64	775.11
Windows of Worship	2,897.30	207.67	2,151.36	87.09	2,446.12	407.16	2,038.96	858.34
Hymns for Jr. Worship	423.15	450.00	227.50	8.97	686.47	303.30	383.17	39.98
Teaching Religion in the Public Schools	0	-	-	3.19	3.19	0	3.19	( 3.19)
Of Such Is The Kingdom	7.55	439.68	-	.06	439.74	435.93	3.81	3.74
Jesus & His Teachings	148.45	756.84	-	60.48	817.32	653.52	163.80	( 15.35)
The Gospel of Mark	3.58	197.60	-	.29	197.89	194.80	3.09	.49
A Missionary's Leisure								
In The Indian Jungle	313.08	682.50	-	21.90	704.40	377.50	326.90	( 13.82)
My Confirmation	4,675.05*	1,851.88	4,051.33*	48.92	5,952.13	1,432.95	4,519.18	155.87*
You Can Do It	88.65	-	150.00	1.80	151.80	74.40	77.40	11.25
Getting Along Together	0	55.50	-	-	55.50	55.50	0	0
Beneficiary Aid Blanks	3.00	4.90	-	-	4.90	0	4.90	( 1.90)
Children's Devotional	0	-	355.00	9.42	364.42	364.42	0	0
Into All The World	278.75	-	1,109.23	75.00	1,184.23	850.93	333.30	( 54.55)
Robin of Delhi	395.30	-	452.66	44.54	497.20	230.70	266.50	128.80
TOTALS	\$11,913.61	10,582.58	8,497.08	478.31	19,557.97	9,529.13	10,028.84	1,884.77

(A) Includes advertising, express, postage and miscellaneous expenses.

\* These figures are estimate amounts and therefore are not exact.



BOARD OF CHRISTIAN EDUCATION AND PUBLICATIONCHRISTIAN EDUCATION PRESSANALYSIS OF CAPITAL ACCOUNTFor the Year Ending January 31, 1944

Credit balance at February 1, 1943	\$	0
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C R E D I T S

Assets transferred from Board of Christian Education and Publication books on Feb. 1, 1943, as follows:		
Accounts Receivable - Publications, January 31, 1943	900.28	
Inventories - Publications, January 31, 1943	10,591.93	
Cash - Publications, January 31, 1943	<u>2,969.99</u>	
Total	14,462.20	
Additional cash transferred from Board of Christian Education and Publication (Periodical Dept.) at January 31, 1944	10,000.00	
Net Profit for the Year Ending January 31, 1944	<u>1,788.49</u>	
Total Credits for the Year		<u>26,250.69</u>
Total Credits		\$ 26,250.69

D E B I T S

Liabilities transferred from Board of Christian Education and Publication books, on Feb. 1, 1943 as follows:		
Accounts Payable - Publications, January 31, 1943	2,750.00	
Loans payable to Board of Christian Education and Publication	5,000.00(A)	
Loans payable to Board of Christian Education and Publication	<u>2,560.99(A)</u>	
Total Debits for the Year		<u>10,310.99</u>
Credit Balance at January 31, 1944		\$ 15,939.70

(A) Board of Christian Education and Publication transferred these items to Trust Funds and Investments Department as of February 1, 1943.



BOARD OF CHRISTIAN EDUCATION AND PUBLICATIONCHRISTIAN EDUCATION PRESSPROFIT AND LOSS STATEMENTFor the Year Ending January 31, 1944

Sales		\$ 11,913.61
Cost of Sales		
Inventory at February 1, 1943	\$ 10,582.58	
Printing and other costs	<u>8,975.39</u>	
Total	19,557.97	
Less inventory at January 31, 1944	<u>9,529.13</u>	
Cost of goods sold		<u>10,028.84</u>
Gross Profit - Per Schedule		\$ 1,884.77
Expenses		
Accounts written off	0	
General expenses	70.04	
Insurance	0	
Postage	0	
Rent	0	
Salaries	0	
Stationery and printing	26.24	
Telephone and telegraph	<u>0</u>	
Total Expenses		<u>96.28</u>
Net Profit for the Year		<u>\$ 1,788.49</u>



BOARD OF CHRISTIAN EDUCATION AND PUBLICATION

CHRISTIAN EDUCATION PRESS

B A L A N C E S H E E T

At January 31, 1944

A S S E T S

Cash	\$ 14,582.40
Accounts Receivable	2,540.34
Inventories	<u>9,529.13</u>
TOTAL ASSETS	\$ 26,651.87

L I A B I L I T I E S

Accounts Payable	\$ 3,151.18
Loans Payable (Trust Funds and Investments)	<u>7,560.99</u>
TOTAL LIABILITIES	10,712.17
Capital	<u>15,939.70</u>
TOTAL LIABILITIES AND CAPITAL	\$ 26,651.87



BOARD OF CHRISTIAN EDUCATION AND PUBLICATIONTRUST FUNDS AND INVESTMENTSANALYSIS OF CAPITAL ACCOUNTFor the Year Ending January 31, 1944

Balance at February 1, 1943

C R E D I T SAssets transferred from Board of Christian  
Education and Publication books, as follows:

Cash In Phila. Saving Fund Society -

Book E 187-118	\$ 4,084.31
Book E 187-119	122.97
Book E 187-120	3,325.25

Total Cash	7,532.53
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Investments-Ursinus College, 10 year - 4% note	1,000.00
--	----------

Loans Receivable-Christian Education Press	5,000.00
--	----------

Loans Receivable-Christian Education Press	2,560.99
--	----------

Annuities paid in 1943 on Miss Emma C. Mickley	
Annuity Bond	150.00

Annuities paid in 1943 on Miss Anna C. Saam	
Annuity Bond	27.50

Total Assets Transferred	16,271.02
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Interest on bank account years 1935, 1936 and 1937 credited to Estate of Barbara Leighty	
Trust Fund transferred to Capital Account	59.52 (A)

Overpayment on Mrs. Sarah Schwenk annuity bond originally credited to General Reserve Fund	
Account transferred to Capital Account	.50

Cash transfer from Periodical Department, January 31, 1944	10,000.00
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Annuity Bond cancelled by death of annuitant: Mrs. Sarah Schwenk (Died June 7, 1943)	1,000.00
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Total Credits for Year	\$ 27,331.04
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Total Credits	\$ 27,331.04
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BOARD OF CHRISTIAN EDUCATION AND PUBLICATIONTRUST FUNDS AND INVESTMENTSANALYSIS OF CAPITAL ACCOUNTFor the Year Ending January 31, 1944D E B I T S

Liability transferred from Board of Christian  
Education and Publication books, as follows:

Annuity Bond - Miss Anna C. Saam	1,000.00
Annuity Bond - Miss Emma C. Mickley	5,000.00
Annuity Bond - Miss Emma C. Mickley	2,500.00
Annuity Bond - Mrs. Sarah Schwenk	<u>1,000.00</u>
Total Annuity Bonds	9,500.00
Trust Fund-Sunday School First Reformed Church, Reading	<u>340.00</u>
Trust Fund-Estate of Barbara Leighty	1,187.51 (A)
Trust Fund-Estate of George A. Garrett	1,500.51
Miscellaneous-Overpayment Mrs. Sarah Schwenk Annuity Bond	.50
Interest received on Ursinus College note	<u>20.00</u>

Total Liabilities transferred	12,548.52
Net loss for the year ending January 31, 1944	<u>201.56</u>

Total Debits For Year 12,750.08

Credit Balance at January 31, 1944 \$ 14,580.96

(A) \$1187.51 less \$59.52 equals \$1127.99 net.



BOARD OF CHRISTIAN EDUCATION AND PUBLICATIONTRUST FUNDS AND INVESTMENTSBALANCE SHEETAt January 31, 1944A S S E T S

Cash - Philadelphia National Bank	\$ 10,392.38	
Cash - Philadelphia Saving Fund Society	<u>8,028.96</u>	\$ 18,421.34
Loans Receivable - Christian Education Press		7,560.99
Investments		<u>1,000.00</u>
Total Assets		<u>\$ 26,982.33</u>

L I A B I L I T I E S

Annuity Bonds Outstanding	9,292.83
General Reserve Fund (A)	1,522.18
Estate of George A. Garrett Trust Fund (B)	1,570.51
Annuities Unpaid	<u>15.85</u>
Total Liabilities	12,401.37
Capital Account	<u>14,580.96</u>
Total Liabilities and Capital	<u>\$ 26,982.33</u>

(A) \$1467.99 received through Board of Christian Education and Publication plus \$54.19 cash received direct during year, equals \$1,522.18.

(B) \$1,500.51 received through Board of Christian Education and Publication plus \$70.00 cash received direct during year, equals \$1,570.51.



BOARD OF CHRISTIAN EDUCATION AND PUBLICATIONTRUST FUNDS AND INVESTMENTSPROFIT AND LOSS STATEMENTFor the Year Ending January 31, 1944I N C O M E

Interest received on investments	\$ 40.00
Interest received on bank accounts	<u>155.41</u>
Total Income	<u>\$ 195.41</u>

E X P E N S E S

Annuities paid on annuity bonds	396.97
General expenses	0
Postage	0
Salaries	0
Stationery and printing	<u>0</u>

Total Expenses	<u>\$ 396.97</u>
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NET LOSS FOR THE YEAR	<u>(<del>\$</del> 201.56)</u>
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BOARD OF CHRISTIAN EDUCATION AND PUBLICATION

SUMMARY OF CASH RECEIPTS AND DISBURSEMENTS

OF ALL DEPARTMENTS

For the Year Ending January 31, 1944

<u>Departments</u>	<u>Receipts</u>	<u>Disbursements</u>	<u>Net Disbursements Or (Receipts)</u>
Budget - Apportionment	\$ 49,948.08	\$	\$ (49,948.08)
General office	4,992.83	18,765.39	13,772.56
Miscellaneous	8,706.14	10,549.11	1,842.97
Library	902.18	5,590.65	4,688.47
Leadership Training Division	277.86	6,201.29	5,923.43
Leadership Training Summer Schools	24,336.91	27,747.06	3,410.15
Children's Work	206.66	6,827.03	6,620.37
Young People's Work	640.92	9,813.42	9,172.50
Student Work	1,300.67	3,771.47	2,470.80
Camps	16,392.81	16,766.91	374.10
Field Work	0	166.66	166.66
Week Day Religious Education	2.85	42.50	39.65
Missionary Education	0	1,800.00	1,800.00
Department of Literature	0	549.76	549.76
National Conference	0	0	0
Stereopticon slides and equipment	1,499.66	1,615.23	115.57
<b>Totals</b>	<b>\$109,207.57</b>	<b>\$110,206.48</b>	<b>\$ 998.91</b>

SUMMARY OF CASH

Cash balance at January 31, 1943:		
In Banks	\$ 12,830.93	
Petty cash on hand	<u>251.17</u>	\$ 13,082.10
Less cash transferred to new books:		
Christian Education Press	2,969.99	
Trust Funds and Investments	<u>7,532.53</u>	<u>10,502.52</u>
Balance		2,579.58
Receipts for the year		<u>109,207.57</u>
Total		111,787.15
Disbursements for the year		<u>110,206.48</u>
Cash balance at January 31, 1944:		
Philadelphia National Bank - special account	27.19	
Philadelphia National Bank - general account	1,300.63	
Petty cash on hand	<u>252.85</u>	<u>\$ 1,580.67</u>



BOARD OF CHRISTIAN EDUCATION AND PUBLICATIONBALANCE SHEETAt January 31, 1944A s s e t sCash on Hand

Philadelphia National Bank - Special Account	\$ 27.19	
Philadelphia National Bank - General Account	1,300.63	
Petty Cash	<u>252.85</u>	\$ 1,580.67

Accounts Receivable

Accounts Receivable	548.50	
Due from Schaff Building	<u>24,201.62</u>	24,750.12

Notes Receivable

Board of Home Missions		1,088.45
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Inventories

Furniture, fixtures and equipment	3,698.55	
Library - books	2,002.19	
Pictures	846.43	
Stationery and office supplies	1,148.34	
Exhibit materials	0	
Resale printed materials	3,204.47	
Postage	58.59	
Stereopticon slides and equipment	<u>5,079.60</u>	16,038.17

Miscellaneous

Miscellaneous - Advance traveling expenses	70.88	
Educational Brochure	202.45	
Offset printing	180.86	
Prepaid insurance	<u>157.93</u>	<u>612.12</u>

Total Assets

\$ 44,069.53

(Liabilities on next page)



BOARD OF CHRISTIAN EDUCATION AND PUBLICATIONBALANCE SHEET (Continued)At January 31, 1944LiabilitiesAccounts Payable

Accounts payable	\$	0	
Due for insurance		36.56	
Taxes withheld from employees' salaries		284.82	
Miscellaneous		4.75	\$ 326.13

Notes and Loans Payable

Extension Fund Board		563.05	
F. A. Keck - General Treasurer (Dunkirk property)		<u>5,000.00</u>	5,563.05

Fund Accounts

Miller Memorial Fund			269.07
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Capital Account

Balance at January 31, 1944			<u>37,911.28</u>
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Total Liabilities and Capital			<u><u>\$44,069.53</u></u>
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## CONTRIBUTIONS FOR STUDENT CHAPEL

COLUMBIA, MISSOURI

February 1, 1943 to January 31, 1944

Missouri Valley Synod	\$ 105.00
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## CONTRIBUTIONS FOR STUDENT PASTOR'S SALARY

COLUMBIA, MISSOURI

February 1, 1943 to January 31, 1944

Eden Seminary	\$ 50.00
Student Congregation	175.00
Missouri Valley Synod	600.00
Kansas City	<u>265.67</u>
	\$1,090.67



## LEADERSHIP TRAINING - SUMMER SCHOOLS

## SCHEDULE OF CASH RECEIPTS AND DISBURSEMENTS

For the Year Ending January 31, 1944

	Lake Erie L.T.S.		Dunkirk Family		Lone Star L.T.S.		Sunflower L.T.S.		North Star L.T.S.	
	Receipts	Disburs.	Receipts	Disburs.	Receipts	Disburs.	Receipts	Disburs.	Receipts	Disburs.
Entertainment	\$1,529.90	1,434.00	5,568.70	4,973.31	1,352.40	1,075.65	1,232.85	1,054.50	894.40	730.50
Equip. & Repairs		26.09	.56	137.52	.08	31.34	.09	32.92	.08	46.34
Printing	.13	271.59	683.10	704.91	26.76	53.72	46.98	85.04	54.92	100.51
Supplies	266.29	20.37	.30	37.35		11.64		19.58		11.04
Postage		8.85	1.08	10.80		.23		.30		4.81
Express & Freight										
Telephone		1.06		1.82		1.44		.32		.25
Telegraph	10.00	210.20	2.71	404.23		175.65		112.26		102.77
Travel		4.48		6.94		1.24		1.54		1.24
Art Work-Engraving		132.34	89.98	11.63	77.31	38.31	80.76	80.76	12.46	12.46
Religious Ed. Support	117.02	200.00	42.00	606.00		210.00		95.00		90.00
Salary-Honoraria	22.50									
Scholarships		.29		.45		.08		.10		.08
Purchas. Store Sales										
Extra help										
Totals	1,945.84	2,309.27	6,388.43	6,894.96	1,456.55	1,599.30	1,360.68	1,482.32	961.89	1,100.00
Loss	363.43		506.53		142.75		121.64		138.12	
Totals	\$2,309.27	2,309.27	6,894.96	6,894.96	1,599.30	1,599.30	1,482.32	1,482.32	1,100.00	1,100.00



LEADERSHIP TRAINING - SUMMER SCHOOLS  
SCHEDULE OF CASH RECEIPTS AND DISBURSEMENTS

For the Year Ending January 31, 1944

	Camp Mack		John's River Valley		Mensch Mill Young People		Mensch Mill Family		Shannondale Work Camp	
	Receipts	Disburs.	Receipts	Disburs.	Receipts	Disburs.	Receipts	Disburs.	Receipts	Disburs.
Entertainment					1,024.40	978.40	1,153.75	1,187.75	168.51	308.00
Equip. & Repairs										
Printing	.06	29.75	.04	28.17	1.10	6.34	1.13	59.50		
Supplies	9.42	20.00	6.28	13.34	152.88	140.99	138.37	263.40		3.20
Postage		4.35		3.07		6.31		10.65		
Express & Freight		.18		.12		.23		.36		
Telephone					5.65			11.62		
Telegraph		.19		.12		.25		.38		
Travel		53.12	37.88	38.03	4.89	58.92	4.40	55.84		
Art Work-Engrav.		.93		.62		1.24		1.85		
Religious Ed. Support		189.50			62.13	62.13	82.64	82.64		
Salary-Honoraria		20.00			7.50	175.00	22.50	115.00		
Scholarships					26.75		70.01			
Purchases-store sales										
Extra help		.06		.04		.08		.12		
Totals	9.48	318.08	44.20	83.51	1,285.21	1,429.89	1,472.80	1,789.11	168.51	311.20
Loss	308.60		39.31		144.68		316.31		142.69	
Totals	318.08	318.08	83.51	83.51	1,429.89	1,429.89	1,789.11	1,789.11	311.20	311.20



LEADERSHIP TRAINING - SUMMER SCHOOLS  
SCHEDULE OF CASH RECEIPTS AND DISBURSEMENTS

For the Year Ending January 31, 1944

	Mountain Lake		Tiffin		Missouri Valley	
	Receipts	Disburs.	Receipts	Disburs.	Receipts	Disburs.
Entertainment	1,893.35	1,752.95	21.00	21.00	3,190.70	2,769.55
Equipment						
Printing	.09	57.92		65.00	.24	85.59
Supplies	151.63	75.04			189.58	211.59
Postage		7.36				23.35
Express & Freight		.30		6.33		.77
Telephone		5.10				1.05
Telegraph		.67				1.59
Travel	6.63	156.19		12.58	30.70	246.56
Art work & Engraving		1.54				4.01
Religious Education Support	61.94	20.00			1.00	
Salary - Honoraria	15.00	250.00			10.00	255.00
Scholarships						
Purchases - store sales		.10				.26
Extra help						
Totals	2,128.64	2,327.17	21.00	104.91	3,422.22	3,599.32
Loss	198.53		83.91		177.10	
Totals	2,327.17	2,327.17	104.91	104.91	3,599.32	3,599.32



LEADERSHIP TRAINING - SUMMER SCHOOLS  
SCHEDULE OF CASH RECEIPTS AND DISBURSEMENTS

For the Year Ending January 31, 1944

	Hanover		Green Lake		Gulf Coast	
	Receipts	Disburs.	Receipts	Disburs.	Receipts	Disburs.
Entertainment	\$1,955.00	1,748.75	1,241.01	1,129.80		
Equipment						3.17
Printing	.17	79.26	7.03	85.48	.04	
Supplies	107.46	152.52	115.07	176.58	6.28	13.34
Postage		18.37		14.98		3.31
Express & Freight		.53		2.32		.12
Telephone		.77		.68		.42
Telegraph				1.06		.12
Travel	16.54	211.80	32.52	164.57		52.63
Art Work & Engraving		2.78		1.85		.62
Religious Education Support	107.85	107.85			55.00	
Salary - Honoraria	20.00	199.00	7.50	195.00		30.00
Scholarships						
Purchases - store sales		.18		.12		.04
Extra help						
Totals	2,207.02	2,521.81	1,403.13	1,772.44	61.32	103.77
Loss	314.79		369.31		42.45	
Totals	\$2,521.81	2,521.81	1,772.44	1,772.44	103.77	103.77



LEADERSHIP TRAINING - SUMMER SCHOOLSSCHEDULE OF CASH RECEIPTS AND DISBURSEMENTSFor the Year Ending January 31, 1944S U M M A R Y

	<u>Receipts</u>	<u>Dis-</u> <u>bursements</u>	<u>Profit</u>	<u>Loss</u>
Lake Erie	\$ 1,945.84	\$ 2,309.27		\$ 363.43
Dunkirk - Family	6,388.43	6,894.96		506.53
Lone Star	1,456.55	1,599.30		142.75
Sunflower	1,360.68	1,482.32		121.64
North Star	961.88	1,100.00		138.12
Camp Mack	9.48	318.08		308.60
John's River Valley	44.20	83.51		39.31
Mensch Mill-Young People	1,285.21	1,429.89		144.68
Mensch Mill-Family	1,472.80	1,789.11		316.31
Shannondale Work Camp	168.51	311.20		142.69
Mountain Lake	2,128.64	2,327.17		198.53
Tiffin	21.00	104.91		83.91
Missouri Valley	3,422.22	3,599.32		177.10
Hanover Conference	2,207.02	2,521.81		314.79
Green Lake	1,403.13	1,772.44		369.31
Gulf Coast	61.32	103.77		42.45
Totals	24,336.91	27,747.06		3,410.15
Net Loss	3,410.15			
Totals	\$27,747.06	\$27,747.06		\$ 3,410.15



DETAILED SCHEDULE OF CASH RECEIPTS AND DISBURSEMENTS

C A M P S

For the Year Ending January 31, 1944

	Mensch Mill		Mensch Mill		Mensch Mill		Dunkirk		Dunkirk	
	Intermediate		First Senior		Second Senior		Intermediate		Senior	
	Receipts	Disburs.	Receipts	Disburs.	Receipts	Disburs.	Receipts	Disburs.	Receipts	Disburs.
Entertainment	\$2,674.00	2,316.00	2,568.00	2,240.75	2,430.50	2,211.00	2,289.20	1,947.50	1,448.60	1,289.63
Printing	.26	51.60	.26	45.82	.23	39.84	.40	113.13	.24	32.27
Supplies	171.10	90.04	155.89	159.81	228.12	108.06	28.26	89.59	.71	44.83
Postage		16.53		15.79		11.35		21.93		11.51
Exp. & Freight		4.72		1.40		1.76	4.83	3.07	3.09	.51
Telephone	5.88	.26	2.47	1.92	.92	5.18		.41		.21
Telegraph		.28		.28		.25		.43		.25
Art Work-Engrav.		.49		.48		.44		.75		.41
Travel		67.35		89.95		105.23	7.80	278.21	7.18	224.70
Rel.Ed. Support	40.68		160.01	128.40	175.53	144.86	114.59	156.88	175.80	143.20
Salary-Honoraria		220.00		211.25		290.00		50.00		50.00
Purch.Store sales		34.26		35.31		34.25	90.78	86.38	55.26	56.98
Scholarships	34.69	24.00	9.13		8.83		.98		.58	
Totals	2,926.61	2,825.53	2,895.76	2,931.16	2,844.13	2,952.22	2,536.84	2,748.28	1,691.46	1,854.64
Profit or (Loss)		101.08	(35.40)		(108.09)		(211.44)		(163.18)	
Totals	\$2,926.61	2,926.61	2,931.16	2,931.16	2,952.22	2,952.22	2,748.28	2,748.28	1,854.64	1,854.64



DETAILED SCHEDULE OF CASH RECEIPTS AND DISBURSEMENTS

C A M P S (Continued)

For the Year Ending January 31, 1944

	Ohio		Shady Side		Camp Mack		John's River	
	Intermediate		Senior		Intermediate		Intermediate	
	Receipts	Disburs.	Receipts	Disburs.	Receipts	Disburs.	Receipts	Disburs.
Entertainment	\$1,781.00	1,433.40	1,140.67	1,039.00				
Printing	1.99	57.91	.26	60.83	.24	9.84	.17	6.89
Supplies	7.05	49.30	.78	133.27	.71	26.12	.50	18.28
Postage		16.63		12.23		10.60		7.42
Exp. & Freight		1.29		1.38		.09		.06
Telephone		.31		.26		.24		.17
Telegraph		.33		.77		.25		.18
Travel		106.57	31.35			.44		.31
Art Work-Engr.		.57		.48				
Rel. Ed. Support	168.31	167.92	17.54	35.21	189.80		.21	
Salary-Honoraria		106.00		55.00				
Purch. Store Sales	121.07	76.40	11.10	20.13				
Scholarships	.75		23.54		.57		.40	
Totals	\$2,080.17	2,015.63	1,225.24	1,358.56	191.32	47.58	1.28	33.31
Profit or (Loss)		64.54	(133.32)			143.74	(32.03)	
Totals	\$2,080.17	2,080.17	1,358.56	1,358.56	191.32	191.32	33.31	33.31



DETAILED SCHEDULE OF CASH RECEIPTS AND DISBURSEMENTS

C A M P S

For the Year Ending January 31, 1944

S U M M A R Y

	<u>Receipts</u>	<u>Disbursements</u>	<u>Profit</u>	<u>Loss</u>
Mensch Mill - Intermediate	\$ 2,926.61	\$ 2,825.53	\$ 101.08	35.40
Mensch Mill - First Senior	2,895.76	2,931.16		108.09
Mensch Mill - Second Senior	2,844.13	2,952.22		211.44
Dunkirk - Intermediate	2,536.84	2,748.28		163.18
Dunkirk - Senior	1,691.46	1,854.64	64.54	
Ohio - Intermediate	2,080.17	2,015.63		133.32
Shady Side - Intermediate	1,225.24	1,358.56	143.74	
Camp Mack - Intermediate	191.32	47.58		32.03
John's River - Intermediate	1.28	33.31		
Totals	16,392.81	16,766.91	309.36	683.46
Net Loss	374.10		374.10	
Totals	\$16,766.91	\$16,766.91	\$ 683.46	\$ 683.46



## PROPOSED WORKING BUDGET

for 1944

Covering the Educational Work of the  
Board of Christian Education & Publication

<u>Department and Accounts</u>	<u>Gross Budget Requirements</u>	<u>Estimated Receipts</u>	<u>Net Budget Asking</u>
<u>General</u>			
Equipment	50.00		50.00
Printing	2,500.00	1,500.00	1,000.00
Supplies	700.00		700.00
Postage	1,475.00		1,475.00
Express	25.00		25.00
Telephone	200.00		200.00
Telegraph	50.00		50.00
Travel	1,500.00	400.00	1,100.00
Travel-Zoning	500.00		500.00
Exhibits	100.00		100.00
Art Work & Engraving	100.00		100.00
Interdenominational Agencies	1,900.00		1,900.00
Interest	50.00		50.00
Audit	200.00		200.00
Insurance	300.00		300.00
Office Rental	1,599.13		1,599.13
House Rental	675.00		675.00
Salary Executive Secretary	1,500.00		1,500.00
Salary Secretary to Executive Secretary	910.00		910.00
Salary - half-time Clerk	822.25		822.25
Salary - extra Clerk	1,554.70		1,554.70
Accounting Salaries	2,451.80		2,451.80
Retirement	150.00		150.00
Miscellaneous	100.00		100.00
Shipping Charges	900.00		900.00
The Messenger	1,200.00		1,200.00
	21,512.88	1,900.00	19,612.88
<u>Service Library &amp; Visual Aids</u>			
Equipment	50.00		50.00
Printing	150.00		150.00
Supplies	100.00		100.00
Added Volumes	200.00		200.00
Fines		25.00	(25.00)
Postage	140.00		140.00
Express	5.00		5.00
Film Service	100.00		100.00
Slide Service	-----		-----
Telephone	73.00		73.00
Office Rent	849.75		849.75
Salary - Librarian	1,914.00		1,914.00
Salary - Clerk	1,495.00		1,495.00
Extra Help	100.00		100.00
Retirement	102.27		102.27
Miscellaneous	25.00		25.00
Relabeling	75.00		75.00
	5,379.02	25.00	5,354.02



<u>Departments and Accounts</u>	<u>Gross Budget Requirements</u>	<u>Estimated Receipts</u>	<u>Net Budget Asking</u>
<u>Leadership Training (General)</u>			
Equipment	75.00		75.00
Printing	50.00		50.00
Supplies	180.00		180.00
Postage	140.00		140.00
Express	5.00		5.00
Telephone	75.00		75.00
Telegraph	5.00		5.00
Art Work and Engraving	75.00		75.00
Fees		10.00	(10.00)
Offerings		10.00	(10.00)
Office Rental	377.30		377.30
House Rent	400.00		400.00
Salary - Director	2,000.00		2,000.00
Salary - Secretary to Director	1,914.00		1,914.00
Salary - Clerk	822.25		822.25
Retirement	202.09		202.09
Miscellaneous	25.00		25.00
Moving	200.00		200.00
Travel	300.00		300.00
	<u>6,845.64</u>	<u>20.00</u>	<u>6,825.64</u>
<u>Leadership Training (Summer Schools)</u>			
Equipment & Supplies	1,500.00	1,000.00	500.00
Printing	750.00	150.00	600.00
Postage	350.00		350.00
Express	50.00		50.00
Tuition	22,000.00	25,000.00	(3,000.00)
Honoraria	2,500.00		2,500.00
Telephone	25.00		25.00
Telegraph	25.00		25.00
Travel	1,700.00		1,700.00
Sales - Store		40.00	(40.00)
Art Work & Engraving	40.00		40.00
Summer School Offerings		175.00	(175.00)
	<u>28,940.00</u>	<u>26,365.00</u>	<u>2,575.00</u>
<u>Children's Work</u>			
Equipment	50.00		50.00
Printing	500.00		500.00
Supplies	150.00		150.00
Postage	700.00		700.00
Express	5.00		5.00
Telephone	75.00		75.00
Telegraph	5.00		5.00
Travel	600.00	100.00	500.00
Travel Cabinet	300.00		300.00
Art Work & Engraving	25.00		25.00
Offering		40.00	(40.00)
Office Rent	418.00		418.00
Salary - Director	2,310.00		2,310.00
Salary - Secretary to Director	1,914.00		1,914.00
Retirement	126.72		126.72
Extra Help	40.00		40.00
Miscellaneous	50.00		50.00
	<u>7,268.72</u>	<u>140.00</u>	<u>7,128.72</u>



<u>Departments and Accounts</u>	<u>Gross Budget Requirements</u>	<u>Estimated Receipts</u>	<u>Net Budget Asking</u>
<u>Youth Work</u>			
Equipment	50.00		50.00
Printing	500.00		500.00
Supplies	180.00		180.00
Postage	800.00		800.00
Express	5.00		5.00
Telephone	75.00		75.00
Telegraph	10.00		10.00
Travel	500.00	50.00	450.00
Travel - Cabinet	275.00		275.00
Art Work & Engraving	75.00		75.00
Offerings		25.00	(25.00)
Office Rent	469.70		469.70
House Rent	600.00		600.00
Salary - Director	3,000.00		3,000.00
Salary - Secretary to Director	1,914.00		1,914.00
Salary - half-time Clerk	747.50		747.50
Retirement	229.85		229.85
Miscellaneous	50.00		50.00
United Christian Youth Movement	75.00		75.00
	9,556.05	75.00	9,481.05
<u>Student Work</u>			
Printing	50.00		50.00
Postage	16.00		16.00
Student Pastor's Salaries	3,350.00	1,200.00	2,150.00
Retirement	32.52		32.52
	3,448.52	1,200.00	2,248.52
<u>Camps - Intermediate &amp; Senior</u>			
Equipment & Supplies	875.00	575.00	300.00
Printing	250.00	225.00	25.00
Postage	175.00		175.00
Express	25.00		25.00
Tuition	9,000.00	12,000.00	(3,000.00)
Honoraria	1,200.00		1,200.00
Telephone	25.00		25.00
Telegraph	10.00		10.00
Travel	800.00		800.00
Sales	165.00	265.00	(100.00)
Art Work & Engraving	30.00		30.00
Extra Help	25.00		25.00
	12,580.00	13,065.00	(485.00)
<u>Adult Department &amp; Field Work</u>			
Equipment	300.00		300.00
Printing	100.00		100.00
Supplies	160.00		160.00
Postage	100.00		100.00
Express	5.00		5.00
Telephone	75.00		75.00
Telegraph	5.00		5.00
Travel	350.00		350.00
Art Work	25.00		25.00



<u>Departments and Accounts</u>	<u>Gross Budget Requirements</u>	<u>Estimated Receipts</u>	<u>Net Budget Asking</u>
<u>Adult Department &amp; Field Work (Cont'd)</u>			
House Rent	300.00		300.00
Salary - Director	1,500.00		1,500.00
Salary - Secretary to Director	957.00		957.00
Retirement	103.71		103.71
Moving	200.00		200.00
Miscellaneous	50.00		50.00
	4,230.71	-	4,230.71
<u>Weekday &amp; Vacation Schools</u>			
Printing	25.00		25.00
Supplies	5.00		5.00
Postage	60.00		60.00
	90.00	-	90.00
<u>Co-operative Council &amp; Missionary Education Subsidy</u>			
	1,800.00	-	1,800.00
<u>Department of Literature</u>			
Travel, Miscellaneous Expenses - rent	700.00		700.00
	700.00	-	700.00
T O T A L S	102,351.54	42,790.00	59,561.54

We have increased our supply expenses 10% to take care of increased cost and also increased all salaries but the staff members by 15% to take care of possible increases that may be necessary.

Note:- Additional \$2,000.00 for Visual Aids if approved.

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Guaranteed Budget	\$50,004.00
Overage Received - 2/28/44	<u>5,880.62</u>
	\$55,884.62



DEPARTMENT

of

BUSINESS

&

REAL ESTATE



## REPORT OF THE BUILDING SUPERINTENDENT

To the Members of the Board of Christian Education and Publication - September 1, 1943

The following is a report on the condition of the Schaff Building and equipment.

ROOF

Both old and new building roofs need coating on bare spots on paper covering. We have the material in stock and will do this with our own men.

EXTERIOR OF BUILDING

During 1941, we caulked with oakum, and sealed with caulking compound, air leaks around windows on west side of new building from the seventh to the thirteenth floor, inclusive. During 1942, we caulked with oakum, and sealed with caulking compound all the remaining windows in both old and new building.

Exterior wood needs painting, and we will do this with our own men as far as we are able.

## COLD WATER SYSTEM

We are having a number of leaks in 3" cold water riser from basement to tank in penthouse. We have made temporary repair and trust these will hold over during the war.

## HOT WATER SYSTEM

Except for some needed minor repairs, it is in good condition.

## HEATING SYSTEM

In good condition.

## ELEVATORS

The motor gave out on No. 3 elevator and we changed over No. 3 elevator to car switch variable voltage control. The contract was let in February 1941, but was not completed until January 1942. We have the motor taken from No. 1 elevator



on hand and it can be used in case either motor on No. 2 or No. 4 elevator should give out. We hope to be able to keep going with present equipment, but can only promise to do our best.

#### SUMP WELL PUMP

The sump well pump refused to work. We removed the pump and were able to correct the trouble with our own men.

#### BOILER AND BOILER ROOM EQUIPMENT

Boilers are in good condition. We had two sections of the hot water heater crack during the year, but being insured they were replaced by the Maryland Casualty Insurance Company, without cost to us.

All other equipment is in good condition.

#### VACANCIES IN BUILDING

There are 14 vacant offices in the building including 1511 Race Street making a total of 6,441 square feet. We have a total of 98,419 square feet rented space and on a basis of 104,860 total square feet we are .938 rented.

Respectfully busmitted,

W. LESLIE SHANK



FINANCIAL STATEMENTS



BOARD OF CHRISTIAN EDUCATION OF THE  
EVANGELICAL AND REFORMED CHURCH

PROFIT AND LOSS STATEMENT  
For the Eight Months Ending September 30, 1943

<u>Sales</u>		
Total Sales	\$50,597.15	
Less returns & allowances	<u>314.32</u>	
Net sales		\$50,282.83
 <u>Cost of Goods Sold</u>		
Inventory at February 1, 1943	19,219.04	
Purchases (net)	<u>38,394.55</u>	
Total	57,613.59	
Less Inventory at Sept. 30, 1943 (estimated)	<u>23,672.68</u>	
Cost of Goods Sold		<u>33,940.91</u>
 Gross Profit (C)		 16,341.92
 <u>Expenses</u>		
Salaries	14,047.79	
Rent	3,148.40	
Advertising	435.14	
Expenses, incidental (net)	581.57	
Accounts written off	40.20	
Freight & express	666.99	
Postage - weight	1,845.10	
Stationery & printing	163.03	
Traveling expenses	695.96	
Insurance	372.16	
Telephone & telegraph	530.71	
Water	25.20	
Depreciation	212.76	
Royalties paid	<u>42.10</u>	
Total deductions		<u>22,807.11</u>
 Total Business Loss		 ( 6,465.19)
 <u>Other Income</u>		
Royalties received	0	
Discount earned	107.25	
Interest on Messenger Endowment Funds (A)	1,773.25	
Interest on Messenger Endowment Funds (B)	1,182.17	
Interest on other funds	100.00	
Interest received from banks	64.57	
Miscellaneous	<u>2.97</u>	
		<u>3,230.21</u>
 Net Loss		 ( 3,234.98)
 <u>Other Deductions</u>		
Donations	12.50	
Pensions	<u>510.00</u>	
		<u>522.50</u>
 Final Loss for the eight months		 <u>( \$3,757.48)</u>

(A) Interest charge payable on the Messenger Endowment Funds for the year ending 1-31-43 waived by Business Committee last year. Now credited to this period's income per order of Dr. Paul V. Taylor. (B) For current 8 month period. (C) Estimated at 32.5% of net sales.



BOARD OF CHRISTIAN EDUCATION OF THE  
EVANGELICAL AND REFORMED CHURCH

BALANCE SHEET AT SEPTEMBER 30, 1943

A S S E T S

Current Assets

Cash in bank	\$112.76	
Petty cash	<u>250.00</u>	\$ 462.76

Accounts receivable		11,728.68
---------------------	--	-----------

Notes Receivable

Dr. Thomas W. Deckert	290.00	
Board of Home Missions	826.21	
Grace Reformed Church	<u>737.89</u>	1,854.10

Loans Receivable from Real Estate Dept.	67,450.00	
"End of Beginning"	<u>238.40</u>	\$ 81,733.94

Inventories

Church & Sunday School supplies & Book		
Dept., Stock & supplies, (estimated)	23,672.68	
Shipping supplies (estimated)	386.00	
Postage	<u>456.54</u>	24,515.22

Furniture and Equipment

Furniture & fixtures		20,137.92
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Miscellaneous

Due from Real Estate Dept.	18,080.56	
Due from Salem Reformed Church, Shamokin, Pa.	650.00	
Prepaid Insurance	434.26	
Prepaid expenses for Customers Church Envelopes	1,493.89	
R. Ebner - Pension	<u>1,190.00</u>	<u>21,848.71</u>

Total Assets		148,235.79
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L I A B I L I T I E S

Current Liabilities

Accounts Payable	6,274.28	
Loans Payable - Periodical Dept.	19,700.00	
Phila. income taxes withheld from employees	.07	
Federal excise taxes withheld	-	
Miscellaneous	113.70	

Other Liabilities

James I. Good Historical Fund	2,903.12	
Reformed Church Messenger Endowment	<u>1,328.00</u>	4,231.12

Reserves

Depreciation of furniture & fixtures	<u>18,695.41</u>	<u>49,014.58</u>
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Balance, Capital of Board, September 30, 1943		\$ 99,221.21
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BOARD OF CHRISTIAN EDUCATION OF THE  
EVANGELICAL AND REFORMED CHURCH

CAPITAL ACCOUNT AT SEPTEMBER 30, 1943

Balance to credit, January 31, 1943 \$103,078.69

DEBITS

Transfer to James I. Good Historical Fund -		\$ 100.00
Interest received during period		
Net loss for the eight months ending		
September 30, 1943	3,757.48	<u>3,857.48</u>
Balance to credit, September 30, 1943		\$ 99,221.21

SCHEDULE OF LOANS RECEIVABLE

At September 30, 1943

<u>Date</u>	<u>Name</u>	<u>Amount</u>
Various	Real Estate Department	\$ 67,450.00

SCHEDULE OF NOTES RECEIVABLE

At September 30, 1943

<u>Date</u>	<u>Name</u>	<u>Rate</u>	<u>Time</u>	<u>Amount</u>
9- 1-29	Rev. Thomas W. Deckert	5%	90 days	\$ 290.00*
9-20-32	Board of Home Missions	-	Demand	826.21
3- 1-33	Trustees of Grace Reformed Church, Baltimore, Md. (A)	-	1 year	<u>737.89</u>
	Total			\$ 1,854.10

(A) Not available for inspection

\*Reduced from \$390.00

SCHEDULE OF LOANS PAYABLE

At September 30, 1943

<u>Date</u>	<u>Name</u>	<u>Amount</u>
Various	Periodical Department	\$ 19,700.00



BOARD OF CHRISTIAN EDUCATION OF THE  
EVANGELICAL AND REFORMED CHURCH

COMPARATIVE PROFIT AND LOSS STATEMENT

For the Years Ending January 31, 1942 and January 31, 1943  
and Eight Months Ending September 30, 1943

	Year Ending Jan. 31, 1942	Year Ending Jan. 31, 1943	Eight Months Ending Sept. 30, 1943
<u>Sales</u>			
Total sales	\$ 90,874.16	\$103,092.53	\$ 50,597.15
Less - Returns & Allowances	2,429.77	2,280.40	314.32
Net sales	<u>\$ 88,444.39</u>	<u>\$100,812.13</u>	<u>\$ 50,282.83</u>
<u>Cost of Goods Sold</u>			
Inventory at beginning	18,687.76	18,993.32	19,219.04
Purchases (net)	60,834.04	71,196.28	38,394.55
Total	79,521.80	90,189.60	57,613.59
Less inventory at end	18,993.32	19,219.04	23,672.68
Cost of goods sold	<u>60,528.48</u>	<u>70,970.56</u>	<u>33,940.91</u>
Gross profit	<u>27,915.91</u>	<u>29,841.57</u>	<u>16,341.92</u>
<u>Expenses</u>			
Salaries	15,672.82	18,355.91	14,047.79
Rent	5,199.18	5,250.31	3,148.40
Advertising	2,725.40	2,940.30	435.14
Expenses - incidental (net)	1,574.99	1,200.00	581.57
Accounts written off	56.69	-	40.20
Freight & express	900.45	1,193.98	666.99
Postage - weight	3,454.65	3,246.78	1,845.10
Stationery & printing	681.26	398.09	163.03
Traveling expenses	871.25	752.50	695.96
Insurance	516.56	512.34	372.16
Telephone & telegraph	705.10	831.33	530.71
Water	30.80	34.80	25.20
Depreciation	336.98	334.43	212.76
Royalties paid	146.40	98.77	42.10
Excise taxes	43.21	-	-
Total expenses	<u>32,915.74</u>	<u>35,149.54</u>	<u>22,807.11</u>
Total business profit or (loss)	<u>( 4,999.83)</u>	<u>( 5,307.97)</u>	<u>( 6,465.19)</u>
<u>Other Income</u>			
Royalty received	51.60	73.95	0
Interest received	1,923.25	150.00	3,119.99
Miscellaneous	111.16	104.56	110.22
Total other income	<u>2,086.01</u>	<u>328.51</u>	<u>3,230.21</u>
Total profit or (loss)	<u>( 2,913.82)</u>	<u>(4,979.46)</u>	<u>( 3,234.98)</u>
<u>Other Deductions</u>			
Donations	34.28	68.08	12.50
Loss on cash deposits in the Parkway Trust Company	1,338.94	-	-
Pensions	-	-	510.00
	<u>1,373.22</u>	<u>68.08</u>	<u>522.50</u>
Final profit or (loss)	<u>(\$ 4,287.04)</u>	<u>(\$ 5,047.54)</u>	<u>(\$ 3,757.48)</u>



BOARD OF CHRISTIAN EDUCATION OF THE  
EVANGELICAL AND REFORMED CHURCH

COMPARATIVE BALANCE SHEETS

At January 31, 1942, January 31, 1943 and September 30, 1943

	Jan. 31, 1942	Jan. 31, 1943	Sept. 30, 1943
<u>Current Assets</u>			
Cash	\$ 3,405.49	\$ 6,872.90	\$ 462.76
Accounts receivable	25,120.43	17,640.75	11,728.68
Notes receivable	1,854.10	1,854.10	1,854.10
Loans to Real Estate Dept.	65,450.00	65,450.00	67,450.00
Miscellaneous, Ulrich Zwingli Works	18.12	0	0
Miscellaneous, "End of Beginning"	250.18	243.68	238.40
Total	<u>96,098.32</u>	<u>92,061.43</u>	<u>81,733.94</u>
<u>Inventories</u>			
Church & Sunday School supplies	11,463.01	10,185.73	(
Book Dept., stock & supplies	7,530.31	9,033.31	( 23,672.68
Stationery, printing & shipping supplies	841.65	1,173.85	386.00
Postage	617.88	468.18	456.54
Total	<u>20,452.85</u>	<u>20,861.07</u>	<u>24,515.22</u>
<u>Furniture &amp; Equipment</u>			
Cuts & electros	10.00	0	0
Furniture & fixtures, less deprec.	1,979.70	1,655.27	1,442.51
Total	<u>1,989.70</u>	<u>1,655.27</u>	<u>1,442.51</u>
<u>Miscellaneous</u>			
Due from Real Estate Dept.	14,875.14	15,025.14	18,080.56
Due from Salem Reformed Church	650.00	654.38	650.00
Due from Periodical Dept.	704.54	251.14	-
Miscellaneous	523.61	438.84	434.26
R. Ebner - Pension	-	-	1,190.00
Prepaid expenses for Customers' Church envelopes	-	-	1,493.89
Total	<u>16,753.29</u>	<u>16,369.50</u>	<u>21,848.71</u>
Total Assets	<u>\$135,294.16</u>	<u>\$130,947.27</u>	<u>\$129,540.38</u>
<u>Liabilities</u>			
Accounts payable	\$ 11,710.79	\$ 2,966.58	\$ 6,274.28
Loans payable	11,000.00	20,300.00	19,700.00
James I. Good Historical Fund	2,653.12	2,803.12	2,903.12
Messenger Endowment Fund	1,328.00	1,328.00	1,328.00
Miscellaneous	326.02	470.88	113.77
Total Liabilities	<u>\$ 27,017.93</u>	<u>\$ 27,868.58</u>	<u>\$ 30,319.17</u>
<u>Summary</u>			
Total assets (less depreciation)	\$135,294.16	\$130,947.27	\$129,540.38
Total liabilities	<u>27,017.93</u>	<u>27,868.58</u>	<u>30,319.17</u>
Net capital at close of respective periods	<u>\$108,276.23</u>	<u>\$103,078.69</u>	<u>\$ 99,221.21</u>



SCHAEFF BUILDING

CLASSIFICATION OF ACTIVE ANNUITY BONDS

GROUP 1 AT DEATH OF ANNUITANT, THESE MONIES BECOME BUILDING CAPITAL	GROUP 2 AT DEATH OF ANNUITANT, THESE MONIES BECOME BUILDING ENDOWMENT FUNDS, WITH INTEREST ACCRUING TO ED. & MISS. WORK	GROUP 3 AT DEATH OF ANNUITANT, THESE MONIES BECOME ASSETS OF THE BOARD OF CHRISTIAN EDUCATION	GROUP 4 AT DEATH OF ANNUITANT THESE MONIES BECOME ENDOW- MENT FUNDS OF THE BOARD OF CHRISTIAN EDUCATION WITH INTEREST ACCRUING TO ED. & MISS. WORK
	<p>\$ 500 -- 6%</p> <p>250 -- 5%</p> <p>500 -- 6%</p>	<p>\$ 500 -- 6%</p> <p>200 -- 6%</p> <p>500 -- 6%</p> <p>250 -- 4.6%</p> <p>100 -- 5%</p> <p>300 -- 6%</p> <p>1,000 -- 6%</p> <p>1,300 -- 5%</p>	<p>\$ 100 -- 6%</p>
	\$ 1,250.00	\$ 3,150.00	\$ 100.00

M. FLORENCE KEMP  
 ADA M. GRIFFITH  
 L. VIRGINIA SCHMITT  
 MRS. E. C. WICKERSHAM  
 MRS. E. C. WICKERSHAM  
 MRS. D. SELLERS  
 M. FLORENCE KEMP  
 JAMES S. MUSSER  
 ELIZA LEFEVER  
 MARY A. KEMPT  
 ANNA C. SAAM  
 REV. JACOB G. RUPP

\$ 4,500.00

TOTAL OF ANNUITY BONDS



# CLASSIFICATION OF FUNDS

GROUP 1	GROUP 2	GROUP 3	GROUP 4	GROUP 5
BUILDING ENDOWMENT WITH INTEREST AC- CRUING TO ED. & MISS. WORK.	BUILDING ENDOWMENT WITH INTEREST TO BE USED FOR PUBLI- CATION PURPOSES.	GIFT TO PUB. & S.S. BD. "FOR ITS USES & PUR- POSES" INCOME TO AC- CRUE TO ED. & MISS. WORK.	GIFT TO PUB. & S.S. BD. "FOR ITS USES AND PURPOSES."	MESSENGER ENDOWMENT WITH INTEREST AC- CRUING TO THE MESSENGER
\$ 200.00 -- 6% 2,000.00 -- 8% 2,600.00 -- 6% 8,000.00 -- 6% 8,500.00 -- ? 5,635.00 -- ? 2,000.00 -- ? 12,000.00 -- 5% 500.00 -- 6% 500.00 -- 8% 3,000.00 -- 3% 2,000.00 -- 5% 26,072.35 -- 4% 100.00 -- 6% 500.00 -- 6% 11,141.27 -- 4%	\$ 5,000.00 -- 5%	\$ 100.00 -- 6% 3,000.00 -- 6% 1,000.00 -- 6% 1,000.00 -- 6% 180.00 -- 6% 3,000.00 -- 6%	\$ 2,100.00 -- 5.24% 500.00 -- 5% 5,000.00 -- 6% 500.00 -- 6% 2,000.00 -- 6% 500.00 -- 4%	\$ 28,165.05 300.00 5,000.00 400.00 1,000.00 500.00 \$ 35,365.05
\$82,748.62	\$ 5,000.00	\$ 8,280.00	\$10,600.00	\$ 35,365.05

MRS. SIMON MESSMAN  
 MRS. EVA C. WICKERSHAM  
 N. Z. SNYDER  
 REV. J. B. SHONTZ  
 MRS. HARRIET SCHNEBL  
 PHILIP DAUBENSPECK  
 LINDA S. KAUB (NO BOND)  
 JACOB S. FRY (NO BOND)  
 A. L. KAUB  
 REBECCA THOMAS  
 WOMAN'S MISS. SOCIETY  
 ALICE V. MENGEL  
 ELIZ. W. SHONTZ  
 LEVI D. LUTZ  
 WM. E. SMITH  
 REV. SILAS M. HENCH  
 SALLIE J. RIEGEL  
 MARY IDA RUPP  
 KATE GREENAWALT  
 LEWIS D. FREEMAN  
 CHILDREN'S ENDOWMENT FUND  
 MRS. E. G. FRANTZ  
 SUE E. BARNHART  
 DEQUEST -- REV. S. HENCH  
 MILLER MEMORIAL FUND  
 MIRIAM S. REITER  
 JAMES I. GOOD  
 CHILDREN'S XIAN ED. FOUN.  
 F. M. MESSENGER END.  
 LIFE PATRONS -- MESSENGER  
 SANTEE FUND -- MESSENGER  
 TENNER -- MESSENGER  
 SEIBERT -- MESSENGER  
 MORE -- MESSENGER  
 SARAH SCHWENK

TOTAL OF FUNDS

\$141,993.67



BOARD OF CHRISTIAN EDUCATION OF THE  
EVANGELICAL AND REFORMED CHURCH

REAL ESTATE DEPARTMENT

COMPARATIVE PROFIT AND LOSS STATEMENT

For the Years Ending January 31, 1942 and January 31, 1943  
and Eight Months Ending September 30, 1943

	Year Ending Jan. 31, 1942	Year Ending Jan. 31, 1943	Eight Months Ending Sept. 30, 1943
<u>Income</u>			
From rentals of offices & halls	\$ 89,574.75	\$ 92,602.12	\$ 61,496.82
<u>Other Charges to Tenants</u>			
Water	820.55	837.65	501.67
Safe Rentals	21.50	125.50	32.00
<u>Other Income</u>			
Commissions earned on ice, towels, etc.	405.44	222.49	127.37
Int. on notes & discount on taxes	20.00	70.91	0
Profit on sale of vaults & equipment	-	-	1,000.00
Total other income	1,267.49	1,256.55	1,661.04
Total Income	90,842.24	93,858.67	63,157.86
<u>Expenses</u>			
Taxes	10,016.15	10,096.25	6,779.10
Coal	2,818.36	2,507.83	1,854.29
Repairs & alterations	3,813.03	5,276.31	3,987.84
Water Rent	515.00	515.00	343.33
Insurance premium used	2,406.70	2,836.72	2,041.11
Incidental expenses, supplies, etc.	3,997.24	5,990.34	3,342.34
Salaries	41,643.19	42,972.68	31,254.70
Electric lighting & Power (net)	4,678.16	4,478.49	2,986.84
Depreciations:			
On new building - 1½%	10,776.24	10,776.24	7,184.16
On old building - 1½%	2,025.16	2,025.16	1,350.11
On elevators - 4%	2,120.88	2,120.88	1,413.92
On engine room - 4%	1,354.52	1,354.52	903.08
On furniture & fixtures - 10%	178.26	152.38	88.21
On safe cabinets - 5%	134.60	130.85	83.90
On bank vaults & equipment	140.94	10.00	0
On bank furniture & equipment	-	10.00	0
Water	557.25	662.25	345.80
Total expenses	87,175.68	91,915.90	63,958.73
<u>Interest Payments</u>			
On notes	0	0	0
On funds	6,144.04	4,379.51	5,880.85
On annuity bonds (annuities)	362.00	362.00	205.56
Mortgage interest	13,807.66	18,571.51	12,507.33
Total interest paid	20,313.70	23,313.02	18,593.74
Total expenses & interest	107,489.38	115,228.92	82,552.47
Balance, net loss	(16,647.14)	(21,370.25)	(19,394.61)
<u>Other Deductions</u>			
Loss on bad notes, etc.	4,382.94	-	-
Total Loss	(\$21,030.08)	(\$ 21,370.25)	(\$19,394.61)



BOARD OF CHRISTIAN EDUCATION OF THE  
EVANGELICAL AND REFORMED CHURCH

REAL ESTATE DEPARTMENT

COMPARATIVE BALANCE SHEET

At January 31, 1942, January 31, 1943 and September 30, 1943

A S S E T S

	<u>Jan. 31, 1942</u>	<u>Jan. 31, 1943</u>	<u>Sept. 30, 1943</u>
<u>Fixed Assets</u>			
New Schaff Building	\$ 718,415.94	\$ 718,415.94	\$ 718,415.94
Old Schaff Building	135,010.68	135,010.68	135,010.68
Elevator equipment	53,021.92	53,021.92	53,021.92
Engine room equipment	33,862.90	33,862.90	33,862.90
Land	135,000.00	135,000.00	135,000.00
Furniture & fixtures	18,315.63	18,315.63	18,315.63
Safe cabinets	2,617.00	2,517.00	2,517.00
Vaults & equip. in bank	787.50	787.50	287.50
Furniture & equip.-bank	325.50	325.50	38.00
Totals	<u>1,097,357.07</u>	<u>1,097,257.07</u>	<u>1,096,469.57</u>
<u>Current Assets</u>			
Cash in bank	4,175.65	1,684.68	337.20
Petty cash on hand	25.00	25.00	25.00
Rents, etc. due & unpaid	6,749.83	6,008.03	7,189.43
Notes receivable	1,274.17	1,274.17	1,274.17
Supplies & coal inventory	932.94	1,568.18	1,553.20
Totals	<u>13,157.59</u>	<u>10,560.06</u>	<u>10,379.00</u>
<u>Other Assets</u>			
Life Insurance - Messrs. Stahr & Waidner	2,000.00	2,000.00	2,000.00
Miscellaneous	54.78	156.31	329.97
Totals	<u>2,054.78</u>	<u>2,156.31</u>	<u>2,329.97</u>
<u>Deferred Assets</u>			
Insurance premium unexpires	1,946.80	2,342.19	3,047.80
Prepaid taxes & water rent	0	0	2,633.59
Totals	<u>1,946.80</u>	<u>2,342.19</u>	<u>5,681.39</u>
Total assets	<u>\$1,114,516.24</u>	<u>\$1,112,315.63</u>	<u>\$1,114,859.93</u>



BOARD OF CHRISTIAN EDUCATION OF THE  
EVANGELICAL AND REFORMED CHURCH

REAL ESTATE DEPARTMENT

COMPARATIVE BALANCE SHEET (Continued)

At January 31, 1942, January 31, 1943 and September 30, 1943

L I A B I L I T I E S

	<u>Jan. 31, 1942</u>	<u>Jan. 31, 1943</u>	<u>Sept. 30, 1943</u>
<u>Fixed Liabilities</u>			
Mortgage on properties	\$ 454,812.50	\$ 454,812.50	\$ 454,812.50
<u>Annuity Bonds</u>			
Annuities outstanding	5,900.00	5,900.00	4,200.00
Forward Movement Bldg. Fund	300.00	300.00	300.00
Total	<u>6,200.00</u>	<u>6,200.00</u>	<u>4,500.00</u>
<u>Current Liabilities</u>			
Notes payable	14,300.00	14,300.00	14,300.00
Owing to Business Dept.	80,325.14	80,475.14	85,530.56
Owing to Educational Dept.	16,181.46	20,143.47	22,968.90
Sundry unpaid bills & Accts.	65.65	603.12	831.04
Total	<u>110,872.25</u>	<u>115,521.73</u>	<u>123,630.50</u>
<u>Deferred Liabilities</u>			
Interest accrued on mortgage	1,137.03	1,516.04	6,064.16
Prepaid rents	515.62	555.00	485.00
Accrued taxes	883.86	883.86	0
Total	<u>2,536.51</u>	<u>2,954.90</u>	<u>6,549.16</u>
<u>Fund Accounts</u>			
Endowment & Other Funds	<u>158,025.23</u>	<u>158,025.23</u>	<u>158,525.23</u>
<u>Reserves</u>			
For depreciation of			
buildings-new	191,366.01	202,142.25	209,326.41
"          "-old	36,019.81	38,044.97	39,395.08
For elevator equipment	31,958.02	31,600.64	33,014.56
For engine room equipment	21,882.79	23,237.31	24,140.39
For furniture & fixtures	17,696.27	17,848.65	17,936.86
For safe cabinets	2,238.70	2,369.55	2,453.45
For vaults & equip.-bank	777.50	787.50	287.50
For furniture & equip.-bank	315.50	325.50	38.00
Total	<u>302,254.60</u>	<u>316,356.37</u>	<u>326,592.25</u>
Total Liabilities	<u>1,034,701.09</u>	<u>1,053,870.73</u>	<u>1,074,609.64</u>
<u>Capital and Surplus</u>			
Net capital of the			
real estate	256,474.90	256,474.90	256,474.90
Surplus (deficit)	(176,659.75)	(198,030.00)	(216,224.61)
Total	<u>79,815.15</u>	<u>58,444.90</u>	<u>40,250.29</u>
Total Liabilities & Capital	<u>\$1,114,516.24</u>	<u>\$1,112,315.63</u>	<u>\$1,114,859.93</u>

(-) Denotes deficit



BOARD OF CHRISTIAN EDUCATION OF THE  
EVANGELICAL AND REFORMED CHURCH

REAL ESTATE DEPARTMENT

CAPITAL ACCOUNT

At September 30, 1943

Credit balance at January 31, 1943 and at September 30, 1943	\$256,474.90
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SURPLUS ACCOUNT

At September 30, 1943

Debit balance (deficit) at January 31, 1943	(\$198,030.00)
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CREDITS

Annuity bonds transferred to surplus by death of  
Annuitants:

Josephine Doll	(Died January 23, 1943)	\$ 500.00	
Belle L. Emig	(Died January 30, 1943)	200.00	
Belle L. Emig	(Died January 30, 1943)	500.00	
		1,200.00	
Balance			(\$196,830.00)

DEBITS

Net loss for the eight months ending September 30, 1943	19,394.61
Balance (deficit) at September 30, 1943	(\$216,224.61)



\$ 362.20



MINUTES  
THE ANNUAL MEETING  
of the  
BOARD OF CHRISTIAN EDUCATION AND PUBLICATION

Schaff Building, Room 200  
Philadelphia, Pennsylvania

April 29-30  
1 9 4 3

The meeting was called to order on Thursday, April 29, at 9:30 a.m. President A. N. Sayres presided at the opening meeting. The devotions were led by Professor Harold A. Pflug.

Roll Call -

Present: Dr. A.N.Sayres, Dean T.W.Mueller, Dr.  
Robert C. Stanger, Prof. Martin W. Witmer,  
Dr. W.Sherman Kerschner, Mrs. E.Roy Corman,  
Prof. Harold A. Pflug, Mrs. W. A. Bomhard,  
Dr. T. F. Herman, Rev. Reinhard Krause, Prof.  
A. C. Wehrli, Dr. Paul V. Taylor.

Absent: Dr. Richard Rettig.

Staff members present:

Rev. F. D. Wentzel, Rev. T. C. Braun, Miss  
Marie Remmel, Rev. F.E.McQueen, Miss Greta  
P. Hinkle, Miss Bernice Buehler, Dr. Carl D.  
Kriete, Dr. Clayton H. Ranck.

Staff members absent:

Miss Rose Marie Kniker, Dr. E.A.G.Hermann

Official guests:

Miss Ruth Weikert, representing the Women's Guild  
Dr. Wm.E.Lampe, Secretary of the Church  
Dr. J.N.LeVan, Director of United Promotion  
Dr. D.D.Baker, Editor of The Messenger  
Dr. A.V.Casselmann, Secretary of the Board of  
International Missions



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AGENDA

Upon recommendation of the Executive Committee, which had previously reviewed the agenda,

It was VOTED -

Vote 1                   to adopt the agenda as presented.

ADOPTION AND APPROVAL OF MINUTES

Vote 2                   The Minutes of the last Annual Meeting of the Board, and the Minutes of the several Executive Committee meetings since then, having been circulated, these Minutes were adopted and approved, after the following corrections had been made:

In the Executive Committee Minutes for February 23, 1943, the name of Professor Martin W. Witmer was added to those present.

After Vote 15, of the Minutes of February 23, 1943, an explanation in regard to the Church Hymnal was corrected by the addition of the word "edition." The phrase in that sentence now reads "revised edition of the New Hymnal."

STUDENT WORKER'S REPORT

Dr. Clayton H. Ranck, Student Worker at the University of Pennsylvania, made a verbal report of his work.

It was VOTED -

Vote 3                   to receive and note the report.

MEMORIAL SERVICE FOR DR. C. A. HAUSER

Memorial tributes to Dr. C. A. Hauser, who died during the year, were read by Dr. A. N. Sayres and Rev. F. D. Wentzel, after which the Board stood in silent prayer as a tribute of thanksgiving for the life and work of this faithful and well-beloved member of the staff and servant of the Church.

It was VOTED -

Vote 4                   that the tributes presented by Dr. Sayres and Mr. Wentzel be spread upon the Minutes.



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Vote 5           It was VOTED -

that a committee be appointed to draft a resolution to be sent to the family of Doctor Hauser, and that the resolution be spread upon the minutes of the meeting.

The Executive Secretary read a letter which he had received from Mr. Paul Hauser, son of Dr. C. A. Hauser, in appreciation of the kindness the Board had shown his father.

#### MESSENGER FUND INTEREST

It was VOTED -

Vote 6           to approve the action of the Executive Committee, taken on April 28, 1943, to rescind our former instruction to waive The Messenger fund interest. The auditor is hereby instructed to carry the interest as it should be carried.

#### COMMUNICATIONS

1. The Executive Secretary read a letter from Dr. Richard Rettig, expressing his regret at being unable to attend the meeting of the Board because of illness.

It was VOTED-

Vote 7           to receive and file Doctor Rettig's letter.

2. The Executive Secretary read a letter from Miss Florence A. Partridge, Executive Secretary of the Women's Guild, regarding the Joint Statement of the Youth Fellowship and the Women's Guild.

3. The Executive Secretary presented a letter from John T. Saylor, Esq., representing the Estate of J. Harvey Mickley, deceased, in reference to the undisposed assets still in the hands of the Executrix.

It was VOTED -

Vote 8           to receive the letter and place it under item 24 of the agenda for later discussion.

4. The Executive Secretary read a letter from Dr. D. D. Baker, editor of The Messenger, requesting financial aid for The Messenger.



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It was VOTED -

Vote 9                   to receive this letter and defer action until  
the matter of the budget is taken up under 12-E  
of the agenda.

5. A letter from Dr. J. J. Braun, Executive Secretary of the Board of National Missions, expressing thanks to the Board of Christian Education and Publication for, and appreciation of, the work of Miss Bernice Buehler in the Defense Area near Burlington, Iowa, was read by the Executive Secretary.

6. A letter from the Hope Publishing Company, requesting authorization to include sufficient paper in their paper allotment for a reprinting of "Christian Hymnways," was read by the Executive Secretary.

After a discussion of our needs in the line of Church school hymnals,

It was VOTED -

Vote 10                   that we request the Hope Publishing Company to  
secure the right to this amount of paper for our  
future use, but the exact determination of its  
disposition is to be left to the Executive  
Secretary and the staff.

#### DEPARTMENT OF EDUCATION

##### Reports

#### REPORT OF THE EXECUTIVE SECRETARY ON THE STATE OF THE EDUCATION WORK

The Executive Secretary read his report upon the state of the education work.

It was VOTED -

Vote 11                   that the report be received and made  
a part of the record.

NOTE - In the discussion of the report of the Executive Secretary, a question from the floor was raised -

"How have Miss Hale (formerly Doctor Leinbach's secretary) and Miss Roberts (formerly Doctor Hauser's secretary) been absorbed in the work?" The Executive Secretary stated that Miss Hale had become secretary to



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Rev. F. D. Wentzel in the Youth Department, and that Miss Roberts had become secretary to Miss Bernice A. Buehler, in the Children's Department.

REPORT OF THE COMMITTEE ON CONFIRMATION INSTRUCTION

The report of the Committee on Confirmation Instruction was read by the Rev. T. C. Braun.

It was VOTED -

Vote 12                   that the report be received and made  
a part of the record.

REPORT OF THE MANUSCRIPT COMMITTEE

The report of the Manuscript Committee was read by Rev. T. C. Braun. After correction,

It was VOTED -

Vote 13                   that the report be received and  
made a part of the record.

REPORT OF THE COMMITTEE ON CHURCH SCHOOL HYMNALS

Dr. T. F. Herman, <sup>Chairman</sup> of the Committee, stated that the Committee had not met during the year and that there was no report at this time.

After discussion of the work of the Committee on Church School Hymnals as outlined, the need for a manual to be used in connection with Christian Hymnways was presented.

It was VOTED -

Vote 14                   that the Board re-emphasize its belief that  
a manual to accompany Christian Hymnways is  
urgently needed, and the Committee on Church  
School Hymnals be instructed to prepare such  
a manual in consultation with, and possibly in  
cooperation with, the Church Hymn Book Committee.

MEMBER EXCUSED

President Sayres was excused from the meeting for the remainder of the morning session and the afternoon session. Vice-president Mueller took the chair.



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REPORT OF THE EDITORIAL DEPARTMENT

The report of the Editorial Department was read by Editor F. E. McQueen. After elucidations and explanation of the items in the report dealing with the decrease in subscriptions and increase in production costs,

It was VOTED -

Vote 15            that the report be received and made a part of the records.

AFTERNOON SESSION

(April 29)

Vice-president Mueller presiding.

REPORT OF THE DEPARTMENT OF CHILDREN'S WORK

The report of the Department of Children's Work was read by the Director, Miss Bernice A. Buehler.

It was VOTED -

Vote 16            that the report be received and made a part of the record.

Vote 17            It was VOTED -

that the Director of Children's Work, in consultation with the Executive Secretary and the staff, be given authority to appoint two or three persons as members at large of the proposed Children's Workers Cabinet.

It was VOTED -

Vote 18            that the Director of Children's Work be given one more month in which to consider the content and format of the children's devotional book. Decision in this matter was left to the Children's Work Director in consultation with the Executive Secretary and the staff.



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It was VOTED -

- Vote 19           to grant permission to the Director of Children's Work to use a three-week's period in 1943 to work on some Christian Education project in the field, the place and time to be decided by the Executive Secretary and the staff.

It was VOTED -

- Vote 20           that the Director of Children's Work be permitted to use "Thoughts of God for Boys and Girls" for distribution in her work.

ADDRESS BY THE DIRECTOR OF UNITED PROMOTION

Dr. J. N. Le Van, Director of United Promotion, addressed the Board on the progress of the work in Visual Aids.

REPORT OF THE YOUTH DEPARTMENT

The report of the Youth Department was read by the Director, Rev. F. D. Wentzel. In addition to the written report, an explanation was made concerning the relationship between the work of the Women's Guild in the Girls' Guild section, and the Youth Department. The co-operative plan for the consideration of program materials was explained at length.

It was VOTED -

- Vote 21           that the report of the Youth Director be received and made a part of the record.

It was VOTED -

- Vote 22           that the document, "Youth Work in the Evangelical and Reformed Church," be approved, and that the Joint Statement of the Women's Guild and the Youth Cabinet be published.



# YOUTH WORK IN THE EVANGELICAL AND REFORMED CHURCH

## A Joint Statement of the Board of Christian Education and Publication and The Women's Guild

The young people of the Evangelical and Reformed Church number more than 200,000. In their own churches, communities and synods they are increasingly learning to pray and to work together. Their association with one another serves as a constant inspiration. They are coming to feel that they are all members of the Youth Fellowship of the denomination, and in this sense of solidarity they find themselves upheld in the Christian faith and the Christian life.

Both the Board of Christian Education and Publication and The Women's Guild desire the development of a vigorous, all-inclusive Youth Fellowship, in whose purpose and program all the young people of our churches will share. Through a department called the Girls' Guild, The Women's Guild seeks to provide special activities for girls, to train them in Christian stewardship and to lead them in their participation in the total life of the Church. Girls' Guild members should think of their Guild program as a supplement to the Youth Fellowship program and not as a substitute for it.

For guidance in the general youth program of the local church, the synod and the denomination, our young people and their leaders should turn to the Youth Department of the Board of Christian Education and Publication, which works in cooperation with the Cabinet of the Youth Fellowship. For guidance in the particular activities of a Girls' Guild, the members and leaders of such a group should turn to The Women's Guild.

A definite and comprehensive program is offered by the Youth Department. This program is outlined in two basic pamphlets, entitled "Youth Work in the Local Church" and "The Statement of Purpose of the Youth Fellowship". Topics for weekly meetings are listed in an annual four-page leaflet, "Building Your Youth Program". Detailed guidance materials for those who use these topics appears each week in the official magazines of the Fellowship, namely, YOUTH (for high school boys and girls and older young people) and VENTURE (for intermediates, 12 to 14 years of age). A "Youth Worker's Kit", containing over thirty pamphlets covering every phase of youth work, is available at a nominal price and is given without charge to groups which affiliate with the denominational Youth Fellowship. Printed and mimeographed programs are prepared for special occasions, particularly Youth Day, Confirmation Reunion and Watch Night. The Board of Christian Education and Publication also distributes annotated lists of recommended pageants, programs and plays for the Easter and Christmas seasons.

Through the Girls' Guild Department The Women's Guild has provided two sets of monthly program helps. One set is designed for girls 12-17 years of age, and the other for girls 18-25 years of age. Along with these programs there are suggested activities that are directly correlated with the programs. The programs are planned to help the young women of the Church to know and understand the whole program of the Church. This means that there are a variety of subjects for study and



(Youth Work of the Evangelical and Reformed Church)

discussion. A Leader's Kit is especially prepared to help the adult leader in her work. The Messenger will carry additional suggestions for materials and activities. Each Girls' Guild makes a pledge toward the financial Challenge for the causes and projects of the Church, which are supported by The Women's Guild.

The Board of Christian Education and Publication and The Women's Guild are correlating their program suggestions to the fullest possible extent. To this end, they employ a plan of mutual consultation. The secretary of the Girls' Guild is a consulting member of the Youth Cabinet of the denomination. The director of youth work of the Board of Christian Education and Publication is a consulting member of the educational committee of The Women's Guild whenever this committee considers the program for the Girls' Guild.

Our concern is that youth activities in every congregation be made strong and effective, and that all our young people shall have a vital Christian experience and grow in their participation in the life and work of the Church. We believe that the responsibility for deciding whether such activities can best be promoted through a single organization or by a number of groups rests properly with the pastor and the consistory or council of the congregation.

The Youth Cabinet of our Fellowship, the Board of Christian Education and Publication and The Women's Guild join in urging the youth fellowships of all our congregations to affiliate with the Youth Fellowship of the Evangelical and Reformed Church. Groups of girls who are not already affiliated with the Girls' Guild are urged to affiliate themselves with the Girls' Guild through The Women's Guild. Many congregations have two or more youth groups, such as the Young People's Society, Christian Endeavor, the Dramatic Society and the Girls' Guild. In such cases, we recommend the creation of a youth council, made up of selected representatives from each organization, and that the total youth fellowship of the congregation affiliate through the youth council. Affiliation forms may be secured from the Youth Department of the Board of Christian Education and Publication.



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It was VOTED -

Vote 23           that we approve the 1944 Youth Topics  
proposed by the Youth Cabinet.

It was VOTED -

Vote 24           that we approve the proposal of the Youth  
Cabinet that a pamphlet be published in-  
terpreting the four projects adopted by  
the Cabinet -

1. The Christian Fellowship of Compassion
2. The Fellowship Fund
3. The World Neighbor Plan
4. Aid to Americans of Japanese Descent

It was VOTED -

Vote 25           that we approve the proposals of the Youth  
Cabinet having to do with the participation  
of our Youth Fellowship in the United  
Christian Youth Movement - namely,

- a. that in the year 1943/44, the Youth Fellow-  
ship contribute \$75 toward the support of  
the movement. This sum to be raised by ask-  
ing each synodical Youth Fellowship and each  
City Federation for a gift of \$5:
- b. that our quota of eleven delegates to the  
1943 meeting of the Christian Youth Council  
of North America be accepted:
- c. that through the pages of "Leaders of Youth,"  
we promote the sale of United Christian Youth  
Movement stamps.

It was VOTED -

Vote 26           that the Youth Cabinet be authorized in con-  
sultation and cooperation with the editorial  
board to formulate a plan for the promotion of  
a wider use for Youth.



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TENTATIVE PROPOSALS IN REGARD TO A MEMORIAL FOR DOCTOR HAUSER

Several suggestions and proposals in regard to a memorial tribute to Doctor Hauser and his work were made by members of the staff and the Board. These included the publication of a pamphlet, the use of reprint material from The Messenger, and a fund for Christian Education work.

It was VOTED -

Vote 27           that for immediate use reprints or copies of The Messenger containing articles on Doctor Hauser's life and work be used for distribution and that the question of further memorial be left for later decision.

It was VOTED -

Vote 28           that Mr. Wentzel be authorized to negotiate with the Methodist Publications Society in regard to the joint use of The Christian Home as an adult Christian Education magazine for our Church.

REPORT OF THE DEPARTMENT OF LEADERSHIP TRAINING

The report was read by the director, Rev. T. C. Braun.

It was VOTED -

Vote 29           that the report be received and made a part of the record.

It was VOTED -

Vote 30           that the pamphlets, "If You Want Teachers," by E. L. Shaver, and, "Helps for Developing Church Workers," International Council of Religious Education, Bulletin #507, be distributed by the Director of Leadership Training, for the use of pastors, superintendents and other church school workers.

It was VOTED -

Vote 31           to approve the plans for Leadership Training summer schools, in so far as schedule and rates are concerned.



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It was VOTED -

Vote 32           to approve the programs of the L.T.S.  
camps, as presented.

It was VOTED -

Vote 33           to approve the proposed plan of the  
Leadership Training Department for a  
work camp at Shannondale, Missouri.

REPORT OF THE LITERATURE CONSULTANT

The report was read by the consultant, Miss Greta P. Hinkle.

It was VOTED -

Vote 34           that the report be received and made a  
part of the record.

It was VOTED -

Vote 35           to approve the objectives and prospectus  
of work as outlined by Miss Hinklo. (page  
79, 1943 Minute Book.)

It was VOTED -

Vote 36           to accept the interpretation of Miss Hinkle's  
position in the organization, as presented  
from the minutes of the Executive Committee  
at its last meeting -  
"We think her position is to continue the  
statistical study of our literature's use  
in church schools and keep it up-to-date,  
and to take increasing responsibility for  
contacting the field and making as many  
local contacts as possible, thus promot-  
ing the use of our literature."

The meeting recessed from 5:30 p.m. to 7:30 p.m.



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EDITORIAL BOARD REPORT

The report of the editorial board was read by the editor,  
Rev. F. E. McQueen.

It was VOTED -

Vote 37           that the report be received and made a  
part of the record.

It was VOTED -

Vote 38           that the following recommendations from  
the report of the Board of Editors be  
approved:

- 1) That we continue our cooperation with the  
Presbyterians in the publication of the Bible-  
Life series one year beyond the present cycle.
- 3) If the merger meeting in June seems to warrant  
closer cooperation with the Congregational  
Christian Church, that we explore in further de-  
tail the problems of joint production of lesson  
materials based on the International Council of  
Religious Education's cycle outlines.
- 4) It is recommended that we, as a Board of Christian  
Education, do not participate in the production of  
closely graded lesson materials at the present  
time, and that we do not participate in the pro-  
duction of broadly graded lesson materials at  
this time.

It was VOTED -

Vote 39           that the following adjustments in the publication  
of periodicals be authorized:

- 1) That we discontinue Das Heim, if arrangements can  
be made with Der Friedensbote to publish lesson  
treatments, and that the Kirchenzeitung be in-  
vited to do likewise. Should Der Friedensbote  
decline, then that we eliminate the magazine  
section of Das Heim;



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- 2) That we combine Venture and Treasure, beginning as near June first as possible; that the combined paper have a new name and that a line be carried indicating "Continuing Venture and Treasure:"

(NOTE: name selected - Comrades.)

- 3) That Youth be printed bi-weekly in alternate weeks when The Messenger does not appear; that the cover of Youth remain as is and that the inside cover pages be used for copy; that all changes be made as soon as possible.
- 4) That Friends and the new combined Venture-Treasure be printed in colors as often as the editors feel that this can be done.
- 5) That the Builder should remain as is.

It was VOTED -

Vote 40

that the following subscription rates shall be put into effect as soon as applicable:

Youth single, \$1.10, lots of 5 or more, 96¢

Das Heim (if continued without magazine section)  
10¢ quarter; 40¢ a year

Worship Leaflet 1¢ per quarter

Junior Uniform 9¢ per quarter; 36¢ per year

Intermediate Uniform 10¢ per quarter; 40¢ per year

Senior Uniform 10¢ per quarter; 40¢ per year

Adult Uniform 11¢ per quarter; 44¢ per year

Pupil's Lesson Stories to be listed at same rate as the corresponding publication of the Providence Lithograph Company

It was VOTED -

Vote 41

that the Executive Secretary be asked to serve as business manager of the Department of Church School Publications, provided for in the By-laws of the Board.



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It was VOTED -

Vote 42           that general plans for a progressive sales campaign for our church school literature and periodicals be approved.

It was VOTED -

Vote 43           that the Board of Editors shall be granted authority to initiate the production of desirable or needed books and pamphlets, which do not clearly fall within the province of other committees or which are not normally assigned to departments.

#### REPORT OF THE PERIODICAL DEPARTMENT

The report of the periodical department was read by the Executive Secretary. A verbal explanation of the increase in production costs and the decrease in circulation was also presented and discussed.

It was VOTED -

Vote 44           that the report of the Periodical Department be received and made a part of the record.

#### REPORT ON COOPERATION IN THE PRODUCTION OF THE BIBLE-LIFE SERIES

A letter from Dr. Park Hays Miller, editor-in-chief of the Presbyterian Board of Christian Education literature, was presented. This letter states that the Presbyterian Board "have come to the agreement that the new material will be postponed for the duration." This is interpreted to mean that plans for the new material in the Bible-Life Series, which were to be used at the expiration of the present cycle, 1944, will not be used until after the war.



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"INTO ALL THE WORLD"

It was VOTED -

- Vote 45                   that the Board of Christian Education and Publication publish a revised edition of Into All the World, by A. V. Casselman, in the name of The Christian Education Press, and that the details be left in the hands of the executive secretary.

REVISION OF PRIMARY-JUNIOR CHURCH SCHOOL HYMNAL

It was VOTED -

- Vote 46                   that the question of the advisability of revising the Primary-Junior Church School Hymnal be referred to the Church School Hymnal Committee.

ADJOURNMENT FOR THE DAY

The meeting was adjourned at 9:35 p.m., with prayer by Professor Wehrli.

FRIDAY, APRIL 30, 1943

The meeting opened at 9:15 a.m., Vice president Mueller presiding.

REPORT OF THE COOPERATIVE COUNCIL OF MISSIONARY EDUCATION

Three reports were read:

1. The report of the director was read by the director, Dr. Carl D. Kriete.
2. The report of the assistant to the director, Mrs. D.D. Baker, was read by Mrs. Corman.
3. An historical and organizational statement was read by the executive secretary.



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It was VOTED -

Vote 47                   that these reports be received and made  
a part of the record.

The executive secretary asked that all matters regarding the relationship between the Department of United Promotion and the Cooperative Council of Missionary Education be clarified. Discussion and explanations followed.

#### VISUAL AIDS

Mr. Braun explained the functions of the Department of Visual Aids as it will be directed by Dr. LeVan and the Bureau of Visual Aids, part of the work of the Board of Christian Education and Publication. He then presented the report of the Bureau of Visual Aids.

It was VOTED -

Vote 48                   that the report be received and made a  
part of the record.

It was VOTED -

Vote 49                   that we encourage the staff to continue  
to develop the visual education materials.

#### THE ARTHURDALE PROJECT

The last report on the Arthurdale Project, prepared by Doctor C. A. Hauser, was presented by the executive secretary.

It was VOTED -

Vote 50                   that the report on the Arthurdale  
Project be received and spread upon  
the minutes.



REPORT ON THE ARTHURDALE PROJECT

Conrad A. Hauser

To Annual Meeting of the Daily Vacation Bible School Association  
November 18, 1942

The Arthurdale project launched by the Missionary Education Committee, followed the same path the Vacation Church School followed in unfolding the total educational program for the local church.

By way of a reminder let us recall the Vacation Church School movement began as a rather simple undertaking in religious education, as is indicated by its title Daily Vacation Bible School. It is a question whether in the mind of its founder it was even considered an educational institution so much as an evangelistic device. Its educational outlook was limited to the impartation of Bible knowledge. But what it lacked in educational vision, it compensated for in what is central in religious education, namely religious purpose and zeal, for without this all religious education so conceived and conducted is more than useless.

But in these forty or more years the Daily Vacation Bible School has grown up. Without losing its religious goal and fervor it has developed into a full fledged religious educational institution having the respect not only of religious educators but of public school educators as well. Witness how today one higher educational institution after the other has made a place for it in its summer school sessions. This is notably true in the case of Pittsburgh University and its recent Institute on Week Day Religious Education. I need not trace before this audience the steps in the expansion of the Daily Vacation Bible School, into an all summer program of religious community uplift. I am only reminding you of these steps by way of my brief report on what has happened at Arthurdale, West Virginia.

The Committee on Missionary Education assigned the Arthurdale project to the Evangelical and Reformed Church about six years ago. Our first approach to Arthurdale was to offer the community a Daily Vacation Bible School soundly educational in its scope and leadership. But we found at Arthurdale, largely through the initiative and benevolent support of Mrs. Roosevelt, an educational program had already been put into operation that compared favorably with the finest progressive education in our leading metropolitan areas. Naturally the usual Vacation Church School did not fit into that picture and a different approach was necessary. We found also that the government had appointed a staff that was coping with a social uplift program adapted to the new community ideals of the 200 or more newly emerging rehabilitation projects. If religion should find a place moving on this social level and be integrated into it, a religious leader would have to be found who would be capable of directing the course religion should take in this experiment. On the basic educational problem the leader in the work at Arthurdale and your representative saw eye to eye and cooperation was agreed upon, but on one condition, that this could not be a denominational or sectarian venture.

At this juncture in the negotiations, happily Dr. Dawber appeared on the scene acting for the Home Missions Council. This sectarian barrier was broken down and the community from that time on became community-conscious and insisted on an interdenominational program which has gradually unfolded. The Home Missions Council opened the way for a religious leader supported interdenominationally. Dr. Dawber supervised the church end of the program while the writer took over the educational program and the integration of the two phases of the work.



The story of progress would be exceedingly interesting but out of place here. Suffice it to say, that the golden age of the Arthurdale program, or shall I say the highbrow stage, has been passed at Arthurdale due to lack of financial support and close government supervision. But while this may or may not be regretted, it is true that those thorough scientific procedures prepared the way for a more practical and practicable program. What we now have at Arthurdale is a competent acceptable religious leader, a clergyman who knows education. He is working in close cooperation with the public school superintendent. The school auditorium is used for chapel purposes, and schoolrooms for the church school sessions on Sunday and week days. The major objective still is adhered to, namely the building of a Christian community. The coordination of the public school and church school program is now engaging the school superintendent and the minister, and a fine relationship exists between them. The Evangelical and Reformed Church in cooperation with Dr. Dawber is willing to continue to serve the interdenominational group as long as this may be necessary.

And thus at Arthurdale we again run the whole gamut of the development of the Daily Vacation Bible School until it reaches its culmination at the place where public school and church school work together for the total education of the American child, youth and adult. Regardless of value of the results achieved the pattern is set and the experiment is under way.

Finally we must take time to pay a solemn tribute to the memory of him who conceived this great idea and who for many years led his associates in annually reviewing this highly significant work this Association is doing, and of which he also was the founder. We also would express our profound gratitude to those others who have gone before and those who still remain who had the vision and willingness to see this enterprise through the difficult course on which it had to travel.

\* \* \*



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FINANCIAL STATEMENTS

The financial statement of the Department of Education was presented and discussed.

Since the auditor's report on this statement was not yet complete,

It was VOTED -

Vote 51                   that the report be received and that the Executive Secretary be authorized to present the auditor's report to the Executive Committee by circular letter and receive their vote.

(NOTE: The auditor's report was circulated and adopted by unanimous vote of the Executive Committee on June 3, 1943.)

CAMPS AND SUMMER SCHOOLS

The report on camps and summer schools was presented by Rev. T.C. Braun.

It was VOTED -

Vote 52                   that the report be received and made a part of the record.

STUDENT WORK

A report of the work among students on college and university campuses was made by Rev. F. D. Wentzel.

It was VOTED -

Vote 53                   that the report be received and made a part of the record.

PROPOSED WORKING BUDGET

In presenting the budget for the current year, the executive secretary explained that certain items had not been provided for in the biennial appropriations asked for in 1942. One set of these items arises from



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the plan of the Board of Business Management to assume control of the operations of the Schaff Building and the Heidelberg Press during the present calendar year. If, and when such control is no longer the function of the Board of Christian Education and Publication, the following items of expense will be added to the budget of the Board of Christian Education and Publication -

1/2 salary,	Executive Secretary
1/2 "	Secretary to Executive Secretary
1/2 "	Assistant Treasurer
1/2	Rentals of certain offices, etc.

The new arrangements for financing The Messenger, and the request of the Department of Visual Aids for financial backing, are not provided for in General Synod's appropriations. No provision has been made for a field worker, for retirement annuities or for a children's workers cabinet.

It was VOTED -

Vote 54           that an amount necessary to guarantee payment of premiums for retirement funds be included for workers in the department of education.

Vote 55           It was VOTED -

that we subsidize The Messenger in the sum of \$2000. for the fiscal year 1943-44, and that this amount be included in the budget.

It was VOTED -

Vote 56           that if General Council makes available \$2000 for this purpose, we appropriate this amount for the use of the Department of Visual Aids.

It was VOTED -

Vote 57           that the executive secretary be instructed to communicate to the Administrative Committee of the General Council, our interest in the program of Visual Aids, and our conviction of the program's value, but that we are unable to make a financial grant in aid for this work unless the General Council provides for funds.



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It was VOTED -

Vote 58           that \$200 be added to the budget for the organization of a Children's Workers Cabinet.

It was VOTED -

Vote 59           that a contingent item of \$7000 be added to the budget for a field worker. The executive secretary is instructed to make a request for this amount for this purpose from the General Council at the Fall Meeting.

It was VOTED -

Vote 60           that \$500 be added to the budget for traveling expenses likely to be incurred in carrying out the program of the Board throughout the "zones" assigned to it.

The meeting recessed from 12:15 p.m. until 2: p.m.

It was VOTED -

Vote 61           that a contingent item of \$200 be included in the budget to take care of possible retirement allowances.

It was VOTED -

Vote 62           that the budget, as amended, be adopted.



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SEPARATION OF ACCOUNTS

It was VOTED -

Vote 63                   that the executive secretary and the assistant treasurer be authorized to seek ways and means whereby all funds other than our cash account in the education department are placed in a separate fund which shall include endowments and permanent investments.

DEPARTMENT OF REAL ESTATE

The report on the state of the work in the department of real estate was read by the Executive Secretary.

The report on the condition of the Schaff Building was read by the superintendent, Mr. W. Leslie Shank.

It was VOTED -

Vote 64                   that the report of the executive secretary and the report of the superintendent be received and made a part of the record.

AUDITOR'S REPORT

The auditor's report was presented by the executive secretary.

It was VOTED -

Vote 65                   the auditor's report be received and accepted.

It was VOTED -

Vote 66                   that we request our Business Committee to negotiate with the Board of Business Management, and the Trustees for the Schaff Building, an agreement whereby the Trustees of



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of the Schaff Building will pay to the Board of Christian Education and Publication any funds received over and above the 4% which they are required annually to pay as interest on the mortgage held by the Prudential Insurance Company, until such sums as are due the Board of Christian Education and Publication have been paid.

#### BUSINESS DEPARTMENT

The report of the work of the Business Department was presented by the executive secretary. A supplementary report on the sale of books was presented by Mr. George Waidner.

It was VOTED -

Vote 67                      that the reports of the executive secretary and of Mr. George Waidner be received and made a part of the record.

#### AUDITOR'S REPORT

The auditor's report was presented by the executive secretary.

It was VOTED -

Vote 68                      that the auditor's report be received and accepted.

#### INCORPORATION

A draft of articles of incorporation for the Board of Christian Education and Publication of the Evangelical and Reformed Church, as prepared by the executive secretary and the Board's attorney, Mr. Murray Spahr, was presented by the executive secretary.

It was VOTED -

Vote 69                      that we accept and endorse the articles of incorporation as presented, and authorize the executive secretary to proceed with the incorporation of the Board.



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MICKLEY ESTATE

The executive secretary/<sup>re-</sup>read a letter from J. B. Saylor, Esq., agent for the Harvey B. Mickley Estate, of which the Board of Christian Education and Publication is a legatee, asking what disposition is to be made of the stock which is being held by the executrix.

It was VOTED -

Vote 70                   that we authorize the executive secretary to negotiate with other legatees in this estate and to come to an amicable agreement with them as to the sale or distribution of the stocks in question.

EXECUTIVE SESSIONELECTION OF STAFF MEMBERS

It was VOTED -

Vote 71                   to re-elect the present members of the staff -

Rev. F. D. Wentzel  
Rev. T. C. Braun  
Miss Bernice A. Buehler  
Miss Greta P. Hinkle  
Dr. Carl D. Kriete  
Mrs. D. D. (Helen) Baker  
Rev. F. E. McQueen  
Dr. E. A. G. Hermann  
Miss Rose Marie Kniker  
Miss Marie Rose Remmel

SALARIES

It was VOTED -

Vote 72                   that the salaries of Mr. Wentzel, Mr. Braun and Miss Buehler be increased by 5%.



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It was VOTED -

Vote 73                   to increase the salary of Mrs.  
O.L.Black by \$2 per week.

APPOINTMENT OF COMMITTEES

The following committees were appointed and confirmed by Vote:

Vote 74           Editorial Board and Curriculum (members at large)

Prof. H. A. Pflug  
Dr. D. D. Baker  
Dr. N. C. Harner

Confirmation Instruction

Rev. T. C. Braun, Chairman  
Dr. T. F. Herman  
Dr. Robert C. Stanger  
Dr. W. Sherman Kerschner  
Prof. H. A. Pflug  
Rev. F. D. Wentzel  
Rev. Reinhard Krause

Manuscripts

Rev. T. C. Braun  
Prof. H. G. Wehrli  
Dr. Richard Rettig  
Miss Greta P. Hinkle

Church School Hymnal Committee

Dr. W. Sherman Kerschner, Chairman  
Miss Bernice A. Buehler  
Mrs. Paul V. Taylor  
Rev. Paul Bode  
(with power to coopt)

Appointment of Representatives to -

(a) The International Council of Religious Education  
Dr. A. N. Sayres  
Dr. Paul V. Taylor  
Dr. Robert C. Stanger  
Prof. H. A. Pflug



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(b) Committee I - Uniform Lessons:

Rev. F. E. McQueen  
 Rev. F. D. Wentzel  
 Rev. T. C. Braun  
 Dr. E. A. G. Hermann

Committee II - Graded Series:

Rev. F. E. McQueen  
 Rev. F. D. Wentzel  
 Rev. T. C. Braun  
 Miss Rose Marie Kniker  
 Miss Bernice Buehler

(c) Council of Church Boards of Education:

Dr. Paul V. Taylor  
 Rev. F. D. Wentzel

OPEN SESSION

Miss Buehler brought the following recommendations, on the basis of her experience in Burlington, Iowa:

1. That Christian young women should be challenged to think of Christian Education as a field of work.
2. That this be presented to college groups now.
3. That we explore with theological seminaries and the Women's Guild the possibility of scholarships for such students.

It was VOTED -

Vote 75

that this matter be placed in the hands of the staff for study and development.



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LETTER OF APPRECIATION

Dr. Kerschner presented the report of the Committee appointed to prepare an appropriate expression of sympathy and appreciation to Mrs. C. A. Hauser and Mr. Paul Hauser, in the form of a letter:

"It was peculiarly fitting that the Board of Christian Education and Publication, at its annual meeting, April 29, 1943, should pay a tribute of esteem and affection to Conrad A. Hauser, their beloved fellow-worker. Immediately after the roll call, during the opening session, the members present engaged in a Memorial Service. Dr. A. N. Sayres and the Rev. F. D. Wentzel voiced the feeling and the thoughts of the Board, and then, in silent meditation and prayer, we gave thanks to God, in grateful remembrance of the life and work of Conrad Hauser, as a preacher and teacher in the Church of Jesus Christ.

"Together with you, we mourn the passing of our brother and friend. We miss his kindly presence at our meetings, and his wise counsel and creative leadership in our work. But his memory abides with us and his works do follow him.

"Please accept the enclosed copies of the Board's affectionate appreciation of your departed husband and father, together with our prayer that God may comfort you richly in your bereavement, and grant us His abundant grace to serve Him faithfully to the end of our days."

It was VOTED -

Vote 76                      that we accept this statement and that  
we forward it through the executive  
secretary to Mrs. Hauser.

The following motions were presented by Rev. Reinhard Krause -

It was VOTED -

Vote 77                      that we urge our executive secretary and  
staff to use the pages of The Messenger  
available to us to interpret the program  
of the Board of Christian Education and  
Publication as that relates itself to the  
spiritual welfare of the members of a  
local congregation and that they be en-  
couraged to give special emphasis to those  
phases of our work which lend themselves to  
pictorial presentation.



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It was VOTED -

Vote 78                   that we urge the executive secretary to discover ways and means of closer cooperation with synodical committees on Christian Education.

DATE FOR THE NEXT ANNUAL MEETING

It was VOTED -

Vote 79                   that the 1944 Annual Meeting for the Board be set for April 27, 28.

CLOSING DEVOTIONS AND ADJOURNMENT

The closing devotions were led by Mrs. W. A. Bomhard.

The Board adjourned at 5:15 p.m.

Respectfully submitted,

ROBERT C. STANGER

Secretary



MINUTES  
of the  
Special Meeting  
of the  
BOARD OF CHRISTIAN EDUCATION & PUBLICATION

Schaff Building  
Philadelphia, Pa.

December 16  
1943

- continued -

It was VOTED -

to ask Dr. A. N. Sayres to act as interim executive secretary and that any necessary expenses for supplying his pulpit be assumed by the Board.

Dr. W. Sherman Kerschner was requested to visit the Consistory of St. John's Church, Lansdale, Pa., and secure their assent to this arrangement.

Discussion followed of the candidates for executive secretary, presented by the nominating committee, and other candidates proposed orally by members of the Board. In the course of this discussion it was learned, by letter from Mrs. Bomhard, that Dr. Fred Willkens would not be available in view of his recent acceptance of a new position with the Council of Churches in Pittsburgh.

Continued discussion of the other names mentioned resulted in the following action:

It was VOTED -

that Dr. Nevin C. Harner be elected executive secretary and that the President be authorized to inform him of the fact and solicit a personal interview for the purpose of confronting him with the challenge of the Board.

Doctor T. F. Herman asked to be regarded as not voting on the ground that he had already been assured that Doctor Harner would not be available. All other members voted affirmatively. It was understood that the action is subject to ratification by the absentees.



In the event of Doctor Harner's outright refusal, discussion of an alternate candidate centered chiefly in the names of -

Dr. Paul M. Limbert  
Rev. F. I. Sheeder, Jr.,  
Rev. Chas. D. Spotts

Preference among these three was scattered and it was not possible to agree upon first, second and third alternates.

Discussion of candidates for director of Leadership Training followed. The name of Rev. Carl Burgess and several others were proposed in addition to those named in the report of the nominating committee, viz:

Rev. Arthur W. Newell  
Rev. Lee J. Gable  
Rev. O. Walter Wagner  
Rev. John W. Flucke

It became apparent from early in the discussion that the name of Rev. Arthur W. Newell elicited general approval. Accordingly,

It was VOTED -

that Rev. Arthur W. Newell be elected director of Leadership Training, subject to ratification by the absentee members, and that upon receipt of said ratification the President inform him of his election and request the privilege of an interview with him either in Richmond or in Philadelphia for the purpose of confronting him with the challenge of this office.

The meeting adjourned with prayer at 8:15 p.m.

Recorded for Dr. Robert C. Stanger

by Dr. A. N. Sayres



SPECIAL MEETING OF THE BOARD OF CHRISTIAN EDUCATION

PITTSBURGH, PA.

Feb. 3, 1944.

A special meeting of the Board of Christian Education and Publication was held at the Roosevelt Hotel in Pittsburgh, Pa., on Thursday, February 3, 1944.

Present were: Dr. A. N. Sayres, Dr. Theo. Mueller, Prof. Martin W. Witmer, Mrs. W.A. Bomhard, Mrs. E. Roy Corman, Dr. Robert C. Stanger, Prof. Allen Wehrli, Prof. H. A. Pflug, Rev. Reinhard Krause.

Staff members present: Rev. Fred D. Wentzel, Miss Bernice Buehler, Miss Greta P. Hinkle.

Dr. Richard Rettig was unable to be present due to illness.  
Dr. Th. F. Herman was absent due to another meeting.  
Dr. W. Sherman Kerschner was absent due to regular duties.

The Vice-Chairman, Dean Th. Mueller, presided, and Rev. Reinhard Krause offered the opening prayer. Since the minutes of the last meeting had been sent to the members in mimeographed form, they were approved in this form. The missing pages of the minutes were reviewed by Dr. Sayres and approved.

Dr. Sayres reported that Dr. Nevin C. Harner had declined the call extended to him to the office of Executive Secretary, after serious consideration. He also reported that Rev. Arthur Newell had declined the call to the office of Director of Leadership Training.

Dr. Sayres also reported on the interim arrangement in the Board office. Since he could not be released for as much time as required, responsibility was delegated to Rev. Fred D. Wentzel to direct the work of the Executive Secretary's office, with the help of Dr. Sayres at least one day each week.



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Mr. Wentzel then reported on the status of the work. Everything is proceeding smoothly. Rev. T. C. Braun is assisting in the setting up of summer camps and schools.

It was VOTED -

that Rev. T. C. Braun be authorized to secure necessary secretarial help, and that he be given an honorarium.

The main business of the day was then considered, namely, the calling of an Executive Secretary.

Dr. Sayres reported on various suggestions.

A letter was read from Dr. Kosman, recommending Rev. Willard Matthias.

A letter from Dr. Paul Limbert was read stating that he was involved in Y.M.C.A. work definitely until July 1944.

The candidacy of Prof. Frank Sheeder was discussed.

The name of Rev. James Wagner was presented.

Suggestions by Dr. Paul Vieth were presented;

Herman Sweet, Rev. Arthur W. Newell, Wm. D. Powell, Forest Weir, Everett Babcock, Rev. G. Siegenthaler, Dr. Fred H. Willkens.

Suggestion by letter of the name of Rev. O. Walter Wagner.

Suggestion by Rev. Reinhard Krause of Dr. John R. Haas.

Suggestion of name of Rev. Fred D. Wentzel.

The name of Dr. Sayres was presented by Dean Mueller. (Dr. Sayres was excused at this time.)

After a general discussion,

It was VOTED -

that we elect Dr. A. N. Sayres to the position of Executive Secretary of the Board of Christian Education and Publication. This was carried unanimously.

It was agreed that the vote was not to be considered final until the secretary had polled the absent members.

Dr. Sayres expressed willingness to consider the call seriously.



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It was VOTED -

that we inform the three absent members  
by letter and solicit their vote.

It was VOTED -

that Doctor L. W. Goebel, President  
of the Church, be notified.

Consideration was then given to the office of the Director  
of Leadership Training.

Names suggested were: Rev. Lee J. Gable, Prof. H. A. Pflug,  
Rev. O. Walter Wagner, Rev. Paul Bode, Rev.  
Carl E. Berges, Rev. John W. Flucke, Rev. Theodore  
J. Rasch, Rev. Oscar J. Rumpf, Rev. Charles Schwantes,  
Rev. Wm. C. Nelson, Rev. Ben M. Herbst, Rev. Robert  
T. Fauth, Rev. Paul H. Streich, Rev. John Haas.

The candidacy of Prof. Pflug was discussed at some length.

It was VOTED -

that we elect Prof. Harold Pflug as Director  
of Leadership Training. This was carried  
unanimously. (Prof. Wehrli not voting.)

The secretary was authorized to inform the absent members and  
to solicit their votes.

The possibility of Prof. Pflug being unable to accept the  
call was considered, and a second choice was effected.

It was VOTED -

that we authorize Dr. Sayres to explore with  
Rev. Oscar Rumpf the possibility of his con-  
sidering the position, in the event that Prof.  
Pflug declines, and that he be invited to come  
to Chicago at the time of the International  
Council meetings next week for an interview  
with Dr. Sayres, and such members of the Board  
as may be available at the time.

(Dean Mueller is to make this contact.)



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In view of the need of having representation at the meeting of the General Council of the denomination in Cleveland on February 16 and 17, -

It was VOTED -

that Rev. Reinhard Krause be authorized to represent the Board of Christian Education and Publication at the meeting of the General Council in Cleveland, and that Dr. Lampe be notified to this effect.

Adjournment followed, after which Prof. Wehrli offered the closing prayer.

ROBERT C. STANGER

Secretary



MEETING OF THE  
EXECUTIVE COMMITTEE  
of the  
BOARD OF CHRISTIAN EDUCATION & PUBLICATION

Schaff Building  
Philadelphia

September  
9, 1943

The meeting was called to order at 9:30 a.m., Doctor A. N. Sayres, presiding.

Present: Dr. A.N.Sayres, Dr. Robert C. Stanger,  
Prof. Martin W. Witmer, Dr.W.Sherman Kerschner,  
Dr. Paul V. Taylor.

Absent: Dr. T. W. Mueller

Doctor L. W. Goebel, president of the Church, sat in the meeting for a short while.

The agenda, as prepared by the Executive Secretary, was adopted.

MINUTES OF THE BOARD MEETING OF APRIL - 1943

The Executive Secretary reported the progress made on various decisions of the 1943 Annual Meeting of the Board of Christian Education and Publication.

In regard to Vote 70 of the Annual Board Minutes, 1943,

It was VOTED -

Vote 1                      that the Executive Secretary be instructed  
to consult our attorney regarding the matter.

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Re Vote 72

A notation is to be made on the minutes to the effect that Rev. F. D. Wentzel and Rev. T. C. Braun requested to have their salaries retained as formerly, without increase.

REPORT OF THE EXECUTIVE SECRETARY

It was VOTED -

Vote 2                      that the report of the Executive Secretary be received and approved, and made a part of the record. (report appended)

STAFF REPORTS

Youth Department.        The report of the work in the Youth Department was presented by Rev. F. W. Wentzel.

It was VOTED -

Vote 3                      that the report of the Youth Department be received and made a part of the record. (report appended)

Leadership Training Department.    Rev. T. C. Braun presented his report verbally. He read a report on the Shannondale Work Camp, which report had been submitted to him by Professor Pflug. (appended)

KEY CEREMONY 11:00 a.m.

At this time the Executive Committee and the staff proceeded to the Assembly Room on the second floor of the Schaff Building for the Key Ceremony with the Board of Business Management.

At 11:45 Mr. Braun continued with his report.

It was VOTED -

Vote 4                      that the report of the Leadership Training Department be received and when written made a part of the record. (report appended)



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Children's Department

Report of the Children's Department  
was given verbally by Miss Bernice  
Buehler.

It was VOTED -

Vote 5                      that the report be received and, when  
written, made a part of the record. (appended)

Report of the Literature Consultant    This report was read  
by Miss Greta P. Hinkle.

It was VOTED -

Vote 6                      that the report be received and made a  
part of the record. (appended)

Report of the Board of Editors    This report was presented by  
Rev. F. E. McQueen. The following recommendations  
were presented to the Executive Committee and  
approved:

1. That no more "special camp subscription rates for Youth  
(\$1.00 rate) be received after Sept. 15, 1943.
2. That action taken with regard to lesson materials - "a  
special offer of 50% discount be made through synodical  
committees to such church schools as have not yet used  
our church school lesson materials" - be made applicable  
to all age group periodicals and The Builder.
3. That consideration be given to preparing a folder to ad-  
vertise our church school publications. The Executive  
Secretary, Miss Greta P. Hinkle and Mrs. I. Marion Hull  
were appointed a committee to prepare this.
4. The appointment of a committee to study further the  
question of publishing the Bailey Text for Inter-  
mediates, "Jesus in His Homeland," and that the com-  
mittee be given the authority to cooperate with Dr.  
Bailey in outlining the material for the text and to  
report its findings to the next meeting of the executive  
committee.

(Committee - Rev. T. C. Braun, Dr. Nevin C. Harner and  
Miss Bernice Buehler.)

5. That we send at least one representative to the next  
meeting of the Committee on Town and Country Church.

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6. It was VOTED -

Vote 7                      that a successor to Windows of Worship be prepared and that assignment is to be committed to the Youth Department.

It was VOTED -

Vote 8                      that the report of the Board of Editors be received and made a part of the record.

The Executive Committee and Staff recessed for lunch at 12:30 and the meeting was again called to order at 2:30 p.m.

#### REPORT OF THE MANUSCRIPT COMMITTEE

The report of the Manuscript Committee was presented by Mr. Braun.

It was VOTED -

Vote 9                      that the report be received and made a part of the record.

It was VOTED -

Vote 10                     that in regard to Our Christian Symbols, by Friedrich Rest, we inquire as to cost of production. Further consideration is to be based on whether it is financially desirable. The Executive Secretary is authorized to make the investigation.

It was VOTED -

Vote 11                     to authorize the Executive Secretary to advise Mrs. Bertha M. Kline that we do not see our way clear to publish her book, Devotions.

#### ROUND ROBIN VOTES

The Executive Secretary presented the round robin votes on -

1. The Financial Report of the Education Department.
2. Temporary assignment of Miss Hinkle to work in the Heidelberg Press.
3. Staff meeting minutes of June 17, 1943.







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the Mission House; Elmhurst College; Heidelberg College; Catawba College; The Evangelical Synod of North America; the Commission on Evangelism; the Commission on Christian Social Action; the Churchmen's Brotherhood; the Women's Guild. Voted to offer to make an audit for Cedar Crest College. Voted to ask Franklin and Marshal College, Ursinus College and Hood College for copies of their audited annual reports.

"Voted that Mr. Mueller and Dr. Lampe be a committee to choose an auditing firm.

"Inasmuch as the Committee appointed has not had an opportunity to function, this letter is for the present to be considered only as information. The General Council trusts, however, that all boards and agencies of the Church will be prepared to cooperate with this program. It is the conviction of the General Council that such a procedure will be in the interest of economy and efficiency." Synod- L. W. Goebel.

No action was taken upon this item until further instructions and information are received from the General Council.

#### CHRISTIAN EDUCATION PRESS

It was VOTED -

Vote 13                      to authorize the Executive Secretary to proceed with the registration of the trade name and symbol for the Christian Education Press.

My Confirmation:      (Congregational Christian Church)

It was VOTED -

Vote 14                      that the Congregational Christian Church be given the right to use the contents of My Confirmation, and that we ask for \$500 for this use, with the understanding that Mr. Braun and Doctor Taylor may reduce this amount if they find that the Pilgrim Press is working on a very close margin.



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THE CHRISTIAN HOME

The report on the negotiations re The Christian Home was presented by Rev. F. D. Wentzel.

It was VOTED -

Vote 15                      that the report be received and made a part of the record. (appended)

It was VOTED -

Vote 16                      in regard to "The Christian Home" that we do not, at this time, authorize any plan of cooperative production but that we inquire of the Messenger and among the ministers of the church, how the use of this publication would affect the work, in order that we may be guided by their replies.

COUNCIL OF CHURCH BOARDS OF EDUCATION

It was VOTED -

Vote 17                      that \$15 be paid to the Council of Church Boards of Education to help make up the deficit in the salary of the Executive Secretary of that Board.

CHRISTIAN EDUCATION PRESSOverhead Charges

It was VOTED -

Vote 18                      that overhead charges shall be made for the work of the Christian Education Press as and when it is possible to do so.

The Christian Education Press published My Confirmation, but no item of overhead for Mr. Braun's services went into the cost figure. The Executive Secretary and Mr. Braun are to be charged with the task of studying this and reporting to the Executive Committee.

TRUST FUNDS AND INVESTMENTS

It was VOTED -

Vote 19                      that the Executive Secretary and Treasurer, in consultation with Miss Helen M. Morrow, look into the best possible investment for permanent funds of the Board and refer their findings to the Executive Committee.

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GARRETT ESTATE

It was VOTED -

Vote 20                      that a committee be appointed to investigate and advise upon the proper use of the Garrett Estate funds. The Executive Secretary and Professor Witmer are appointed to act as the Committee.

SALARY SCALE FOR EMPLOYEES

It was VOTED -

Vote 21                      to table this item.

PERIODICAL DEPARTMENT

It was stated that the periodical account for 1942 showed an apparent loss, when actually it might have shown a profit. Miss Morrow was asked to explain the apparent loss in the Periodical Department. She replied that Eden Publishing House, in sending in their receipts of the sales, did not include all four quarters of 1942, but rather held back about \$20,000 of their sales in January and it came through in February. That affects all of our periodical reports for 1942.

DEPARTMENT OF VISUAL AIDS

Dr. L. W. Goebel's letter of July 8, 1943, in re Visual Aids, and Doctor J. N. LeVan's letter asking for \$1000 of the \$2000 now, for the Department of Visual Aids, were presented for consideration.

It was VOTED -

Vote 22                      that this money shall not be paid until it is received from the Church treasurer in regular form.

STATE COUNCILS OF CHURCHES

It was VOTED -

Vote 23                      that the Board of Christian Education and Publication shall not be represented, as a board, on any state or city council of churches, or state or city board of religious education, and



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It was further VOTED -

Vote 24                      that we hereby dissolve our present connection with the New York State Council of Churches, and, as soon as possible, do likewise with the Pennsylvania State Sabbath School Association.

THE McKENDRY TEXT

It was VOTED -

Vote 25                      that we reject the request for the publication of the McKendry text.

BOOK ON VISUAL EDUCATION

It was VOTED -

Vote 26                      that we decline the privilege of publishing the Vieth and Rogers book on Visual Education.

ADVERTISING CHRISTIAN EDUCATION PRESS PUBLICATIONS

It was VOTED -

Vote 27                      that as an experiment, we advertise in the International Journal of Religious Education for a period of six months.

WESTMINSTER PRESS

It was VOTED -

Vote 28                      that we make a further study of possible cooperation in sales to the trade through the Westminster Press.  
(work out as many books as possible at 40% and see if the Westminster Press will take them.)

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CLARK, HEBARD & SPAHR

It was VOTED -

- Vote 29                      that the Board of Christian Education and Publication hereby authorize the firm of Clark, Hebard and Spahr, attorneys-at-law, as its legal representative, to file a certificate for a charter for the aforesaid Board of Christian Education and Publication, with the court of Common Pleas of Philadelphia County, Pennsylvania.

RESIGNATION OF REV. T. C. BRAUN

Rev. T. C. Braun announced the action of the Board of Business Management, inviting him to accept the position as circulation manager and assistant editor of The Messenger. He asked for his release from the Board of Christian Education and Publication as soon as he is able to complete the work on the summer schools.

It was VOTED -

- Vote 30                      to accept this resignation, when formally presented, with the hope that Mr. Braun, in his formal resignation, will give us the most favorable consideration possible in the matter of time.

It was further VOTED -

- Vote 31                      that we elect a nominating committee to consider a successor to Mr. Braun, and also a possible field worker.

The following nominating committee was elected -

Dean T. W. Mueller, Chairman  
Professor H. A. Pflug  
Mrs. E. Roy Corman

COMMUNICATIONS

It was VOTED -

- Vote 32                      that Doctor Robert C. Stanger shall write the letter to the members of the Board, informing them of Mr. Braun's resignation and asking them to send in suggestions for a successor, and also for a field worker.



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DISSOLUTION OF THE BUSINESS COMMITTEE

WHEREAS the Board of Business Management has officially taken responsibility for the Heidelberg Press and the Schaff Building, and have elected three members of a Board of Trustees who have the authority to elect two others, and Mr. Paul C. Wagner's interpretation is that they must take the official responsibility -

It is VOTED -

Vote 33

that the Business Committee of the Board of Christian Education and Publication, which had been charged with the operation of the Schaff Building and the Heidelberg Press, be hereby dissolved.

TIME OF NEXT MEETING

The time of the next meeting will be left to the chairman and the Executive Secretary to clear. December preferred.

The meeting adjourned at 5:30 p.m.

Respectfully submitted,

ROBERT C. STANGER

Secretary

To the Executive Committee of the  
Board of Christian Education and Publication

REPORT OF ITEMS FROM THE MINUTES OF THE ANNUAL MEETING - APRIL 1943

Vote 10    Attended to

- " 39    1) Arrangements completed. Das Heim will be discontinued at the end of the present calendar year.
- 2) Venture and Treasure have been combined. The first issue of the new publication combining these two magazines was published July 4, and was given the title Comrades.
- 3) The first issue of Youth, as a bi-weekly, was published July 4.
- " 40    The prescribed rates for the publications listed have been put into effect.
- " 45    Attended to. A more complete report of this item will be given under the title Publications of the Christian Education Press.
- " 57    Attended to. A more complete report of this will be given under item 7 B of the agenda.
- " 63    Attended to in consultation with President A. N. Sayres and the auditor.
- " 66    Incomplete
- " 69    Attended to. A more complete report will be given under the title incorporation.
- " 70    Negotiations are still in progress.



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Vote 76      Attended to.

- " 78      The Executive Secretary has been in consultation with several of the synodical committees, arranging special programs and outlining the work in the synods. At the present time he is preparing a compendium of the actions of all the synodical committees of Christian Education for study by the committees themselves, together with interpretations and suggestions.

#### RELATIONS WITH THE BOARD OF BUSINESS MANAGEMENT

On June 17, 1943, a letter from John W. Mueller, Esq., informed us that the Board of Business Management was now legally in charge of the Schaff Building and of the Heidelberg Press in that the courts of Reading, Pennsylvania, had granted the petition in the change of charter by which the Schaff-Heidelberg Corporation has become the legal successor of the Board of Christian Education of the Reformed Church in the U.S.

On June 25 the Joint Committee of the Board of Christian Education and Publication, and the newly elected trustees of the Schaff-Heidelberg Corporation, met in Philadelphia and decided that for the present the Joint Committee shall continue to function in the control and operation of the Schaff Building and the Heidelberg Press. The report is herewith presented for your approval.

The Joint Sub-Committee, consisting of Doctor Henry I. Stahr, Doctor A. R. Keppel, Doctor Paul V. Taylor, had been appointed to study the division of assets and liabilities of the two boards. This committee made its report to the Joint Committee and a copy of this Committee's report is herewith presented for your approval.

On July 26, 1943, the newly appointed Board of Trustees of the Schaff-Heidelberg Corporation met for organization. Your executive secretary, as manager of the Heidelberg Press and of the Schaff Building, was in attendance at the meeting. Since several of the actions of this meeting have relationship directly to the Board of Christian Education, each member of the board has been given a copy of the minutes.

The board requested that the Joint Committee shall continue to function until such time as the Board of Trustees of the Schaff-Heidelberg Corporation takes over full responsibility for the same, and that under these terms the Executive Secretary of the Board of Christian Education shall continue to act as manager of the Schaff Building and of the Heidelberg Press, and that Miss Helen Morrow shall continue to act as treasurer for the Schaff Building.



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### INCORPORATION

In accordance with the instructions of the Board at its last meeting, your executive secretary has proceeded with the incorporation of the Board of Christian Education and Publication. Mr. Murray Spahr, of the law firm of Clark, Hebard and Spahr, has been acting as our legal agent in this matter. The latest information from his office is that the articles of incorporation have been approved by the courts of the County of Philadelphia and that the application for the registration of the same has been made at the State Capitol in Harrisburg. Therefore, while we have not yet received the official document of incorporation we can conclude that this matter has been attended to.

While working on this problem of incorporation, the question of our use of the trade name, Christian Education Press, was studied. It has been found that if we do not register this name it is possible for another firm to use this trade name, and in case they should register the name, to bring legal action against us for using what would then be their trade name. Therefore, it would seem wise that we proceed to register this trade name.

### WAR MANPOWER COMMISSION RULING

The Board of Christian Education and Publication has been able to obtain an opinion from the regional War Manpower Commission to the effect that the work of the Board of Christian Education and Publication places it in the category of essential industries. Since the ruling was made before the work of the Schaff-Heidelberg Corporation was separated from that of the Board of Christian Education and Publication, this opinion, most likely, carries over into the work of the Schaff-Heidelberg Corporation, and by implication, could be made applicable to all the work of the Board of Business Management.

### WAR LABOR BOARD RULINGS

Your executive secretary has been in correspondence with the War Labor Board in trying to fix the relationship of our organization to the War Labor Board, and has likewise had several conferences with the management of the Presbyterian Board on the subject. The War Labor Board demands that each organization which employs more than eight persons register with the War Labor Board. Before that can be done the wage and hour regulations of the War Labor Board must be complied with. This means -

1. The classification of all the work positions in the organization in such a way that they conform with the definitions set down in the Department of Labor's Dictionary of Occupational Titles.
2. The division of these occupations into ranks.



3. A minimum and maximum salary scale for each rank of each occupation.
4. Establishing rules and regulations in regard to salary increases, subsidies, bonuses, etc.
5. Reporting to and obtaining permission from the War Labor Board for each increase in salary or wage.

#### WITHHOLDING TAX

There has been considerable correspondence between the Board and the Tax Bureau in regard to the Board's responsibility in withholding taxes for ministers in the employ of the Board. The final word on the subject from the Treasury Department in Washington, D.C., rules that the ministers who are now in the employ of the Board are performing pastoral functions and because of this the Board shall not withhold this tax from their salaries. Rent allowances paid to such ministers are not subject to the tax.

#### COOPERATION WITH THE BOARD OF NATIONAL MISSIONS

Your executive secretary has been in consultation with Dr. J.J. Braun, Secretary of the Board of National Missions, on the matter of more intensive cooperation between our Board and the Board of National Missions. At the present time our cooperation is limited to the work of the Cooperative Council of Missionary Education, and the cooperative management of a work camp. The suggestion has been made that one other form of cooperation might be the appointment and direction of a Sunday School Missionary in some one geographical area of the church. Doctor Braun's letter is highly commendatory concerning the workers of our board in the work camp project.

#### SPRING MEETING OF SYNODS

In accordance with the plan of the Committee on Correlation and Promotion, the Board of Christian Education and Publication, teamed with the Commission on Higher Education, was responsible for presenting to nine synods the work and needs of the several boards and agencies of the church. The Board of Christian Education and Publication representatives were as follows:

Philadelphia Synod	-	Dr. T. F. Herman
S.E. Ohio Synod	-	Dr. A. N. Sayres
No. Wisconsin Synod	-	Dr. W. Sherman Kerschner
W. New York Synod	-	Rev. T. C. Braun
N.E. Ohio Synod	-	Rev. F. D. Wentzel
S. Wisconsin, Dakota, Northern and Southern Synods	-	Dr. Paul V. Taylor



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It is the belief of your executive secretary that this plan is highly successful and desirable from the viewpoints of both synods and boards. There are details which need to be worked out, probable re-arrangements of synod groupings to be made, and a more thorough understanding of his responsibilities to be given to each of the representatives, but in its first trial, the reaction to the plan, as a whole, has been most favorable.

#### CHRISTIAN EDUCATION PRESS

Robin of Delhi, a reprint, in brochure form, of an article appearing in Youth, was published on July 30. 10,000 copies were printed. To date, 1545 copies have been sold. The retail price is 15¢.

Into All the World, rewritten by Dr. A. V. Casselman, was published on July 31. 7000 copies were printed. To date, 760 copies have been distributed.

The following is a list of stock and sales of our publications to date:

	<u>Copies printed</u>	<u>Copies on hand</u>
Windows of Worship	7,968	3,678
Christian Hymnways	49,736	31,598
Jesus and His Teachings	2,020	1,698
Missionary's Leisure	2,012	919
Into All The World	7,000	6,240
Robin of Delhi	10,000	8,455
Hymns for Junior Worship	1,500	1,135
Of Such Is the Kingdom	6,150	5,836
You Can Do It	500	280
Gospel of Mark	2,081	1,970
My Confirmation -Teacher	2,509	1,272
" " Pupil-Cloth	2,424	1,092
" " Pupil-Paper	7,345	1,545



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SPECIAL PROGRAMS

The Children's Day Program, produced by the Children's Department, found ready acceptance and much favorable comment throughout the Church. The Children's Day Offerings, so far received, amount to \$435.38.

The staff agreed that we should, this year, produce a Rally Day Program and try to find whether this meets a real need in the Church. Mr. Wentzel was able to give some time from his overcrowded program to this work, and Dr. L. W. Goebel, president of the Church, kindly gave us a Rally Day Message. It is still too early to know just what the response will be, but our first printing of 12,500 copies has been exhausted. An additional 5000 copies have been ordered.

SUMMER CAMPS

While it was impossible to conduct two of the camps projected by the staff, the reports on the attendance and the quality of the work at the other camps, more than compensate for this disappointment. The members of our staff and the staff whom they have been able to assemble and train throughout the years, calls for a special note of commendation.

ANNUITY

Sara Schwenk, who had placed annuities in the amount of \$1500 with our Board, died June 7, 1943. Five hundred dollars of this had been invested in the Real Estate Department, and \$1000 of the amount had been invested in the Board of Christian Education Savings Fund Account. The Board has realized \$823.88 on this investment.

SPECIAL GIFT

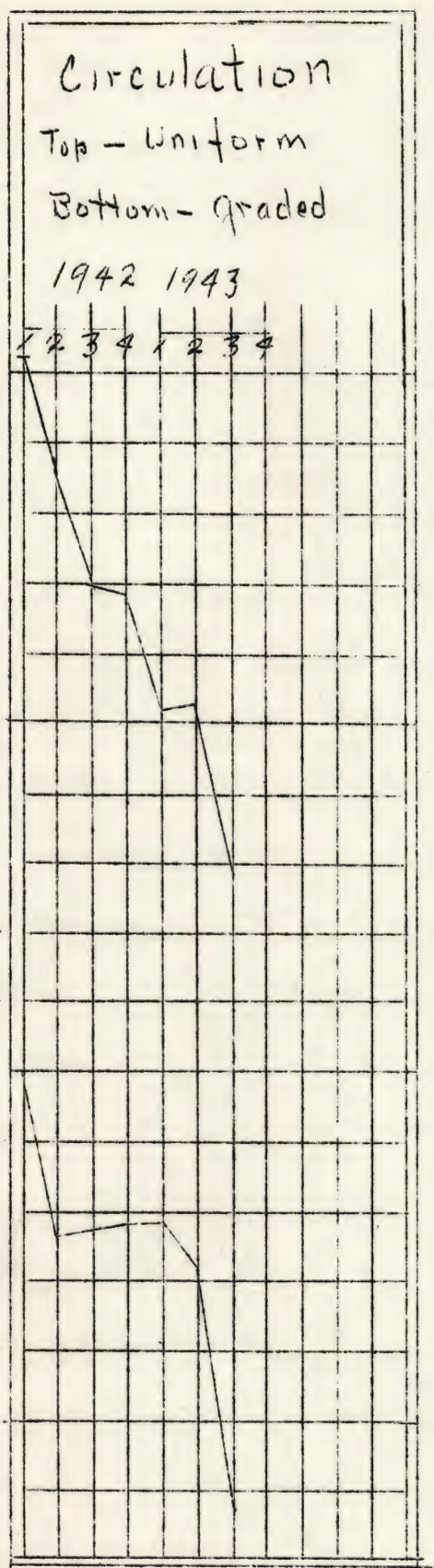
The Synod of the Midwest, which was dissolved on June 23, 1943, has sent us \$244.91, which represents the balance in the Synodical Board of Christian Education's account. This amount has been deposited in the general account of the Board of Christian Education and Publication.

THE SCHAFF BUILDING

The amount of vacant space in the Schaff Building has been decreasing gradually. Expansion of the work of tenants accounts for some of this. There is 93.8% of all rentable space occupied. This is a far higher percentage than that of other buildings in Philadelphia. Labor costs, in the operation of the building, are on the increase.

No interest has been paid on the mortgage since June. The total amount of tax paid for the year is \$8000, leaving approximately \$2000 to be paid. However, of the \$8000 paid, \$3000 has been borrowed from the Business Dept.





### PERIODICALS

THE CIRCULATION OFFICE OF THE PERIODICAL DEPARTMENT REPORTS THAT THE SALE OF UNIFORM LESSONS AND OF THE GRADED SERIES CONTINUES TO DECLINE.

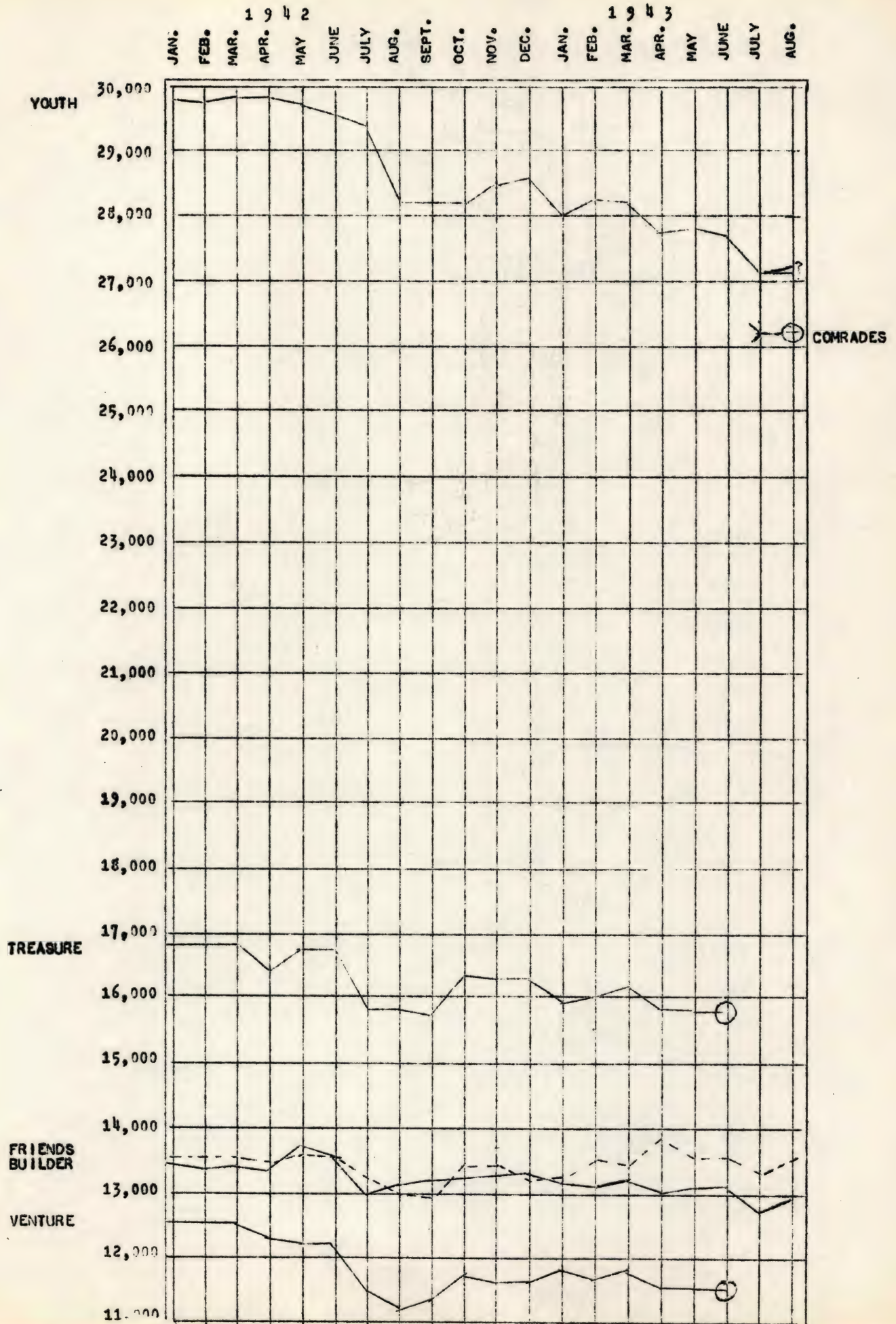
THE THIRD QUARTER CIRCULATION OF THE UNIFORM QUARTERLIES WAS 155,463 IN ALL DEPARTMENTS.

THE THIRD QUARTER CIRCULATION OF THE GRADED SERIES QUARTERLIES WAS 137,294.

THE AGE GROUP MAGAZINES ALSO SHOW SLIGHT DECLINES. THE CHANGING OF YOUTH TO A BI-WEEKLY SEEMS TO HAVE HAD LITTLE EFFECT ON THE CIRCULATION, SO FAR.

THE NEW MAGAZINE COMRADES, HAD A CIRCULATION, FOR JULY, OF 26,220, WHICH IS APPROXIMATELY 1000 LESS THAN THE COMBINED CIRCULATION OF TREASURE AND VENTURE.





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THE HEIDELBERG PRESS

The Heidelberg Press has had a very busy summer, and although the present financial statement may not show the whole picture, there has not been the usual summer slump.

Too high praise cannot be given Miss Greta P. Hinkle who stopped into a difficult situation as assistant manager of the Press and gave unstinted time and energy to the work.

Respectfully submitted,

PAUL V. TAYLOR

Executive Secretary

September 9, 1943.



## REPORT OF THE CHILDREN'S DEPARTMENT

September 9, 1943.

The Children's Devotional

Following the annual meetings in April I spent considerable time on the Children's Devotional materials but did not complete the work. After consultation with the staff I talked with Elizabeth Whitehouse (formerly of the Presbyterian Board of Editors) who agreed to give us the first two weeks in January at approximately ten dollars per day, which time we have asked her to reserve for us.

Children's Workers' Clinics were held in June in the Texas Synod under the leadership of the Synodical Committee on Christian Education. Clinics were held in Biloxi, New Orleans, Houston, Corpus Christi, San Antonio and Waco.

Summer Schools and Conferences

I spent a few days at the Waveland Girls' Camp, participated in the Lone Star School at Sequin; directed the North Star School; and helped with children's work at two of the Dunkirk Family Week Camps. When the Nebraska school was cancelled I spent several days at the Ozark Work Camp.

First Meeting of Children's Workers of the Synodical Committees on Christian Education

This meeting was held in Dover, Ohio, September 1 and 2. Twenty-four of the thirty-four Synods were represented. Mrs. Harold Pflug of Webster Groves, Missouri, and Mrs. E. Roy Corman, of Wilkinsburg, Pa., represented the Board. Fortunately two other Board members were present in the persons of Harold Pflug of the Missouri Synod and Reinhard Krause of the South Illinois Synod. It was a thrilling meeting and I would express to the Board our deep appreciation for their authorization of this meeting and their financial support. Report of the meeting will be filed with these minutes although that report is not yet completed.

The Children's Workers expressed their hope that the Board would authorize a similar meeting for another year.

BERNICE A. BUEHLER

## REPORT OF THE LITERATURE CONSULTANT

September 9, 1943.

Less than two weeks after the Board meeting last spring, on May 13, I was quite suddenly drafted for an emergency position in the Heidelberg Press. At first, it was thought that it might be possible for me to spend a part of every day in the office of Literature Consultant, but after a time that proved impossible. It is true, therefore, that after the first few weeks, this office practically ceased to function.

Just after the Board Meeting, we were in the process of sending letters to each church school not using any Evangelical and Reformed literature. Miss Aughenbaugh continued with these letters and I checked and signed them at night. We sent 543 such letters, each personally addressed and personally signed. We enclosed a list of our materials and urged superintendents to check the items they were interested to have as samples. Had I been here, I should have followed up carefully all these requests for samples, as well as the other replies, but I could not find time even to plan any such follow up. My part-time secretary was away somewhat over a month - two weeks working in the offices of the camps and two weeks on vacation.

I regret very much the inactivity of this office during the spring and summer and I hope the interest we have tried to awaken has not been too greatly retarded.

GRETA P. HINKLE



## REPORT OF THE DIRECTOR OF YOUTH WORK

September 9, 1943.

1. Developing a Unified Youth Program

On June 22, I attended the meeting of the educational committee of The Women's Guild held in Cleveland. This was in accordance with our new plan of mutual consultation between the Board of Christian Education and Publication and The Women's Guild. It was agreed at the Cleveland meeting that the 1944 issue of our folder, "Building Your Youth Program," should list not only the topics recommended by the Youth Cabinet and the Board, but also the monthly themes recommended by the Women's Guild for Girls' Guilds. Ruth L. Weikert, secretary of the Women's Guild, will send copies of this leaflet to Guild presidents and counselors and also include the folder in the Girls' Guild leader's kit.

Miss Weikert and others representing The Women's Guild taught courses in several of our camps and summer schools. In most cases the Guild representative was co-teacher of the course on "Youth Work in Our Church." We had prepared a mimeographed course outline with the cooperation of Miss Weikert. I think that this co-teaching plan worked well, and it certainly has helped in confirming the happy relationship between the Guild and the Board which we have been trying to develop for several years. It has also served to make it clear in the minds of summer school and camp students that we are working toward a unified youth program for the denomination and for the local church.

2. 1943 Camps

Our experience with camps and summer schools has been most surprising and encouraging. This is not the time perhaps to go into detail about program. The following attendance record pretty well tells the story of increased interest on the part of our churches in the summer program:

	<u>1941</u>	<u>1942</u>	<u>1943</u>
Camp Ohio	- - -	86	135
Mensch Mill			
Intermediate	118	102	107
Seniors	192	222	210
Dunkirk			
Intermediate	- - -	148	161
Senior	- - -	135	102
Shady Side	95	98	101
Johns River	43	57	65
Camp Mack	48	75	99

One of the most encouraging features of our 1943 camps has been the



very hearty response both from the churches and from the campers to the idea of using our craft periods to make things for others rather than for campers and also the campers' very willing contributions to War Emergency Relief and other benevolent causes. For instance, at Camp Ohio, with an enrollment of 135 boys and girls of intermediate age, the total sum contributed for War Emergency Relief and for the Board of National Missions was \$167.00.

### 3. Christian Home Magazine

At the annual meeting of the Board last April I was instructed to make inquiries concerning ways in which the Methodist monthly magazine, "The Christian Home", might be made available to people of our denomination. Dr. Taylor and I conferred on June 14 with Dr. C. A. Bowen of the Methodist Board of Christian Education and I have been in correspondence with him since that time. We find that the manufacturing cost of an imprint edition of "The Christian Home" in a minimum amount of 5000 copies would be \$162 per thousand copies per quarter. The Methodist Board is willing to mail copies in Nashville at the rate of \$2.50 per thousand plus postage for both bulk and individual subscriptions.

These and other details were reported at the meeting of the Board of Editors in the Schaff Building Wednesday, September 8. We agreed to recommend to the Executive Committee:

- (a) That sample copies of "The Christian Home" be mailed to all pastors and that pastors be asked to indicate on a return post card their own reaction to the values of the magazine and their estimate of the possible circulation which the magazine might have in their congregations.
- (b) That we contact the leaders of The Women's Guild concerning their willingness to send sample copies of "The Christian Home" to the chairmen of their educational committees in the various regions throughout the country and their general attitude toward the idea of promoting the use of "The Christian Home."
- (c) That we check with those responsible for the publication and promotion of "The Messenger" in order to explore the possibility of conflict between the promotion and the use of "The Messenger" in our homes and the promotion and use of "The Christian Home" either in the form in which the Methodists publish the magazine or under the imprint of our Board of Christian Education.

All these recommendations are made with the assumption that if "The Christian Home" is to be promoted in our churches it will probably be best at the present time to promote it as is and not to undertake to use an imprint edition containing two or more pages of Evangelical and Reformed material.

FRED D. WENTZEL



## Report on MY CONFIRMATION (first printing)

September 1, 1943

Edition

2498 Pastor's Manuals  
 2423 Pupil's texts, cloth  
 7456 Pupil's texts, paper  
 12,000 Supplements  
 4500 Announcement Folders

Cost

Artist	\$38.00
Engraver	102.30
Permissions	10.00
Printing	3768.83
Writer	200.00
Postage	28.63
Express	2.87
Telephone & Telegraph	9.13
Supplies	1.30
Travel	17.35
	<hr/> \$4178.41

(Note: These figures do not include cost of complimentary copies, services of staff or any overhead expenses for earlier meetings of Committee on Confirmation Instruction.)

Income - if all copies were sold

2498 @ 45¢ - -	\$1124.10	(Note: Pupil's manuals are offered to the trade at 25% discount; Teachers' manuals at 40%)
2423 @ 45¢ - -	1090.35	
7456 @ 34¢ - -	2535.04	
	<hr/> \$4749.49	

<u>Theoretical Margin</u>	\$ 4749.49
	4178.41
	<hr/> \$ 571.08

Income from Miller Memorial Fund	180.00	(used as honorarium)
	<hr/> \$ 750.08	

THE COMMITTEE ON MANUSCRIPTS SUBMITS THE FOLLOWING REPORT

I. DEVOTIONS - by Bertha M. Kline

Mr. Rettig comments: "The manuscript 'Devotions' by Bertha M. Kline, would make a very attractive, helpful and appealing book of devotions - different from other such books in that there is only the text, the suggested reading, no commentary, and only the prayer in poetic form. I think there would be a sale for such a book and I favor publishing it."

Mr. Wehrli and the undersigned are much more **hesitant** about recommending the manuscript for publication. It does not seem to us to be sufficiently distinctive to warrant adding it to the many books of devotions already on the market. Some of the material might possibly be used serially in a magazine that regularly includes devotional selections.

II. OUR CHRISTIAN SYMBOLS - by Friedrich Rest

The judgment of the committee with reference to this material in general is that it is probably carefully done and probably merits publication. The committee has no judgment as to its probable distribution in view of the other books in this field already on the market.

Mr. Rettig submits the following comments on details:

1. The symbol Y for the Holy Spirit on Page 52 does not conform to the verbal description of it.
2. Page 68. Why not make a bid for the goodwill of the great Church Bodies of Reformed background using the Heidelberg Catechism by mentioning it together with Luther's Catechism, etc.?
3. Page 83, item 9 "If memory serves correctly." If the matter is worth mentioning and printing, it deserves more than a doubtful trusting of memory.

III. THE STORY OF PAUL - by Harold Shultz

This manuscript is now being circulated among members of the committee.

Respectfully submitted,

T. C. Braun, Chairman  
R. Rettig  
A. Wehrli



MINUTES OF THE MEETING OF THE  
EXECUTIVE COMMITTEE  
of the  
BOARD OF CHRISTIAN EDUCATION AND PUBLICATION

Schaff Building  
Philadelphia, Pa.

December 15  
1943

Convening of Session and Prayer

Dr. A. N. Sayres, President of the Board, convened the Committee and Professor Martin W. Witmer offered the prayer.

The agenda, as prepared by the Executive Secretary, was adopted.

The following members of the Executive Committee were present:

Dr. A. N. Sayres	Dr. W. Sherman Kerschner
Dr. Robert C. Stanger	Prof. Martin W. Witmer

Dean T. W. Mueller was absent, due to illness.

The following members of the staff were present:

Dr. Paul V. Taylor	Rev. Fred D. Wentzel
Miss Greta P. Hinkle	Miss Bernice Buehler

REPORT OF THE EXECUTIVE SECRETARY

The report of the Executive Secretary was presented. (Copy of the report is attached herewith.)

It was VOTED -

VOTE 1

that we inform the committee on Town and Country Church that we desire to have a representative attend their meetings, if it meets with their approval.

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It was VOTED -

VOTE 2                      that the Executive Secretary, or his proxy, shall be our representative at the next meeting on Town and Country Church committee.

OUR CHRISTIAN SYMBOLS, by Friedrich Rest

There was considerable discussion regarding the advisability of placing this book on the market at the present time. (Refer to comments on last page of Minutes of September ninth.) Only those books which are absolutely necessary or sure fire should be published at this time.

It was VOTED -

VOTE 3                      that, in view of the present conditions of paper restrictions, and in view of our lack of capital to invest in a book regarded as an uncertain venture, we do not publish this book at the present time.

RE VOTE 18 - Minutes, Sept. 9

My Confirmation.              Approved.

RE VOTE 19 -

Investments for Permanent Funds

Professor Witmer presented his explanation of what he has ascertained about the Ursinus College bonds. These are now only Notes. Doctor Taylor gave a resumé of his conversation with the head of the investment department of the Market Street National Bank regarding investments for the permanent funds of the Board. (Report of the Committee attached.)

It was VOTED -

VOTE 4                      that we leave our investments stand as they are and discharge this committee with thanks.



REPORT OF THE COMMITTEE RE THE PLACING OF FUNDS  
OF THE BOARD IN PERMANENT INVESTMENTS

December 15, 1943

To the Executive Committee of the  
Board of Christian Education and Publication

Your committee, appointed to make recommendations relative to the investment of the permanent funds of the Board has had conferences with bankers, and begs leave to present the following:

In attempting to place funds in permanent investments at the present time, the Board of Christian Education is competing with banking houses and insurance companies in trying to find safe investments which will bring a moderate return.

There are several Pennsylvania municipal bonds which are available, tax free, with interest ranging from .7% to 2%, with par value at \$100. Such bonds cost from \$99.75 to \$144.29. The rate of interest paid by the Philadelphia Savings Fund Society would seem to be a better rate of interest than could be found in the purchase of any of these bonds.

The only bonds at the present time which produce a rate of interest that would mean a saving to the Board, are Series "G" Government bonds. These bonds pay  $2\frac{1}{2}\%$  interest per annum, with interest payable semi-annually. The bonds are priced at par and are redeemable at par in twelve years time. They are not transferrable. These bonds are definitely and distinctly war bonds.

However, the Mennonite Central Committee, with offices in Akron, Ohio, has arranged with the Treasury Department for the issuing of civilian bonds to be sold to religious conscientious objectors. These bonds are guaranteed not to be used in any way for purposes of furthering the war effort. They bear the same rate of interest and run for the same period of time as Series "G" bonds, and can be purchased through the Provident Trust Company.

Respectfully submitted,

Martin W. Witmer  
Paul V. Taylor  
Helen M. Morrow



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RE VOTE 20The Garrett Estate

It was VOTED -

VOTE 5

that we continue this committee.  
(This money is now drawing interest.)

VISUAL AIDS (change of name)

If the contemplated change in name is made, our Visual Aids catalogue, of which there are approximately 3500 on hand, will have to have some changes. A recent estimate showed this could be done for \$120. A letter addressed to the Executive Committee by Dr. J. N. LeVan, was read by the Executive Secretary. The opinions expressed were that we ought to change the name now used by our visual aids department (Library and Bureau of Visual Aids) and fall in line with Doctor LeVan's suggestion. It was stated that Doctor LeVan had promised to pay the \$120, referred to above, from the Department of United Promotion. It was suggested that we could enclose a small card with all bills and some correspondence announcing the change in the name of this department. The Department of United Promotion is willing to prepare a new bulletin outlining the function of the new Bureau of Visual Aids. It was also suggested that we carry a statement in the bulletin, which we would prepare, defining what we have to offer in the way of visual aid material.

It was VOTED -

VOTE 6

that this Board is willing to release its claim to the title BUREAU OF VISUAL AIDS for the use of the Department of United Promotion, with the understanding that the Department of United Promotion will assume the cost of reprinting our stereopticon slide catalogue, and that after consultation with Mr. Wontzel, they shall advertise the change in title and the function that we will continue to fulfill with our slides.

It was VOTED -

VOTE 7

that our own former Bureau of Visual Aids shall now be designated as the EDUCATIONAL FILM AND SLIDE LIBRARY.



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It was VOTED -

VOTE 8

that the Executive Secretary and Mr. Wentzel are authorized to ship to Dr. H. H. Casselman, all slides and films which should come under the control of the new Bureau of Visual Aids. (Except those which should go to the Mensch Mill Board of Directors and our Educational Slide Library.)

Doctor LeVan was invited to the meeting and was advised about the changing of the name of our visual aids department.

#### OFFSET EQUIPMENT

It was reported that Doctor LeVan is prepared to purchase our share in the Offset equipment, for the Department of United Promotion, paying us the sum we originally invested in it. If we can see our way clear in this, he will give us a check for the amount, and, in turn, asks us to give him a check for \$1000, which will cover our share for six months' work of the Bureau of Visual Aids. This payment would cover from October 1943 to March 1944, inclusive. The Offset equipment totals \$2628.20. Added to this is a cutting machine which was purchased for \$171.50. This, then, brings the full total of the Offset equipment price to \$2862.70. Our part of the above total would be \$1431.35. If we wish to consider this suggestion, Dr. LeVan will be very glad to hear from us later.

The meeting recessed for luncheon, to reconvene at 2:00 p.m.

At 2:00 p.m. the meeting continued with the reading of Doctor Taylor's report.

It was VOTED -

VOTE 9

to accept Dr. LeVan's offer for the purchase of our one-half share in the Offset Press, at \$1431.35.

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It was VOTED -

VOTE 10                      that we are disposed to pay the amount assigned to us on the initial cost of the Bureau of Visual Aids, and then present to the Administrative Committee our request for a downward revision of the amount assigned to our Board.

It was VOTED -

VOTE 11                      to pay the Department of United Promotion for Visual Aids work, 2/3 of \$1000 at this time, and the other one-third after the turn of the fiscal year, to cover the initial six months' payment to the end of March, inclusive.

#### MISSIONARY'S LEISURE IN THE INDIAN JUNGLE

It was VOTED -

VOTE 12                      not to reprint A Missionary's Leisure in the Indian Jungle.

#### DUNKIRK CONFERENCE GROUNDS

The report on the meeting of the Dunkirk Board was given verbally by Dr. A. N. Sayres.

#### PERIODICAL DEPARTMENT

Our first concern here is that we confirm the arrangement with the Central Publishing House to transfer its subscription list to this office.

It was VOTED -

VOTE 13                      to approve the arrangement of the transfer of subscription lists from Central Publishing House in Cleveland to the Philadelphia office.



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Here there was a discussion regarding the "Living Bible" matter. No decision was reached regarding this situation.

#### FINANCES - Periodical Department Report

A general discussion took place regarding the disposition of the profits earned, and standing on the periodical department books.

It was VOTED -

VOTE 14                      that we recommend to the Board the following disposition of surplus funds on January 31, 1944, as suggested to us; - one-half to the account of the Christian Education Press, and the other half to the account of Funds and Investments.

#### SUGGESTED BUDGET FOR 1944/45

It was VOTED -

VOTE 15                      to give tentative approval to this budget and to present it to the Board at their meeting December 16, 1943, for official approval.

#### CHRISTMAS GIFT TO EMPLOYEES

It was VOTED -

VOTE 16                      to give the usual Christmas gift of \$5 to each member of the staff and other employees.

#### INTERNATIONAL COUNCIL OF RELIGIOUS EDUCATION

IN RE - Christian Teaching Mission.

IT WAS VOTED -

VOTE 17                      that our representatives at the meeting of the International Council of Religious Education, to be held the week of February 7, 1944, say we are giving our moral support to this subject, but staff service will be extremely limited.

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ROBIN OF DELHI

It was VOTED -

VOTE 18                      that an extra 10,000 copies of this  
booklet be printed and that Mr. Wentzel  
is to have charge of the work.

RESIGNATION OF THE EXECUTIVE SECRETARY

Doctor Taylor presented his resignation as executive secretary of the Board of Christian Education and Publication. This matter was referred to the Board at its meeting on December 16.

The report of the executive secretary was received and made a part of the record.

REPORT OF THE YOUTH DEPARTMENT

This report was presented by Rev. F. D. Wentzel, director.

It was VOTED -

VOTE 19                      that the report be accepted.

CHRISTIAN HOME MAGAZINE

It was VOTED -

VOTE 20                      that Mr. Wentzel summarize the replies  
from pastors re the Christian Home, for  
the editor of the Messenger, and that  
the total findings be referred back to the  
Board of Editors for their consideration.

REPORT OF THE CHILDREN'S DEPARTMENT

The report was read by the director of the department, Miss Bernice Buehler.

It was VOTED -

VOTE 21                      to accept the report.



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It was VOTED -

VOTE 22                      to add \$200 to the budget for the  
Children's Workers Clinic. (National  
Conference of Synodical Children's  
Workers.)

CHILDREN'S DEVOTIONAL BOOK

It was VOTED -

VOTE 23                      that the work on the Children's  
Devotional Book be discontinued  
for the time being.

HONORARIA FOR WORKERS ON CHILDREN'S DEVOTIONAL BOOK

It was VOTED -

VOTE 24                      that honoraria due be paid.

It was VOTED -

VOTE 25                      to place the accounts and further  
responsibility for the publication  
of the Children's Devotional Book  
into the Christian Education Press.

It was VOTED -

VOTE 26                      to transfer the responsibility for  
the payment of obligations incurred  
for the Children's Devotional to the  
Christian Education Press, and to  
transfer the materials that have been  
assembled, to the Christian Education  
Press.

REPORT OF THE LITERATURE CONSULTANT

The report was read by Miss Greta P. Hinkle.

It was VOTED -

VOTE 27                      to accept the report as presented.

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LEADERSHIP TRAINING DEPARTMENT

Rev. T. C. Braun's report was read by Miss Hinkle.

It was VOTED -

VOTE 28                      to accept the report as read.

It was VOTED -

VOTE 29                      that a vote of appreciation to Miss Jeannette Patterson, for the manner in which she has carried on the work in the office of the director of Leadership Training during this period, is hereby extended.

It was VOTED

VOTE 30                      to request Mr. Wentzel to write an article for publication re Rev. T. C. Braun's services to the Board.

REPORT OF THE EDITOR

Rev. F. E. McQueen's report was read to the Committee by Doctor Sayres.

It was VOTED -

VOTE 31                      to approve the editor's action in regard to continued arrangement with the Presbyterian Board on Bible-Life Series, and likewise his arrangements for Uniform Series to 1945.

FURTHER PROCEDURE RE THE CONGREGATIONAL CHRISTIAN CHURCH

It was VOTED-

VOTE 32                      that we encourage the editor to continue conversations with the Congregational Christian Church as occasion may arise.

ADJOURNMENT

At 5:30 the meeting was adjourned, with closing prayer by Doctor Stanger.

Respectfully submitted,  
ROBERT C. STANGER, Secretary.



To the Executive Committee of the  
Board of Christian Education and Publication

December 15, 1943.

Your executive secretary begs leave to make the following report:

Items arising from the minutes of the Executive Committee meeting, September 9, 1943 -

- RE Vote 30 - Rev. T. C. Braun accepted appointment as assistant editor and business manager of The Messenger and moved his family to St. Louis on October 7. Since that time he has been completing some of the arrangements for summer camps and other work which could not very well be left undone, while the routine work of his office has been carried on by Miss Jeannette Patterson.
- RE Vote 6 - The appointment of a person to represent the Board of  
Item 5 Christian Education at the meeting of the Committee on Town and Country Church. This matter has not yet been attended to.
- RE Vote 10- The following estimates have been received for the publication of Our Christian Symbols, by Friedrich Rest:
- |                     |   |                          |
|---------------------|---|--------------------------|
| Sowers Printing Co. | 4,000 copies, 128 pages, 9x6, on 453 English Finish or Text; bound paper covers | @ .23 $\frac{1}{2}$ del. |
|                     | bound in cloth  | .39                      |
| Berger Brothers     | 4,000 copies, (same as above)   |                          |
|                     | bound in paper covers   | .22 $\frac{1}{2}$        |
|                     | bound in cloth  | .38 $\frac{3}{4}$        |

It would seem possible that a cloth bound copy of this book could be retailed at \$1.25 per copy, leaving the Board a margin of profit, if 4000 copies were printed. Your secretary, however, has no way of knowing how large a demand for this book there would be in the church.

- RE Vote 13 - The matter of registering the colophon of the Christian Education Press with the U. S. Patent Office has been attended to, but the certificate of registration has not yet been received.



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- RE Vote 14 - Rev. T. C. Braun, Rev. F. E. McQueen and your secretary had a conference with Doctor Sydney Weston of the Pilgrim Press in regard to the use of My Confirmation by the Congregational Christian Church. The matters referred to us by the Board for presentation to the Pilgrim Press have been so presented. However, we have not yet received word as to the acceptance or rejection of the arrangements suggested.
- RE Vote 16 - A communication from Dr. L. W. Goebel, President of the church, suggests that the circulation of the magazine, Christian Home might jeopardize Messenger subscriptions. His letter is herewith presented for your consideration.
- RE Vote 18 - Overhead costs in the production of My Confirmation, so far as related to Rev. T. C. Braun's services, have been charged to the My Confirmation account.
- RE Vote 19 - A special committee report relative to investments for the permanent funds of the Board is herewith presented.
- RE Vote 20 - This item has not yet been attended to.
- RE Vote 23 - Your executive secretary has notified the New York State  
" 24 Council of Churches in regard to the Board's action in this matter and has also notified the presidents of the several synods concerning the Board's decision.
- RE Vote 25 - Attended to.  
" 26
- RE Vote 29 - The law firm of Clark, Hebard and Spahr have informed us that the charter for the Board of Christian Education and Publication has been granted by the Court of Common Pleas of the County of Philadelphia, but the charter has not yet been received by your secretary.

### Visual Aids

The General Council, at its last meeting in Cleveland, appointed a committee, consisting of Drs. J. N. LeVan, H. H. Casselman and Paul V. Taylor to select a name for the visual aids work under the Department of United Promotion. Your secretary has asked Doctor LeVan to present a report of the findings of this committee, because the name chosen presents a problem for the Board of Christian Education, in view of the fact that the name desired is identical with that used by the Bureau of Visual Aids operated by the Board of Christian Education.



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A communication from Rev. E. W. Menzel, and another from Mr. Joseph P. Hennings, manager of Eden Publishing House, requests the Board of Christian Education to decide whether or not Mr. Menzel's book, A Missionary's Leisure in the Indian Jungle, is to be reprinted.

#### Dunkirk Board

President A. N. Sayres substituted for the Executive Secretary at the recent meeting of the Board of Directors of the Dunkirk Conference Grounds, and has also kindly consented to present the report of that Board.

#### Periodical Department

Your secretary was able to negotiate a new contract with Central Publishing House for the printing of the periodicals done by that house. Bids from two other houses for the publishing of these periodicals were secured and it was found that in all the items except one, Central's bid was the lowest. In this one item the bid was identical with the others.

Your secretary has reviewed the correspondence between the Board of Christian Education and Eden Publishing House, relative to the costs and methods of printing and distribution of periodicals. One of the suggestions in the correspondence is that all circulation matters should be handled by our central office in Philadelphia, and that the several printing houses be paid at a rate per pound or per label, for the mailing of our periodicals from the houses in which they are printed. This matter was presented to Central Publishing House, and Central has signified its willingness to co-operate. So far, it has not been possible to have a conference with Eden and complete the arrangements begun by Doctor Keppel several years ago.

#### Subscriptions

Your secretary would recommend that we proceed immediately to take over the subscriptions handled by Central Publishing House, and that Eden Publishing House be urged to accept a similar arrangement.

Both the uniform lessons and the Bible-Life series show a normal increase for the fourth quarter of 1943. The magazines Youth, Friends, Comrades and the Builder all show marked increases. Comrades has now approximately only 2000 less subscribers than Treasure and Venture, combined, had when publication ceased. The subscriptions to Friends now stands above 14,000, which is the highest figure for this item since June 1940.

#### Finances

The study of the treasurer's report for the last twelve months indicates that each of the departments will have operated well within its budget for the current fiscal year, and that the periodical department will show a



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credit balance of anywhere between fifteen and twenty thousand dollars at the end of the current fiscal year, unless some unforeseen circumstance arises. Your secretary would suggest that whatever this amount may be, the treasurer be authorized to transfer one-half of the surplus to the Christian Education Press fund, and one-half to the Investments and Special Funds account.

The following gifts have been received during this last quarter -

Mr. Ray F. Bender	\$100.00
Bruce A. Metzger, Esq.	49.00
Rev. Harold Schultz	20.00

A tentative budget for the year 1944 is herewith presented. It became necessary during the quarter to give the Administrative Committee of General Council some indication as to our needs for the next year, therefore, President Sayres, the assistant treasurer and your secretary worked out the tentative budget which is herewith presented for your consideration.

#### Shipping Room Services

The new relationship between the Board of Christian Education and the shipping room of the Heidelberg Press made necessary by the separation of the work of the Board of Christian Education and the Board of Business Management, involves an excessive amount of petit bookkeeping. It has been found that the current costs of services in the shipping room are approximately the same as for such services before the separation was made, but added to these costs is the bookkeeping necessary in both organizations. Your secretary has been negotiating with the Heidelberg Press to place these services on a flat rate, but so far negotiations are still pending.

At the request of the Board of Editors, your secretary has corresponded with the several boards and agencies of our church for whom materials are presented in Youth magazine, asking whether they would be willing to assume the cost of producing cuts used in their behalf. So far, three of these agencies have replied signifying their willingness to assume such costs.

#### Retirement Annuity Plan

At the request of Doctor W. Sherman Kerschner, representing the General Council in the handling of the Group Annuity Retirement Plan for the Church, your secretary called a meeting of the members of the office force and presented the plan as outlined. Fourteen of the twenty-one persons who are eligible for the Retirement Annuity Plan have applied for membership.

#### Christmas Gifts

It has been customary for the Board of Christian Education to present each member of the staff and office force with a Christmas gift of \$5. It would seem desirable that such gift be made by a special vote of the Board.



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Blue Book of General Synod

Advice from Doctor L. W. Goebel, president of the church, indicates that the material for the Blue Book of the Synods should be in his office by Jan. 1, 1944.

Fall Mailing

The Fall Mailing of the Board was completed on October 21, and contained the following items:

Leaders of Youth  
Thoughts of God for Boys and Girls (announcement)  
Manpower Information  
The Child's Teacher  
Helps for Developing Church Workers  
If you Want Teachers  
In the Service for Children  
Building Your Youth Program  
Toward a Christian Social Order  
World Order Sunday  
Every Home Visitation  
Keys to your Problems in the Advance  
Projects in Spiritual Mobilization  
Vacation Church School Texts  
Weekday Church School Manuals  
For Every Child Faith in God

and fliers covering the Christian Education Press publications.

International Council-Religious Education

This organization has realized the need for evangelistic emphases in the work of religious education. The proposal has been made that a National Mission to Christian Teachers be organized, provided denominational and council staffs give assurance of general participation, and provided further, that executive direction and financial support, satisfactory to the religious education forces, can be arranged. This is to be made part of the work presented through the United Christian Education Advance. Since this plan calls for further financial assistance by the Board, it is hereby presented for your consideration. (copy attached.)

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Christian Education Press

Copies of publications on hand to December 13, 1943 -

Christian Hymnways	30,220
Windows of Worship	1,619
Hymns for Junior Worship	934
Getting Along Together	368
Beneficiary Aid Blanks	245
Of Such is the Kingdom	5,821
Jesus and His Teachings	1,604
The Gospel of Mark	1,949
Jungle Lore	767
My Confirmation (Teacher)	1,139
" " (Pupil's cloth)	No stock
" " ( " paper)	1,183
You Can Do It	248
Into All the World	4,810
Robin of Delhi	150

Resignation

In view of the fact that the Board of International Missions, after having secured permission of the president of the Board of Christian Education and Publication, has challenged me to return to China to do a piece of work, which seems to be highly important, I hereby respectfully request the Board of Christian Education and Publication to be relieved of the duties of the office of executive secretary, not later than January 13, 1944.

PAUL V. TAYLOR

Executive Secretary



## Report of Director of Youth Work

December 15, 1943

- (1) Summer Schools and Camps. The very gratifying story of the 1943 summer schools and camps is told in the October issue of Leaders of Youth. Despite the fact that the Tiffin Summer School had to be given up because of the arrival of a military unit on the campus of Heidelberg shortly before the school was to begin, our total attendance for the summer increased by 156. A new school for Nebraska had to be cancelled for similar reasons.

Beyond attendance, the most significant facts about the summer might be listed as follows: a remarkable support of benevolent causes; a more thoroughgoing correlation of our plans with those of the mission boards and the Women's Guild; an almost phenomenal increase of interest in intermediate camps.

Plans for 1944 are well under way. A list of places and dates, prepared by Mr. Braun and myself after consultation or correspondence with committees on Christian Education and managements of camps and schools, is attached. Changes made include:

- (a) Adding a second Intermediate Camp at Mensch Mill
- (b) Extending the time of the Intermediate and Senior Camps at Dunkirk from 9 days to 2 weeks
- (c) Extending the time of North Star from one week to two
- (d) Adding an Intermediate Camp to serve South Indiana and Michigan-Indiana Synods
- (e) Adding an Intermediate Camp for the Potomac Synod
- (f) Locating the Tiffin Summer School at Otterbein College

The locating of the Tiffin Summer School at Otterbein is a joint recommendation of the Department of Leadership Training and the Youth Department.

- (2) Gifts from the Mensch Mill Board of Directors. At the meeting of this Board in September, the following actions were taken:

- (a) that the treasurer be authorized to reimburse the Board of Christian Education and Publication for the \$100 rental fee paid by the Board to Dr. J. G. Rupp and for the \$12.75 paid to Ambrose W. Wetzel for the 1943 school tax on the Rupp property;
- (b) that in appreciation of the gift of the Rohrbaugh tract (four acres plus situated on the far side of the creek opposite the mill), the treasurer be instructed to pay the Board of Christian Education and Publication the sum of \$600.

Miss Helen Morrow has received checks from the treasurer of the Board of Directors covering the three sums mentioned and has entered them on the books as contributions to our general budget.



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- (3) Student Work. A letter was written to all student pastors and workers (a total of 37) on October 12, 1943. We have placed 20 on the subscription list of The Intercollegian. Copies of Campus and Church and Communique are regularly mailed. Two excellent program guides, "Meeting the Needs of Student Trainees" prepared by the National Student Committee of the Young Men's Christian Association and "Churchmanship in Student Christian Associations" prepared by the National Intercollegiate Christian Council were mailed during November.

Student issues of Youth appear bi-monthly, as usual. The first issue was that of December 5th. All copies now are mailed in bulk to selected persons at schools and universities and distributed by them. The total mailed in December was 1745.

A Planning Conference on the World Mission of the Church is to be held at the College of Wooster, Wooster, Ohio, December 28-January 3. The conference is a joint undertaking under the auspices of The Commission on University Work of the Council of Church Boards of Education, The National Intercollegiate Christian Council, The Student Christian Movement of Canada and The Student Volunteer Movement. Our Denomination was given a quota of four students and one leader. Letters and descriptive literature were mailed to all student leaders of our colleges. Our delegates will be as follows: Fujiko Sugimoto and Paul Bock representing Heidelberg College, Theodore Feierabend and Armin Limper representing Elmhurst College and Ruth Weikert, student leader.

- (4) Field Work. The major assignments included:

- (a) A series of 9 workers' clinics covering the Iowa Synod, October 24 to November 2
- (b) One of the Christian Missions on World Order in upper New York, November 12-19
- (c) Three meetings with synodical committees: South Indiana and Southwest Ohio at Louisville, Ky., on November 4; all Ohio committees at Columbus, November 5; Potomac and Mercersburg at Baltimore, December 3.
- (d) Southeast Ohio Youth Rally at Canton, November 26-27
- (e) Alliance Region Youth Rally at Hartville, Ohio, November 28
- (f) Teaching in the Philadelphia Training School for E. and R. Churches.

- (5) Publications. At the last meeting of the Board, I was authorized to prepare a pamphlet describing the projects approved and recommended by the Youth Cabinet. Because of the rapid changes taking place in the status of Americans of Japanese Descent and among the people and causes represented in the other projects, it seemed more advantageous to prepare a packet of folders. This has been done, at about the same cost as a pamphlet would have involved, and the packets are ready for mailing, right after Christmas, to all youth leaders. The offices of the Board of National Missions, the Cooperative Council on Missionary Education and the War Emergency Relief Commission have cooperated in the preparation of the leaflets and in supplying some of the enclosures.



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At the meeting of the Executive Committee of the Board of Christian Education and Publication, September 9, 1943, I reported concerning The Christian Home magazine. The Executive Committee took action authorizing me to send sample copies of the magazine to all active ministers and to secure from the ministers, if possible, an evaluation of the magazine and some indication of the extent to which The Christian Home seemed to fill a current need. Dr. C. A. Bowen supplied us with free copies of the magazine for this distribution. We sent to the pastors a return postcard on which we asked them to give us their judgment of its quality and its possible usefulness to the parents of their congregation.

This mailing was done October 13, 1943. Up to date we have received 138 replies and Mrs. Hull has received 111 subscriptions for The Christian Home.

A new Watch Night Program has been prepared. Permission to mimeo Dorothy Clarke Wilson's Candle Light Ceremony which appeared in Youth recently has been secured from the author.

Respectfully submitted,

Fred D. Wentzel

## YOUTH WORK IN THE IOWA SYNOD

### I The Situation

1. In some of the rural areas, a considerable number of older boys have deferments and the membership of the youth group has not yet been radically changed because of the war.
2. Generally, in both rural and urban areas, older young people are so few that it is hard for them to maintain a separate organization. Organized groups are made up predominantly of high school boys and girls, often including intermediates.
3. In several churches, more boys than girls attend meetings and the problem is how to get girls to come.
4. The prevailing pattern is that of two meetings a month, with many groups meeting only once.
5. Most church school classes use Uniform lessons, and many rely on David C. Cook publications.
6. YOUTH is fairly well known. In one church the consistory places a copy of YOUTH and a copy of The Messenger in every home.
7. With reference to inter-church meetings, the tendency is to regard these as a war casualty, but where they are held young people respond with surprising interest and willingness to travel.
8. The synodical youth cabinet has not yet been organized, but the committee on Christian education is now taking steps to organize it.

### II Problems of Local Church Leaders

1. How to secure steady attendance
2. How to get young people to take part in church school worship
3. Conflict with Sunday evening movies
4. Finding a night when high school students are free
5. Securing lay counselors
6. How to interest young people in church recreation
7. How to interest young people in a comprehensive program (not merely recreational)
8. Where to get helpful materials on worship, topics, etc.
9. What to do regarding interracial difficulties
10. How to establish a proper relationship of the consistory to the youth organization



1944 CAMPS

Shady Side Camp	July 3-15	Mt. Pleasant, Pa.
Mensch Mill Camp		Alburtis, Penna.
First Intermediate, June 26-July 8	Second Senior, Aug. 7-19	
Second Intermediate, July 10-22	Young People, Aug. 20-27	
First Senior, July 24-August 5	Family, Aug. 27-Sept. 4	
Dunkirk Conference Grounds		Dunkirk, New York
Intermediate, June 26-July 8	Senior, July 10-22	
Ohio Intermediate Camp	August 20-27	Newark, Ohio
Intermediate Camp for Potomac and Mercersburg Synods		Camp Minqua (near York, Pa.)
	June 25-July 8	
Camp Mack Intermediate	August 20-26	Milford, Indiana
Dielman Memorial Center		Waveland, Miss.
Younger Girls, June 12-22	Younger Boys, July 5-15	
Family Camp, June 24-July 4	Older Boys, July 15-25	
Johns River Valley		Collettsville, N.C.
Junior-Intermediate, July 9-22	Senior, July 23-August 4	



REPORT OF LITERATURE CONSULTANT  
December 15, 1943

Office Activity

In addition to counselling church school teachers and officers, who ask for help in specific situations, we have spent the major portion of our time contacting schools whose records indicate that they have been using little or no E. and R. literature.

This fall we checked our cards with the latest pastor's statistical blanks, correcting enrollments, superintendents, etc., and because of many changes in superintendents, followed up a number of letters written, in June, to schools using no E. and R. literature.

When we recorded the October-December periodical orders we tagged all cards where it was noted

1. that the school ordered pupil's leaflets or quarterlies but not the teacher's quarterly
2. that the school was fairly large but used only one or two items of E. and R. literature

At first we wrote original letters to these schools and had good response but as we realized that the number of such letters would run into the hundreds, we finally resorted to mimeographed copies, filling in the special data in each case. The personal letter does bring more immediate response but we are hearing from the others too, and a half-time secretary does not allow for all original letters. Within the past three months we have written to nearly six hundred **such schools.**

While the results are by no means dramatic, nevertheless scarcely a day passes without some evidence of response: requests for samples, explanations from pastors or superintendents, or definite orders noted as we enter the January-March periodical orders. We are still in the midst of recording the latter so we do not have complete figures, but thus far we have noted responses from 85 schools. One received two days ago may be typical of a number of schools. The letter head showing the occupation of the superintendent indicated that he was at least of average intelligence - He wrote "I know very little about the inner workings of the church or the difference between the literature we are using and our own (Evangelical and) Reformed literature. You might send me some copies and I promise that we will look into the matter at once."

We have not done any advertising in the way of new fliers or printed prospectuses. Instead we have spent time and money in going directly to the schools not using the literature. The contact is much more personal and direct and the expense is less. We shall not, of course, repeat this type of correspondence with these same schools, but from the response already evident, it appears that there will be as large a percentage of success as is to be expected of advertising.



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### Committees on Christian Education

There is excellent cooperation on the part of many synodical committees and some of the requests/are a direct result of their promotion.  
for assistance

Where Committees on Christian Education requested it, we sent exhibits of literature for the fall meetings of synods.

Several chairmen requested lists of the schools in their synods not using E. and R. literature. Several have reported definite plans for increasing the use of E. and R. lesson material in their synods. Among these is Southwest Ohio with a 14 point United Program of Action, 2 points of which concern the church school.

One school in North Wisconsin Synod recently sent an order to Eden Publishing House, asking for a 50% discount because it was a new order. This was relayed to us and the chairman of synod's Committee on Christian Education has been notified.

### Field Work

Again we spent several days at the Pennsylvania State Sunday School Convention with an exhibit of E. and R. literature. Among the 1100 people in attendance were many E. and R. folk. We had a number of valuable contacts with teachers and superintendents - one resulting in a request for a visit to a school which has not been using our literature. This is a case where the teachers would like to use it, but the pastor was instrumental in discarding it. The request has just come and we plan to go early in January.

In two instances, within the past month, a routine inquiry about a discontinuance began correspondence which resulted in a visit to the schools, a satisfactory question and answer session, and not only a continuation of the order but a sizable increase.

### The Immediate Future

For the present our plans are to complete the contacts with the schools indicated in 1. and 2. above and then begin correspondence concerning discontinuances, most of which had to be dropped while we were working with these other schools. However, current requests for assistance always take precedence over other correspondence.

Miss Clara Aughinbaugh, my half-time secretary, has familiarized herself with the work in a way which makes her assistance invaluable. Not only is she quick to understand and carry out suggestions, but because of her good judgment and her real interest in the thing she is doing, she requires a minimum of direction. These qualifications are especially important for one who divides her time between two offices both of which could easily keep her busy every day.

Greta P. Hinkle  
Literature Consultant



REPORT OF THE DEPARTMENT OF CHILDREN'S WORK  
TO THE EXECUTIVE COMMITTEE

December 15, 1943

CHILDREN'S WORKERS CLINICS

During October four Clinics were held in the North Illinois Synod. This was the third time that I contacted children's workers in that Synod. My going there three times was a kind of experiment to see if the snowball could gather momentum. This third time in the Synod was rewarding: numbers increased, interest in children's work has deepened and as a result of the three approaches, and the activity of the Synodical Children's Worker, Mrs. Luebeck, we are hoping to hold in February a first meeting of children's division leaders of local churches of the Synod. This is to be a delegated meeting, with local churches bearing expenses for their person. Mrs. Luebeck's church will provide hospitality for the Sunday afternoon and evening meeting, February 6th, when I will be in Chicago for the International Council meetings. Mrs. Luebeck with her Committee on Christian Education, will assume responsibility for arranging the meeting. I may send letters to pastors of the Synod urging their cooperation.

Nine Children's and Youth Workers Clinics were held in the Iowa Synod in cooperation with the Youth Department and the Synodical Committee on Christian Education. They were well attended, but revealed especially a deep need for giving more consideration to problems faced by the small one room church. We are not doing enough to help them discover or utilize opportunities for Christian Education in small churches.

Attached is a letter about Clinics which will be used in the future.

SYNODICAL CHILDREN'S WORKERS

Interesting responses have come from the Dover meeting. A number of children's workers were invited to give reports at Synod meetings. One has reported 8 local children's division leaders. Several Synodical Committees have expressed interest in helping to finance a meeting for next year.

Relationship of the children's worker to the Synodical Committee has not been cleared in all Synods. Some Synods are not interested in having the children's worker a part of the Committee. Other Synods have accepted the person wholeheartedly.

We are now preparing (practically completed) a mimeographed report to be sent to children's division leaders in local churches. This will carry recommendations from the national meeting and aim to build up a feeling of fellowship between this group of workers.

For action: Would like to recommend that the Executive Committee approve the holding of a second meeting in 1944 accepting some responsibility for the financing of that meeting.

This is definitely a leadership training venture in behalf of the children of our church. It will help us begin at the grass roots in the building of a Christian fellowship of workers concerned about children



of the church. Would the Board be willing to allow tuition fee at a one week leadership training school such as at Dunkirk? I am selfish enough to want this group to meet separately but feel that it would be wise to meet in conjunction with another gathering. In addition to tuition fee would like to see the Board allow something on hospitality for this second meeting.

Plans for the 1945 interdenominational gathering of workers such as our Synodical Children's Workers. (To be reported orally following Monday meetings.)

Delegated representative to Synod. The Synodical Children's Workers requested me to explore the possibilities of having children's workers designated as delegates to Synod meetings. After talking with Dr. Taylor, I approached Dr. Lampe who is favorable to the idea. He suggested that I contact the Committee on the Revision of the Constitution to ask them to add "children's work" to official delegates listed in paragraph 52, so as to read as follows:

"To this fall meeting every congregation shall send its pastor and official delegates, representing the congregation, the consistory or church council, the Sunday School, the men's, the women's, the children's work and the young people's organization."

Sunday School work is too frequently accepted as children's work. Some of our children's workers at Synod meetings were invited to lead the Sunday School group as if it was all children's work. This has happened to me several times.

If the Executive Committee approves I would like to write the Committee on Revision through its chairman as recommended by Dr. Lampe.

#### THE BOOK OF DEVOTIONS FOR CHILDREN

January is the month which was to be set aside to work on the book of devotions for children. I've tried to keep the month clear for that work, but many urgent needs are calling for immediate action. We need for the promotion and interpretation of children's work:

1. A pamphlet on Boys and Girls in Christian Service to interpret further opportunities for Christian service and missionary activities including the World Neighbor Plan and possibilities for activities in extended periods of work.
2. Departmental (age group) pamphlets - four.
3. Pamphlet on Children's Work in the Ungraded Church School.
4. A guide to those who use Bible-Life Lessons in the Children's Division.
5. A carefully selected annotated list of specifically religious and brotherhood books for children. Great need for this at once.



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6. A booklet to be given to parents when children are born or baptized, in which a record can be kept such as that suggested in the "My Church Book".
7. More active promotion of Vacation and Week Day Religious Education Work.
8. A second Children's Workers Kit including some of the above with specific helps on teaching techniques.

Therefore I would recommend that in view of these needs, in view of the fact that "Thoughts of God for Boys and Girls" is a year round devotional booklet for children, and my own unresponsiveness to the book of devotions for children, that we postpone publication until and when we can make a new start.

In view of that recommendation I would add that the illustrations can profitably be used in many ways in interpreting children's work; and the manuscripts might be turned over to the children's editor so that some of the material could be used in Friends and Comrades. Some I would like to use in the above suggested materials.

#### FOR INFORMATION AND COUNSEL

##### Revision of the McCallum Nursery book.

For sometime I have been working with a group known as the "Coop" including Presbyterian U.S.A., Baptist, Christian, and Southern Presbyterian in the revision of the McCallum Nursery book. The new book is again to be published by the Christian Board, Hazel Lewis, editor. The manuscript is now in our hands and the book is to be published in 1944. I am reporting it here so that we might be thinking what we should do about imprint of the book. Also at present I am recommending Mary Edna Lloyd's book "Religious Nurture in Nursery Class and Home" along with the McCallum text.

##### Revision of Primary Music and Worship.

At the invitation of the Presbyterians I have been a part of their committee for revising Primary Music and Worship. It is hoped that the new book will be available by next fall.. Again the question of imprint will need to be raised.

##### Christian Commission on Camp and Defense Communities.

Dr. Ross of the International Council requested that I serve on the Christian Commission because of chairmanship on the Committee on Vacation Religious Education. Since the appointment had to be made at the October meetings of the Council I accepted.

Respectfully submitted,

Bernice A. Buehler.



# Children's Workers Clinics

A One Day Project in Leadership Education  
Sponsored by the  
Synodical Committee on Christian Education  
and  
The Board of Christian Education and Publication  
of the Evangelical and Reformed Church  
through  
The Department of Children's Work

## WHAT IS A CLINIC FOR CHILDREN'S WORKERS?

A Clinic is a place for consultation. This Clinic is to be a place for consultation and guidance with the national Director of Children's Work about children of the church and the Christian church's responsibility to children of the community. The name "Clinic" rather than "Conference" is used to avoid preconceived ideas and to arouse anticipation as to content of meeting.

We hope to make the Clinic different from an ordinary meeting. We want it to be a meeting where folk with a Christian concern about children of the church and community come together to talk over their problems with specific reference to their own communities and churches. As far as possible the Director of Children's Work approaches each group as an entirely new one so as to think in terms of its own local problems.

The terminology Children's Workers Clinic is reserved for a meeting conducted by the national Director of Children's Work.

## OBJECTIVES OF THE CLINIC

To "importantize" work with children in the church and the Christian church's responsibility for children in the community.

To think about needs of children and possibilities for a vital church program to meet needs.

To provide opportunities for the Director of Children's Work to become acquainted with local children's workers' problems.

To acquaint local workers with resources for guiding children in Christian growth including resources of the Board of Christian Education and Publication.

To be a leadership training feature. Time given to such a one day conference with continuous session from afternoon through supper and evening almost equals the time allotted to a first series course.

To stimulate and inspire church workers to re-dedicate themselves to Christian service in the Master's name.

## HOW IS THE CLINIC TO BE CONDUCTED?

If at all possible, the Clinic is to begin in the afternoon about 2:30. We realize that many employed people will not be able to attend the afternoon



meeting. However, we have found through experience in other Synods, that in more than a majority of places, a nucleus of workers can and will come together in the afternoon.

The afternoon is the getting acquainted time. Exhibit materials are studied, questions raised. Those who come give a resume of the problems and needs in their church's work. These become the basis for afternoon and evening discussion.

The Clinic is continued from afternoon through a supper meeting into an evening discussion. Supper meetings may be difficult in this period of rationed food. But the supper fellowship adds so much to the success of the meeting, that the Director of Children's Work feels that it is one of the musts of a Clinic. A supper meeting brings those work . . . to the meeting at earliest possible moment. They arrive at a time when folks are getting acquainted and looking over exhibit. They grow into the feeling of the meeting through the supper hour, and when the group adjourns to the discussion room, they are "warmed up to go."

When there is no supper meeting those people do not arrive until about 7:30 and since the meetings are to close around 9:15 or 9:30 there is not sufficient time for them to become a part of the group.

The extended period of time from afternoon to evening, allows time for variety in program, time to talk about ourselves, to include study of exhibit, use of victrola records, showing of slides, etc., fellowship singing, questions and discussion.

If a church arranges for only an evening meeting without afternoon beginning or supper fellowship the meeting should not be designated - A Clinic. For us, this terminology means a meeting beginning in the afternoon, continuing through a supper fellowship at the church where the meeting is being held until about 9:15.

The afternoon session should be opened with a meditation, including hymn, (one familiar to the group so it can be sung without books), Scripture and prayer. Leaders for this service will be designated by the Committee on Christian Education making the plans. The evening session will be closed by the Director of the Clinic with a local pastor having the closing prayer.

The Director of Children's Work will have charge of the afternoon and evening discussion. She may assist in case there is no other person to direct the fellowship singing. Variety of program and discussion will be her responsibility. Teachers and workers, however, should come prepared to ask questions and to present their own pressing problems.

#### WHAT EQUIPMENT IS DESIRABLE?

The room set-up is an important part of the Clinic. The meeting should be held in a room other than the sanctuary. Tables for the exhibit should be set up in the front of the room where the discussion is to be held. Chairs should be arranged in a semi-circle facing the exhibit tables. A blackboard should be available.

Variety may be brought into the long program through the use of victrola records (for use in Christian education) slides and other visual aids. If churches in which the Clinic is held can secure a victrola, stereopticon (3 x 4 slides) or Kodachrome (2 x 2 slides) projector and screen, records and slides will be brought by the Director. However, the Synodical Committee on Christian Education and the Director must know in advance of the meeting if such additional equipment is available.



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WHO SHOULD ATTEND THE CLINIC?

The Clinic is planned for Christian workers who are concerned about children and the church's ministration to children in the home, the church and community. The discussion will be directed primarily to work with children in the church. Therefore, teachers and workers with children (Nursery, Beginners, Primary and Junior) are the first ones to be urged to attend.

The pastor, being the leader of the entire church fellowship should be a part of the discussion group. His hopes and problems as related to children will be considered. He is the key person in the church's work. Children's workers need his guidance, his thinking, his concern about their responsibility. Through work in the children's department, children should grow into an ever-increasing acceptance of and responsibility for the work of the church. That interest begins, or does not begin with the young child. Children need to come to know the pastor as OUR pastor.

The National Director of Children's Work needs to know the thinking of the pastors and welcomes this opportunity to work with them in planning for the children of their church and thus the children of our church as a denomination.

However, the entire church personnel needs to be concerned about the work with children. The strength of one phase of the church's work is as strong as the weakest link. Many other workers, although not specifically related to the children's work might be encouraged to attend.

The church school superintendent is indeed welcome. Many children's workers have said, "We started to improve our work with children, when our superintendent got the idea about doing something."

Workers other than children's workers should attend. This is one opportunity to stimulate church people to rethink the work which they are doing as it relates to children. The young people's worker who is not preparing his lessons is in reality teaching children. Youth of his class lose interest, and children know what is happening. Frequently one group in a church will have a room which if needs are faced should be given to a much larger group. Such problems relating to children should be considered by the entire teaching staff.

Parents might also be invited to attend as the church must constantly be interpreting to them its work with children.

WHO THEN SHOULD COME TO THE CLINIC?

In all humility the national Director of Children's Work welcomes this opportunity to think with those of each local church group who have a concern about children and the church's Christian responsibility to those children. Note that we have said, Christian responsibility. Truly we have a mission to children which we have not and are not fulfilling to the best of our ability.

Also, the Director because she ministers to 34 Synods cannot frequently repeat her visit to any one area. At this time, when Clinic plans are made it would be fine if special effort would be exerted to have as large a delegation as possible.



The only requirement for admission is "I'M CONCERNED ABOUT THE CHURCH'S CHRISTIAN RESPONSIBILITY TO ITS CHILDREN AND THE CHILDREN OF THE COMMUNITY."

MATERIALS TO BE SENT FROM THE DEPARTMENT OF CHILDREN'S WORK  
TO THE PLACE OF MEETING.

Exhibit: Books, resources, projects, visual aids, etc.

Enrollment blanks and programs.

Free materials for distribution.

The Fellowship Song Books used in Summer Camps and  
Conferences for use in the fellowship sing.

HELPERS NEEDED

Hostesses add much to the friendliness generated in the meeting. 'Tis fine if the entertaining church can provide at least two hostesses to be at the church early in the afternoon. They assist the Director in opening packages, setting up the exhibit, receiving registrations and making guests feel at home.

Song leader for the fellowship sing. Fellowship song books used in summer conferences will be available. Advance copies for the leader of the fellowship sing may be obtained by writing the Department of Children's Work.

A Pianist.

WHO ARRANGES AND PLANS FOR THE CLINICS?

The Committee on Christian Education assumes responsibility for placing the meetings, making local contacts, providing Synod publicity. The Director assumes responsibility for being on hand at least an hour in advance of the opening of the meeting, arranging exhibit, and carrying through the discussion.

Financially the Department of Children's Work of the Board of Christian Education and Publication provides transportation to and from the Synod; the Synodical Committee on Christian Education plans and provides transportation and hospitality while in the Synod.



## REPORT OF THE EDITOR

To the Executive Committee of the  
Board of Christian Education and Publication

December 15, 1943.

I thought I would present a report regarding the negotiations for closer cooperation with the Division of Education of the Congregational Christian Churches.

Following the executive committee meeting on September 9, Dr. Taylor, Mr. Braun and I met with Dr. Sidney Weston, General Secretary and Editor of the Pilgrim Press Division of the Congregational Christian Churches, in New York on September 10.

To open up the discussion of the possibility of close cooperation in some of the work of our two Boards, we presented the suggestion which was discussed at the last executive committee meeting - namely - that as far as the Evangelical and Reformed Church is concerned it seems that, at the present time, it will be necessary for us to carry two complete systems of lessons - the Uniform Series and some sort of group or departmental graded. However, in view of the possibility of the merger of the two groups, we felt that we would like to explore with the Division of Christian Education of the Congregational Christian Churches the possibilities of working closer together in various other fields.

Further, it was suggested that it may be well at this stage of the development for various members of our staffs to get together for one or two days so that we would become acquainted with the personnel and with the type of work which each is doing.

Dr. Weston indicated at that time that his Curriculum Committee would meet the following week and he would be pleased to present these suggestions to it.

After some discussion a very definite proposal was made that some time in October, or at the latest, early in November, various age group editors and age group field workers would get together for two days in Philadelphia for fellowship and for the possibility of exploring co-operative planning.



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I cleared the matter with all the members of the Board of Editors and was awaiting some further reply from Dr. Weston. After sufficient time elapsed, I then wrote to Dr. Weston to inquire what his Curriculum Committee had done. In a letter to me he indicated that:

"We are not impressed with the International Council's outlines in the Cycle Graded series and although we may be obliged to use them now in the lower and upper age groups, it is our intention to make our own outlines in Cycle Graded for the whole sweep from early childhood through the high school age. Our Junior workbooks are and will be a part of this curriculum. I am wondering how this will affect your own plans for your lesson materials in these ages. I shall be glad to hear from you.

"We will be most happy to cooperate with you in the editorial production and publication of these lessons, but I do not know just how the action of our Curriculum Committee in regard to the International outlines will affect your own plans."

His letter raised several serious problems as far as the possibility of cooperative work is concerned and the type of material which we would be offering to our Sunday Schools.

This information was relayed to the members of the Board of Editors and with one exception they all regretted that there seemed to be no disposition on the part of the Congregational Churches for closer work at this time. A number of the members felt that we should continue discussing the matter and see if other avenues would not be opened for getting together at an early date. Subsequently I wrote to Dr. Weston and indicated this. Although he did not write further about this matter to me, he did have occasion, when writing to Mr. Braun regarding some other matters, to refer to the proposition before us.

Late in November, while attending a meeting of the Uniform Lesson committee in Chicago, I had the occasion of meeting with Mr. Charles A. Butts, Associate Editor of the Pilgrim Press Division, and Mr. Ralph W. Hyslop, Minister for Student Life. We were in conference for about an hour when the whole matter was again opened up. Neither of these gentlemen were acquainted with the proposal which we had relayed through Dr. Weston, but both felt that the proposals should be considered and as far as they were concerned they believed that a number of their folks would be willing to get together very shortly for such a fellowship meeting. Mr. Butts even suggested that perhaps we might begin cooperating in the pro-



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duction of the manuscripts for the Uniform lessons. It was felt that we might secure the same writers, using the same manuscript, and from this point on produce separately - or might think in terms of even publishing the same material. Both of these men indicated further that they would be willing to discuss this with other of their fellow staff members and that they would keep me in touch with what developments may take place within their own group.

Following this meeting Mr. Butts and I exchanged copies of all our publications and our staffs are now engaged in examining the type of material which is now being issued by the two groups.

At the conclusion of this meeting it was suggested, since a large number of the members of both staffs are usually present during the International Council meetings in February, that this might open up an opportunity for a brief meeting of those present.

Your special committee has no recommendations to make but would like to raise the question with the members of the Executive Committee as to the direction that further conversation ought to take. We should appreciate any guidance that you have to give us at this time.

In view of the slow progress we are making in closer relationship with the Congregational Christian Churches the editorial office felt that it was necessary at this time for it to make immediate arrangements with the Presbyterian Church to continue with the departmental material which we are now using under the name of "The Bible-Life Series." Arrangements have been made now up to September, 1945.

Further, in order to be able to continue furnishing material based on the Uniform Lesson outline, the editors are proceeding to make definite plans for the new Uniform Series beginning January, 1945.

Respectfully yours,

FRED E. McQUEEN



Report of the Department of Leadership Training

St. Louis, Missouri,  
December 13, 1943.

To the Executive Committee of  
The Board of Christian Education:

A number of considerations determined the particular time of our removal from Philadelphia to St. Louis. The primary one was probably my conviction that in fairness to my two boys they ought to be transferred to their new school as early in the school year as possible. As things worked out, this proved to be important, since Ted, who is a senior in high school, had to make rather radical changes in his program to meet the demands of the schedule here. The other consideration was the possibility of securing a home. After much work on the part of a number of friends a house was rented beginning with October 1st. We left Upper Darby on October 7th and arrived in St. Louis on October 10th.

Before leaving Philadelphia I agreed with Dr. Sayres to serve as acting director of leadership training until my successor is ready to take over. Miss Patterson has remained in charge of the office and has taken care of many matters with skill and satisfaction. At the same time she has felt free to refer to me any correspondence which she felt required my personal attention and I have been glad to take care of it. I have also felt responsible for making the preliminary arrangements necessary for setting up next summer's series of schools. In this task Mr. Wentzel and I have worked in close cooperation.

Both Mr. Wentzel and I met with the Committees on Christian Education of South Indiana Synod and of Southwest Ohio Synod to make plans for the Hanover Conference and for a series of Intermediate camps in Indiana. On the following day we met with the Ohio Inter-synodical Committee to plan for the Tiffin Summer School and the Ohio Intermediate Camp. Later I met with the committees on Christian Education for South Illinois and Missouri Valley Synods to plan for summer schools in those synods. I have also met with representatives of the Board of National Missions and the American Friends Service Committee to evaluate our experiences in the work camp and to explore possible plans for 1944. A meeting with the committee on Christian Education of Michigan-Indiana Synod to plan for Camp Mack is pending. We have also been in correspondence with the committee on Christian Education for Nebraska Synod concerning possible summer plans there.

On the basis of the negotiations thus briefly outlined above, may I submit the following recommendations for your consideration. In each case they have the support of the committee or committees involved.



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1. That the Hanover Conference be held one week earlier than formerly, viz., June 25 to July 1. These dates are agreeable to Hanover College and may be more agreeable to our constituency.
2. That the Tiffin Summer School be held on the campus of Otterbein College, Westerville, Ohio, July 17 to 29.

Our committees visited the campus and found that the facilities are very desirable and that the administration is eager to have us use them. The location is good. We have indicated to Mr. Vance, the treasurer, that the rate which they have quoted, \$20.00 for 11 2/3 days, is higher than we pay elsewhere but as yet no adjustment has been suggested.

3. That plans be made for a new, one-week summer school for South Illinois on the campus of Monticello College near Alton, Illinois, and that, if possible, this be conducted in cooperation with the Congregational Christian Conferences of Missouri and South Illinois.

Monticello College has excellent accommodations and is advantageously located. The president is eager to have us come and has promised that the fee would be reasonable. Congregational leaders have expressed their willingness to explore the possibilities of a joint program with representatives of our group.

4. That the Congregational Christian churches of Missouri be invited to share in the Missouri Valley L.T.S.
5. That the committees on Christian education of Missouri Valley and South Illinois Synods together with a representative or representatives of the Board of Christian Education and Publication be authorized to meet with authorized representatives of the Congregational Christian churches to explore the possibilities of cooperation in these two schools and if feasible to work out practical plans of cooperation.
6. That the Board of Christian Education and Publication cooperate again with the Board of National Missions and the American Friends Service Committee in conducting one, or possibly two, work camps in 1944.

I am appending a brief report on the Shannondale Work Camp prepared by Prof. and Mrs. H. A. Pflug who served as directors. The attached financial statement indicates that our share of the subsidy, as per our agreement, amounted to \$149.28. Mr. Ed. Miller of the American Friends Service Committee has expressed his enthusiastic appreciation of last summer's experiment in cooperation and the hope that we might do it again. His committee is scheduled to meet in Philadelphia on December 15th. The Board of National Missions, at its recent annual meeting, expressed its willingness to cooperate in another work camp in the Ozarks - or elsewhere - and appropriated a sum not to exceed \$700.00 toward the project.



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Prof. and Mrs. Pflug merit a special word of appreciation for their invaluable services as directors of the camp in 1943. They received only their expenses in return for their services.

Mr. Wentzel can give further information about some of the items touched upon above and also report on plans for some of the other summer schools, especially those in the east.

\* \* \* \* \*

The last word I have received concerning the proposed Congregational edition of "My Confirmation" is the following, quoted from a letter dated November 18th and signed by Sidney A. Weston, General Secretary of the Pilgrim Press.

"MY CONFIRMATION is being read by different people, some of them who are members of our editorial department and of the education division, and some who are members of a sub-committee of our Pilgrim Press committee to which was committed the decision regarding the publishing of the Congregational Christian edition of MY CONFIRMATION. Members of our Commission on Evangelism are also to read and report and so far I have not heard from them, but I understand from Dr. Horton that books were not available to be sent to them for reading and that is why there has been a delay."

A part of our second printing of MY CONFIRMATION has been delivered. Miss Morrow can report the exact number. The order to the printer was for 10,000 copies or as many more as he could manufacture with the quantity of paper available to him at the present time. If I remember correctly, there were to be about 7000 of the paper-bound edition and 3000 of the cloth-bound. It is probable that the cloth-bound edition will grow in popularity as it becomes better known.

\* \* \* \* \*

Dr. Albert E. Bailey has delivered the manuscript for the first four chapters of both the pupil's text and the teacher's manual of his proposed study of the Life of Christ for Intermediates. It is now in the hands of the committee appointed by the Board to work with Dr. Bailey. However, there has not yet been time to prepare a report.

\* \* \* \* \*

As yet there has been no evident occasion for my returning to Philadelphia to clear up matters in the office before turning over the work to another. I stand ready to do that, however, when the time comes. In the meantime we are indebted to Miss Jeannette Patterson for her splendid supervision of the office.

Respectfully submitted,

Theodore C. Braun



Webster Groves, Missouri  
November 30, 1943

To the Members of the  
Board of National Missions

and

To the Members of the  
Board of Christian Education

Dear Friends:

We wish to express our sincere thanks for the privilege and opportunity afforded us to be a part of the Shannondale Work Camp this past summer. It was a rich experience for all of us. This cooperative project between the Board of National Missions and the Board of Christian Education made it possible for a group of young people and adults to give service through manual labor to a national mission's project of the Church and at the same time provided significant growth in Christian leadership. This has interesting possibilities for the future.

Looking back now, we believe it was fortunate that the two Boards agreed to draw on the experience of the American Friends Service Committee, and that as it worked out, half of the campers and staff were finally furnished by the Friends. These young people with many different religious backgrounds, together with the young people and staff members from our own denomination, made for a richness of fellowship and a depth of religious searching in the fellowship that would probably not have been possible had either group alone made up the camp family.

It is hard to imagine that a better place and project than Shannondale could have been chosen for our first denominational venture along this line. The work campers inherited the fruits of years of labor and thought, prayer and planning, which the Church has put into Shannondale. Rev. and Mrs. Bucher's ability to sense the reaching out for reality on the part of the campers; their interpretation of the social, economic, and religious needs of the 'neighbors'; and their pointing up of the possibilities of life lived at its best 'in the hills' set the tone and gave out-reach to the camp. Although it was thought that scattered families rather than a closely knit community life might be a handicap for a Work Camp, such was not the case. More opportunities for service were forthcoming, unsolicited on our part, than we were able to fulfill. Many neighbors shared in the building of the Bridge, the Cattle Dip, and the Goat Barn. It has been our pleasure to be back to Shannondale twice during the Fall and to see how the community has accepted the projects as their own. They have had several work periods to carry forward to completion the work not quite finished.



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Sensing the value of the Christian nurture and growth of more than a dozen members of our own denomination and as many from other groups (the dietician and associate directors have since accepted full-time positions in reconstruction programs, working with wounded soldiers and War prisoners); the usefulness of the work projects engaged in; and the acceptance of the work and the campers by the local community, we offer the following suggestions for your consideration:

- 1) That the cooperating Boards again this year consider the possibilities of one or two Work camp ventures to be carried on jointly during the coming summer.
- 2) That the two Boards again seek to cooperate with the American Friends Service Committee in the setting up and carrying forward of the selected projects.
- 3) That the work of helping to rebuild the Cooperative store out of native stone and timber at Shannondale be favorably considered as one possible Work Camp project. If feasible, another Work Camp in some other on-going mission project might be added this year.
- 4) That, if the Boards see fit to sponsor jointly one or two such camps, we suggest that early in January,
  - a) Through the pages of Youth, the Builder, and the Messenger, the National and Synodical Youth Cabinets and other agencies, a group of youth of our Church, on a selected basis, be challenged with the eight week Work Camp opportunity.
  - b) That there be an attempt to recruit one young person from each of the 34 Synods to attend a work camp, either of our own denomination or a Friend's Work Camp nearest to them, if travel distance is too great.
- 5) That ways and means be devised for offering scholarship funds to help campers pay that share of the expenses of the eight weeks which they cannot otherwise pay. We have a feeling that many young people in our Church would be excellent work campers and would be willing to give the eight weeks of labor and forego earning money for themselves, and yield rich returns to the Church, if help on the necessary living expenses could be offered.
- 6) That the Christian Associations or some such group on each one of our eight denominational college campuses and three seminaries be challenged to send one member of their respective student bodies at their own expense.
- 7) That the 600 potential ministerial students and 30 or more girls now registered for full time Christian service with the



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President of the Church be thought of as possible Work Camp recruits. We are firmly convinced that for some of them eight weeks thus invested in a National Missions project with the attendant growth in Christian leadership and vision would be a valuable part of their preparation for work in the Church.

- 8) That the National Mission Board, if it could make available any Work Camp scholarship funds, might well consider seminary students headed toward National Mission work in the Church, as recipients of such scholarship aid.

Again thanking you for ourselves and the Work Camp family,  
we are,

Gratefully,

Dorothea and Harold Pflug

P.S. - For your information: Mr. Miller of the American Friends Service Committee mentioned in a recent letter that the Service Committee hoped to make final decisions on locations for their Work Camps for the coming season in a meeting in Philadelphia on December 15th.



SHANNONDALE WORK CAMPIncome

Campers' Fees	\$ 793.00	
Other Income (guests, etc.)	116.75	
Board of National Missions, Evangelical and Reformed Church (Building project materials)	<u>510.87</u>	1420.62

Disbursements

Food	587.98	
Rent	12.00	
Office Expense, Postage, etc.	14.42	
Travel	405.27	
Professional Service (Ins.)	47.81	
Project Materials	508.62	
Other Supplies	71.19	
Miscellaneous Expense	<u>71.88</u>	1719.17
		<hr/>
Net Cost		298.55

Board of Christian Education	149.28
American Friends Service Committee	<u>149.27</u>
	\$ 298.55



## A NATIONAL MISSION TO CHRISTIAN TEACHERS

In order to call Christian teachers to their evangelistic responsibility and to release more fully the dynamic of the Christian gospel and motive in the teaching work of local churches, a broad, concerted movement of the denominational and council forces in the United States and Canada is proposed. Its major field expression will be a series of three-day "Missions to Christian Teachers" conducted in the fall of 1944 under the joint auspices and administration of the United Christian Education Advance of the International Council and Dept. of Evangelism of the Federal Council of Churches.

About one hundred such three-day missions would be held, well distributed over the country, each to consist of day sessions for two of the days and evening sessions all three evenings. About twenty-five teams would be put into the field to conduct four missions each. While these hundred missions will reach directly only a fraction of the teaching force they will stimulate and plan a reproduction of their approach in many thousands of communities until there will actually be an Advance all along the line. This would be the major field enterprise in the closing year of the Advance.

The reasons for this proposal are:

1. The goal of the United Christian Education Advance to "reach every person with Christian teaching" has, in the last analysis, to be achieved by the two and a quarter million lay teachers throughout the land. The Advance has had wide and vigorous promotion. Its further success calls for immediate attention to direct means of influencing the work of these teachers. The mission proposes to go directly to these teachers, including of course pastors and administrative officers. It aims to inspire, instruct and mobilize this lay teaching force. It seeks to reinvigorate their own personal spiritual life and to recommit them to their evangelistic responsibility both to enroll new pupils and to bring all pupils to definite commitment to Christ as their Savior and Lord.
2. The Advance has been thoroughly evangelistic in purpose and motive from its inception, but this spirit of evangelism has not yet sufficiently gripped the forces in the field. A joint approach of Christian education and evangelism will strengthen both, for they belong together; Christian education without the evangelistic motive is sterile; evangelism without educational method is stunted. A vital positive evangelistic movement operating within the educational program adapted to the experiences and religious needs of the respective age groups would have results of the utmost significance.
3. This mission is designed also to give a fresh impetus and new dynamic to leadership recruitment and education throughout the country, sharpening its focus at the point of "improving teaching for Christian discipleship."
4. The Mission is timed to intensify the usual annual evangelistic emphasis in churches and church schools from January to Easter for the year 1945.



December 16, 1943.

TO THE BOARD OF CHRISTIAN EDUCATION AND PUBLICATION

The Executive Committee, at its meeting on December 15, 1943, referred four matters to the Board of Christian Education and Publication for decision:

- 1) The resignation of Doctor Paul V. Taylor, Executive Secretary. His resignation was presented as follows:

"In view of the fact that the Board of International Missions, after having secured permission of the president of the Board of Christian Education and Publication, has challenged me to return to China to do a piece of work, which seems to be highly important, I hereby respectfully request the Board of Christian Education and Publication to be relieved of the duties of the office of executive secretary, not later than January 31, 1944."

- 2) That the Treasurer be authorized to transfer one-half of the profit of the Periodical Department, as it may stand on the books January 31, 1944, to the account of the Christian Education Press, and that the other half be transferred to the account of Funds and Investments.
- 3) That Rev. F. D. Wentzel be asked to write an account of the work and accomplishments of Rev. T. C. Braun, during his directorship of the Department of Leadership Training.
- 4) That the suggested budget for 1944/45 be approved and that a special committee be appointed with power to act in making necessary minor adjustments within this budget before it is presented to the General Synod.



MEETING OF THE BOARD OF  
CHRISTIAN EDUCATION AND PUBLICATION

Schaff Building  
Philadelphia, Pa.

December 16  
1943

The meeting was called to order by the Chairman, Dr. A.N. Sayres, at 10:00 a.m. Due to delays in the arrival of trains, only a few were present at the beginning of the meeting.

Present: Dr. A. N. Sayres, Dr. Robert C. Stanger,  
Prof. Martin W. Witmer, Dr. W. Sherman Kerschner  
and Dr. Th. F. Herman.

Opening prayer was by Dr. Th. F. Herman.

Letters were read from Dean T. W. Mueller, Chairman of the Nominating Committee, with regard to candidates for the office of executive secretary. The group engaged in informal discussion of these letters.

Items referred to the Board by the Executive Committee were disposed of as follows:

ITEM 2

"That the Treasurer be authorized to transfer one-half of the profit of the Periodical Department, as it may stand on the books January 31, 1944, to the account of the Christian Education Press, and that the other half be transferred to the account of Funds and Investments."

It was VOTED -

that this recommendation be adopted.



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ITEM 3

It was VOTED -

to adopt a resolution of appreciation of the work of Rev. T. C. Braun, Leadership Training Director, as follows:

Inasmuch as Rev. T. C. Braun has asked to be relieved of his work as director of Leadership Education of our Board of Christian Education and Publication in order to accept the office of assistant editor and circulation manager of The Messenger, and

Inasmuch as permission to make this change has already been granted by the Executive Committee,

BE IT RESOLVED, that we, the members of the Board of Christian Education and Publication express to him our deep appreciation for the loyal and highly successful service rendered in the field of leadership training and to the whole cause of Christian Education in our denomination. We appreciate his genuine and humble spirit of service, and extend to him our best wishes for blessings in his new relationship.

It was also VOTED -

that Rev. Fred D. Wentzel be asked to write an article in appreciation of Rev. T. C. Braun's work for publication in the church papers.

ITEM 4

It was VOTED -

to adopt the recommendation, and that the committee on budget adjustments consist of Dr. A. N. Sayres, Dr. W. Sherman Kerschner and the Executive Secretary.



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A request from Dr. J. J. Braun, by telegram, that 50% reduction be granted on church school materials to the church in Arlington and the Tule Lake project, was received.

It was VOTED -

to committee the matter to Miss Hinkle and the Executive Secretary, with power.

An informal discussion followed of the merits of the following candidates for the office of executive secretary.

Dr. Paul Limbert  
Dr. Ralph L. Holland  
Rev. Chas. D. Spotts  
Dr. Nevin C. Harner  
Dr. Fred H. Willkens  
Rev. F. I. Sheeder, Jr.

The noon luncheon was served informally at the conference table. Following luncheon, a "bon voyage" tribute meeting was held in honor of Dr. Taylor. Addresses were made by Dr. Herman and Dr. Casselman, and a gift was presented to Dr. Taylor, who then responded to the tribute given.

(In the course of the noon hour, Mrs. E. Roy Corman, Prof. H. A. Pflug and Prof. A. G. Wehrli arrived.)

#### AFTERNOON SESSION

Doctor A. N. Sayres presided.

#### ITEM 1

The resignation of Doctor Taylor was presented.

It was VOTED -

that the resignation be accepted and  
that the following resolution be spread  
on our minutes:



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Inasmuch as Doctor Paul V. Taylor has presented his resignation as executive secretary of the Board of Christian Education and Publication, in order to accept the challenge of the Board of International Mission to return to the highly strategic mission field in China,

BE IT RESOLVED, that we express our gratitude to Doctor Taylor for the service which he has rendered under difficult circumstances, and that we release him with the best wishes of the whole Board of Christian Education and Publication so that he may render significant service to the foreign mission enterprise of the Church.

We recognize his outstanding qualifications for missionary statesmanship and pray for a rich measure of the divine blessing upon him in his work.

Recorded by

ROBERT C. STANGER,

Secretary.



MINUTES  
of the  
MEETING OF THE EXECUTIVE COMMITTEE  
of the  
BOARD OF CHRISTIAN EDUCATION & PUBLICATION

Schaff Building  
Philadelphia, Pa.

March 3  
1944

The meeting opened at 9:15, with prayer by Dr. W. Sherman Kerschner.

All members of the Executive Committee were present.

All members of the staff were present.

The agenda as prepared by the acting Executive Secretary was adopted.

The minutes of the September 9 and December 15 Executive Committee meetings were adopted.

A question was raised regarding names of persons appearing in the minutes, such as candidates for vacancies which may occur on the staff. It was agreed to include names as a matter of record.

REPORT OF THE ACTING EXECUTIVE SECRETARY

The report was read by Rev. Fred D. Wentzel. Copy of the report is attached hereto.

COMMITTEE ON TOWN AND COUNTRY CHURCH

Mr. Wentzel was instructed to write the committee following the plan adopted in the Fall.

CHURCH SCHOOL CALENDAR

It was reported that there was a considerable surplus of Church School calendars. Most of these were distributed (four each) to our colleges, homes, and orphanages without charge. It was agreed that a smaller printing be considered next year, bearing in mind that the late shipping this year may have considerably reduced the demand for extra copies.



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ZONING PLAN

Mr. Wentzel gave the list of persons representing the Board at the spring meetings of the synods.

In was Voted -

To approve the assignment to synod meetings  
as read by the Acting Executive Secretary.

WINDOWS OF WORSHIP

A question was raised concerning the reason for printing a new book rather than reprint Windows of Worship. Mr. Wentzel explained that

(1) The type is good for printing only about 5000 more copies - possibly 6000 or 7000. These have been ordered, but current demand indicates that they will not carry through to Palm Sunday 1948. Therefore, we must either get out a new book or have the old Windows of Worship reset.

(2) Many present owners of Windows of Worship would be in the market for a new book similar to it.

Speaking as a pastor, Dr. Sayres expressed a felt need for a new book. He felt that Cavert's recent devotional book for youth mentioned by Dr. Stanger and Margueritte Bro's devotional would not take the place of a publication of our own, particularly for young people attending our camps and summer schools. Mr. Wentzel pointed out that the shelving of present plans for a new book would not release him for any considerable block of time for field work, and that only about \$300 investment for honoraria to writers would be required for a new book as compared with the reprinting of Windows of Worship with new type. Accordingly, it was agreed to sustain the previous authorization of the new book, but to get as many copies out of the old type as possible.

CHRISTIAN EDUCATION PRESS TRADE NAME

Mr. Wentzel read the correspondence from Howson & Howson, patent lawyers, indicating that the government will not register our trade name. It was agreed to continue using the name without registration, hoping that no other firm will copy it.

MICKLEY ESTATE

Mr. Wentzel explained the present status of this legacy. We have a share with other church agencies in a series of stocks. Dr. DeLong, who is delegated to negotiate for the legatees, reports that they all prefer to have Miss Mickley distribute the stocks equitably or sell them and distribute the proceeds. He feels that the stocks are very good and could be sold or kept, as the legatees prefer.



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The Executive Secretary has our approval  
to secure such distribution, if possible.

It was Voted -

To accept the report of the Acting  
Executive Secretary.

#### REPORTS OF THE STAFF

##### YOUTH DEPARTMENT

Mr. Wentzel's report was presented as appended.

The Youth Cabinet's proposal to employ a student worker supported jointly by our Board, the Commission on Higher Education, and General Synod's Committee on Full-time Christian Service would require action by the Board. Discussion revealed approval in principle, and

It was Voted -

that the Youth Director include the proposal in his report to the Board at its annual meeting and that meantime he get unofficial reaction to the proposal from chairmen of the other agencies concerned, Dr. D. J. Wetzel and Rev. E. W. Berlekamp.

It was Voted -

to approve the report of the Director of Youth Work.

##### CHILDREN'S WORK

Miss Buehler presented her report, a copy of which is appended hereto.

It was Voted -

to approve the 1945 Conference of Children's Workers described on page 2 of the report.

It was Voted -

also to approve items (1) a. and b. and (2) on page 2.

Miss Buehler reported a gift of \$50 from Pleasantville, Pa. designated for the department of Children's Work, and was instructed to apply it to some project that would have popular appeal to the donors.

It was Voted -

to accept the Children's Work report as a whole.



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LEADERSHIP TRAINING DEPARTMENT

The report, as submitted by Miss Jeannette Patterson, was read by Dr. Sayres.

Mr. Wentzel reported on Miss Patterson's illness and announced the necessity of an immediate operation. General discussion followed regarding the work to be done, etc.

Mr. Wentzel was authorized to make whatever adjustments are needed during the absence of Miss Patterson both for routine matters and for the annual board meeting.

It was Voted -

to accept Miss Patterson's report, and to send her some remembrance when she goes to the hospital.

REPORT OF THE LITERATURE CONSULTANT

Miss Hinkle presented the report appended.

In regard to literature for Tule Lake,

It was Voted -

that we inform the Board of National Missions that we will furnish the lesson material and story papers for Tule Lake for 1944 at a 50% reduction.

It was Voted -

to adopt the report as a whole.

REPORT OF GENERAL COUNCIL

Dr. Sayres reported that we had been represented at General Council by Rev. Reinhard Krause. Since he could not attend the Finance Committee meeting the preceding day Dr. Keppel had been asked to present our case. We were granted a guaranteed advance for 1944 of \$50,004, an increase of over \$6000 compared with 1943, and a share of \$5880 in the 1943 overage. The latter amount represents our share of 50% of that overage. The other 50% is referred to the General Synod to be disposed of at its discretion. General Council confirmed the election of Dr. Sayres as executive secretary.

In this connection Dr. Stanger reported receipt of Dr. Sayres' acceptance of the challenge to become the Board's Executive Secretary, and at the same time filed the ratification of his election by Drs. Rettig, Kerschner and Herman.



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OPERATING BUDGET FOR 1944

Dr. Sayres presented a suggested operating budget for 1944. Miss Morrow was invited to be present at this point and she joined in the interpretation of the budget which she and Dr. Sayres had prepared. It is based on actual expenditures for 1943 with the following modifications:-

- (1) postage items are larger due to increased postal rates
- (2) supplies were increased an estimated 10%
- (3) all of the assistant treasurer's salary is included, her clerks' salaries being charged to periodical. (Formerly the Schaff Bldg. and Heidelberg Press carried half of her salary)
- (4) adjustment in the Executive Secretary's salary and office rental is also required by the relinquishing of our business connections. Therefore, these items are divided half and half between Education and Periodical accounts, but only three-fourths of the salary item is included, due to a three month vacancy
- (5) a new item was included for retirement of lay employees, but this item is rendered questionable (see subsequent minute)
- (6) Only two-thirds of the salary for leadership training director is included, due to vacancy of period as yet undetermined
- (7) a new item is included to cover an additional staff member and his office - title and function not yet determined - for half of the year.
- (8) our precise responsibility for share in the Bureau of Visual Aids is not officially reported, but will probably be lower than at first projected and fixed in ratio of our apportionment receipts.

After considerable discussion

It was Voted -

to approve this operating budget and recommend it to the Board for adoption with such minor revisions on visual aids, retirement, etc. as Miss Morrow, Dr. Sayres and Mr. Wentzel deem necessary.

REVISION OF SALARIES

Dr. Sayres explained the need of increased salaries of employees, not including staff members.

Mr. Wentzel advised that a fair study be made on the basis of responsibility, character of work, length of service, present economic situation, and cost of replacement. Dr. Sayres, Mr. Wentzel and Miss Morrow were instructed to make such a study and present recommendations to the executive committee on April 26.



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REPORT REGARDING CANDIDATES FOR LEADERSHIP TRAINING DEPARTMENT

Dean Mueller reported that Prof. Pflug had not found it possible to accept the Board's challenge and therefore declined election. He reported that his invitation to Rev. Oscar Rumpf to meet the president and others at Chicago had not reached him, due to absence from home, until after the appointed date. A subsequent letter indicated a willingness to be interviewed. Dean Mueller reported that in the absence of Mr. Rumpf, he and Dr. Sayres had made tentative approaches (he by mail and Dr. Sayres in person) to Rev. Paul Bode on the possibility of his serving on our staff. No reply had been received from him as yet.

Dean Mueller re-opened the question on Rev. Lee Gable's candidacy, in view of the proposed addition of another member to our staff who might be chosen from our "E" constituency, thus countering the weight of "R" staff members that the choice of Gable would involve.

It was Voted -

that Prof. Mueller be authorized to draw up a letter to the members of the Board covering the total situation and inviting their comments and recommendations, with a view to possible approach to Mr. Gable in advance of the annual meeting.

BLUE BOOK REPORT FOR GENERAL SYNOD

The executive secretary-elect was authorized to make the Board's report to General Synod which must be mailed before March 15, a reasonably brief factual statement.

CHRISTIAN EDUCATION PRESS

A letter was read from Dr. Bailey in which he stated that he had not received any pay for the book Jesus and His Teachings.

No record was found in reference to a contract with Dr. Bailey. Dr. Keppel confirmed Dr. Bailey's contention that 10% should be paid to him. We therefore used a form which Dr. Keppel has used for other books and sent it to Dr. Bailey on February 17 and squared the account on that book, 417 copies of Jesus and His Teachings had been sold at \$1.10 and we sent him a check for \$45.87. At the same time we sent him a check for \$82 which represents his royalties on slide sets.

His manuscript for a new book for intermediates, Jesus in His Homeland, has been under some discussion.

It was Voted -

that we instruct the acting executive secretary to write to Dr. Bailey making clear that we cannot cooperate with him in the publication of Jesus in His Homeland.



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MY CONFIRMATION

Our first printing of this book was approximately 10,000 plus 2500 copies of the Teacher's edition. The pupil's books have all been sold. Of the Teacher's manual we still have on hand a little over 1000. We have gone ahead with the second printing of My Confirmation - 7000 paper-bound and 4000 cloth-bound. Not all of these have been printed. We have actually on hand now only 360 pupil's cloth-bound copies and 1500 pupil's paper-bound copies. We have just received an order from Eden Publishing House for 5000 copies paper-bound and 2500 cloth-bound edition, and 600 teacher's edition. Hence we must have a third printing. Mr. Wentzel recommends that we order 10,000 paper and 5000 cloth-bound copies of the pupil's book.

It was Voted -

to approve the recommendation.

STATEMENT OF COMMITTEE ON RETIREMENT INCOMES

Dr. Kerschner reported that the Committee appointed by the General Synod is not yet ready to put the Plan for the lay workers of the Church into operation. Pending legislation now before Congress in the form of H.R. Bill 3204 has caused our Committee to hesitate in putting the Plan into action.

A goodly proportion of the employees of the Board of Christian Education and Publication have signified their willingness to enroll under the provisions of the Plan.

RELIGIOUS FILM ASSOCIATION

A letter from Mr. Braun was read to the committee by Dr. Sayres, advising more aggressive participation in the Religious Film Association, particularly in the purchase of visual aid equipment.

It was Voted -

to refer matter of the Religious Film Association to the staff for further study.

THE LIVING BIBLE

Mr. Wentzel read a letter from the Living Bible Corporation, Mr. Andre Gloeckner, President, asking for a list of our pastors to be used in sales promotion.

It was Voted -

to instruct the acting executive secretary to write declining to grant their request, saying that since we have given no official approval of this series we feel we are not in a position to give over our mailing list.



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RESIGNATION OF DR. SAYRES AND DR. KERSCHNER

The resignations of Dr. Sayres and Dr. Kerschner as members of the Board of Christian Education and Publication were presented, that of Dr. Sayres is to be effective at the annual meeting and that of Dr. Kerschner at the Board's discretion. Both were referred for action to the Board, and the members are requested to be thinking of persons who may be elected to replace them. The Executive Committee considered the following persons worthy of consideration:-

Rev. Jerome A. Werner	Rev. E. L. Schlingman
Rev. Russel Custer	Dr. E. O. Butkofsky
Rev. Arthur Newell	Rev. Gilbert Bartholomew
Rev. Sheldon E. Mackey	Rev. Leroy C. Brumbaugh

INTERNATIONAL COUNCIL

International Council has asked for the names of our members who are to represent us from the period April 1944 to April 1945. The following persons were designated as the Board's official representatives:-

Dr. A. N. Sayres	Rev. Reinhard Krause
Mrs. Sara Corman	Dr. Richard Rettig

TIME OF NEXT MEETING

The time of the next meeting of the executive committee was set for seven o'clock, April 26, 1944.

PERIODICAL STATEMENT

The periodical statement was presented by Dr. Sayres. It shows a profit of about \$20,000 for the year. This encouraging improvement reflects the wisdom of the Board of Editors in making YOUTH bi-weekly and combining VENTURE AND TREASURE.

OFFICE EQUIPMENT

A desk, adding machine, typewriter and chair and filing cabinet in Miss Morrow's office would be more valuable to us, in Miss Morrow's judgment, than to the Schaff-Heidelberg Corp'n. She recommends that we purchase this equipment which cost \$234.

It was Voted -

to authorize Miss Morrow to purchase the equipment at a suitable price.



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EXECUTIVE SESSION

The Executive Committee faced the fact that the Board has never had a policy re vacations for staff members. After careful discussion of their responsibilities and heavy schedule of work,

It was Voted -

that we recommend to the Board of Christian Education and Publication at the annual meeting that the members of the staff be granted one month's vacation with pay.

Adjourned at 5:15 with the Lord's Prayer.

Recorded for Dr. Robert C. Stanger

by Dr. A. N. Sayres



REPORT OF THE ACTING EXECUTIVE SECRETARY

Executive Committee Meeting, March 3, 1944.

1. Items in Executive Committee Minutes of Sept. 9 and Dec. 15

a) The Bureau of Visual Aids of the Dept. of United Promotion.

On January 31 we sent to Dr. J. N. Levan a check of \$1000. According to the action of the Executive Committee on December 15, taken with the concurrence of Dr. Levan, this represents the share of the Board of Christian Education and Publication in the joint support of the Bureau of Visual Aids, for the period of October 1943 to March, 1944.

Our catalog of slides has been partially reprinted in order to substitute wherever necessary the new name for our Visual Aids service, namely, The Educational Film and Slide Library. The cost was \$98.50. This bill was referred to the office of Dr. Levan for payment.

b) The Offset Press.

On January 31, Dr. Levan forwarded to us a check of \$1431.35 in full payment of our interest in the offset press and additional equipment. On February 23, we also received from Dr. Levan a check of \$180.86 to reimburse the Board for operating expenses paid during a period when no work on the offset press was done for us.

c) Collaboration with the Town and Country Committee

At the December meeting of the Executive Committee, it was voted that we request the privilege of being represented at the next meeting of the Town and Country Committee, and that the executive secretary or his proxy attend if a favorable reply were received. I can find no letter in our files and I assume therefore that the request has not yet been made.

2. Reports of Work of the Board

At the request of the Director of United Promotion, I have prepared a six-page statement to be included in the Blue Book - Annual Reports of Officers and Boards, and a 700-word statement on "highlights" of our program to be included in mimeographed guidance material for zonal representatives appearing at the spring meetings of the synods.



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### 3. Publications of the Board of Christian Education and Publication

#### a) Uniform Lesson Materials.

Dr. Alfred Ankeney, Manager of the Central Publishing Co. has agreed to transfer to our Publications Department by April 15, 1944, all records pertaining to subscriptions for lesson materials and periodicals. It is understood that the responsibility of the Publications Department begins with the third quarter, 1944, subscriptions. Dr. Ankeney has agreed to write all Central customers explaining this change in policy.

In January many complaints about the late arrival of Uniform lesson materials came to us. When the specific complaints were brought to the attention of Dr. Ankeney, he attributed lateness to inefficiency in the shipping department of Central and promised that this condition would be rectified immediately.

#### b) Periodicals

Similar complaints have come to us regarding the late arrival of The Builder and the age-group magazines. This was particularly true in January, although we have later reports indicating that subscribers in the eastern part of the country are still getting materials after the date of publication. Through correspondence and personal conference with Mr. McQueen and Mr. J. P. Jennings, we have taken steps which we believe will assure prompt delivery in the future.

#### c) The 1944 Church School Calendar

2500 copies of the Church School Calendar were printed at a cost of \$661.39. Free copies were mailed to all active pastors and to a supplementary list of 66 leaders in our Church and in other denominations. 188 additional copies were ordered and paid for at the rate of 25¢ each; 78 to ministers of more than one church. When we found that we had considerable overage, 188 copies were mailed gratis to colleges, orphanages, hospitals and homes for the aged.

### 4. Personnel

- a) When the Board of Business Management took over the Heidelberg Press and the Schaff Building, it was agreed that for some time Miss Helen Morrow, our assistant treasurer, should be jointly employed. At a meeting held in the Schaff Building in January, attended by Miss Morrow, Dr. C. E. Schaeffer and Paul Wagner, Esq., and myself, it was made clear that our increased commitments due to the transfer of subscriptions from the Central Publishing



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House would make it impossible for Miss Morrow to continue her service with the Board of Business Management beyond the month of April. Dr. Schaeffer and Mr. Wagner empowered Miss Morrow to interview suitable persons and Dr. Schaeffer has now engaged Miss Olive Shirey to begin March 16. The understanding is that Miss Morrow will help to train Miss Shirey for her proposed duties and that, beginning May 1, Miss Morrow will give all her time to the Board of Christian Education and Publication.

- b) Miss Grace Brooks was employed on January 17, to replace Mrs. Carlisle Slabaugh, who resigned on January 13, as assistant to Miss Louella Nieman in the Service Library. Miss Brooks is giving a very good account of herself.
- c) Miss Margaret Krewson was employed on January 24 as an assistant in the Periodical Department. Her services will be required to take care of the enlargement of the work of this department due to the transfer of subscriptions from Central.

#### 5. Commission on Higher Education

It was very difficult for Dr. Sayres and myself to arrange our schedules in such a way as to include the annual meeting of this Commission in Cincinnati on January 11. We therefore called Dr. D. J. Wetzel, chairman of the Commission, by telephone and agreed with him that, since no urgent business requiring our presence was likely to be transacted, we should submit a written report. This report was prepared partly by Dr. Taylor and partly by myself.

At the time of the meeting, our educational institutions owed the Board for the printing of the brochure, Schools of Our Church, the sum of \$194.97. On February 29, we received from Massanutten Academy a check for \$75. The balance amounts to \$9.23 per institution, and bills have been forwarded to all presidents.

#### 6. Annuity of L. Virginia Schmitt

Miss Schmitt, who lived at Woodstock, Virginia, died on December 28, 1943. Her annuity, of \$500, now recorded on the books of the former Real Estate Department, will be credited by Miss Morrow on the books of the Board of Christian Education and Publication.



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7. Representatives at Spring Meetings of Synods

Dr. Sayres and I recommend that the Board be represented at the meetings of the synods, allocated to us according to the zoning plan, as follows:

Michigan-Indiana	Apr. 13-14	Robert C. Stanger
Magyar	Apr. 18	Fred. D. Wentzel
Kansas City	Apr. 18-20	Allen G. Wehrli
So. Illinois	Apr. 20-21	Harold Pflug
Iowa	Apr. 26-28	Robert T. Fauth
Mercersburg,	May 1 - 2	Sherman Kerschner
No. Illinois	May 2 - 4	Th. W. Mueller
So. Indiana	May 9 - 11	Richard Rettig
Potomac	May 30	A. N. Sayres

8. Spring Mailing

Materials for the annual spring mailing are being prepared, as follows:

Children's Day Envelope, Children's Day Program, Services for Youth Day and for the Festival of the Christian Home.

We have ordered from the Federal Council and the International Council, four-page leaflets on the Christian Home emphasis.

Respectfully submitted

FRED D. WENTZEL



REPORT OF THE EDITORIAL OFFICE

March 3, 1944

To the Executive Committee of the  
Board of Christian Education and Publication

There is not much to report from the editorial office at this time. In spite of all the difficulty of paper shortage and scarcity of artists, etc., we have been able to carry on in a satisfactory manner.

Recently Dr. Hermann and I attended the meetings of the International Council of Religious Education. Dr. Hermann spent most of his time in the Editors' Advisory Section, which dealt this year largely with the best way of presenting personal evangelism to the members of the church school.

I devoted most of my time in following the Publishers' Section. Here the major discussions dealt with the paper and metal shortage, the government control and the method of appeal where more material is required. The Publishers' Section has created a special committee which handles the problem for all of the affiliated denominations of the Council. The government has recognized this special committee as being the spokesman for our group. There is on file in Washington a record of all of our publications together with our requirements. Should the occasion arise when we would have to make an appeal, we need but refer to the listing in the governmental office. I have been keeping in close touch with the developments in this particular area.

Sincerely yours,

Fred E. McQueen

Editor



## Report of Director of Youth Work

March 3, 1944

- (1) Annual Meeting of the Youth Cabinet. The annual meeting of the Youth Cabinet was held at the Canton, Ohio, Y.M.C.A. February 5-6. Twenty-six synods were represented officially, two unofficially. The inspirational value of these meetings to the young people who attend is always great. A detailed report will be made at the annual meeting of the Board of Christian Education and Publication. At this time I want merely to call attention to one of the significant actions of the Cabinet in order that the Executive Committee may express its judgment.

It was voted that "if the Board of Christian Education approve, we as a Youth Cabinet overture the Board of Christian Education, the Commission on Higher Education and the Committee on Full-Time Christian Service to explore the possibility of the joint employment of a student worker." It was understood that if this overture were approved by the three agencies concerned, the joint employee would be a full-time worker whose major responsibility would be the promotion of student work both in universities and in our own educational institutions. The Cabinet feels that he might also assume considerable responsibility with reference to summer schools and camps. I think that the Cabinet realizes that the joint employment of a staff member is not the most desirable arrangement but makes its recommendation on the assumption that for the present and for some time to come it will not be feasible for the Board of Christian Education and Publication alone to include such a worker on its staff.

### (2) Publications

- (a) Confirmation Reunion Service. The 1944 Confirmation Reunion Service with the theme, "He Depends on Me", is almost ready for mailing to our pastors. Printer's proof of the four-page worship service and the four-page leader's guide is available for review at this meeting of the Executive Committee.
- (b) A Successor to Windows of Worship. At the meeting of the Executive Committee on September 9th we decided to prepare a new youth devotional book and the Youth Department was given responsibility for making this action effective. A proposed outline is herewith submitted for review and approval. Copies of the outline were mailed several weeks ago to A. N. Sayres, Robert C. Stanger, Nevin C. Harner, Sherman W. Kerschner, Harold A. Pflug and C. J. Snyder. The general scheme runs something like this: First, meditations on the Christian view of the world; second, four months on the story of the church; third, four months on what it means to be a Christian; fourth, one month on the people and the forces that help us along the Christian way; fifth, the people and the forces that make the Christian way difficult, and, sixth, a series of Christmas meditations.

The phrasing of this outline is only for reviewers. If the general idea is approved we plan to develop an outline just as soon as possible and also to suggest as we did in Windows of Worship some possible weekly emphases.



Our hope is that the detailed outline can be developed within the next few weeks. Then we can select authors and ask them to work on their assignments during the spring and summer. Thus the manuscript would be in my hands by September. I could do the necessary editing and have the complete manuscript in the printer's hands by October or early November. Actual publication would thus come well in advance of confirmation time in 1945.

- (3) Camps and Summer Schools On January 25th I accompanied representatives of the committees on Christian education of Mercersburg and Potomac Synods in a tour of possible camp sites. We were particularly interested in finding a site for the intermediate camp which we have agreed to establish in 1944. The place selected is Camp Minqua, about twenty-five miles southeast of York, Pennsylvania. This is a beautiful camp owned by the York Y.M.C.A., which has agreed to accommodate the intermediate camp for the two synods, July 2-9, at a cost of \$11.00 per camper.

On February 11th I conferred in Fort Wayne, Indiana, with representatives of the Michigan-Indiana Synod's committee on Christian education. The meeting was attended also by Dr. Robert Stanger. We made detailed program plans for the Camp Mack LTS and Intermediate Camp. A committee approved the idea of inviting churches in the Indianapolis area to send intermediates to Camp Mack.

On February 12th I met with a half dozen pastors in the Indianapolis area. They gave hearty approval to the idea of adopting Camp Mack for their intermediate young people. The agreement is that older young people of the Indianapolis area are to be sent to the Hanover Conference as heretofore.

On February 14th I conferred in Louisville, Kentucky, with representatives of the South Indiana committee on Christian education concerning intermediate camps in South Indiana. The Rev. H. H. Peters and the Rev. T. F. Schumacher, leaders in the intermediate camp which has been held for some years at Santa Claus, Indiana, attended the meeting. Although these men felt that they would prefer to continue independent operation of the intermediate camp at Santa Claus, they were most appreciative of the program and personal suggestions made by us. Since the consultative relationship has been established, we agreed to include the Santa Claus Camp in our official listings henceforth. The pastors in the Louisville area were hopeful of establishing an intermediate camp, but up to the time of the meeting it had been impossible to discover a suitable site.

On Sunday, February 13th, I had a visit with Mr. Braun in St. Louis. We spent most of the day in our discussion of the summer school and camp situation and particularly in the listing of directors and recreational leaders. The listing on which Mr. Braun and I had agreed in January had to be revised considerably, largely because of the fact that in the meanwhile the seminaries at Lancaster and Webster Groves had decided to adopt an accelerated program. This means that no seminary professors and no seminary students will be available for summer school and camp service during 1944.

Mr. Braun has generously assumed responsibility for securing leaders and making arrangements for Lone Star, Sunflower, Missouri Valley and the new leadership training school for South Illinois. ---Fred D. Wentzel



DEPARTMENT OF LEADERSHIP TRAININGMarch 3, 1944

There isn't a great deal to report for Leadership Training except to say that I am continuing to take care of everything that I possibly can in the way of routine correspondence. Since Mr. Wentzel is assuming responsibility for lining up most of the summer schools, I am helping in every way I can by taking his dictation and writing the letters. Miss Buehler has also taken over a portion of the summer school work and I likewise am writing whatever letters she has in connection with this work.

During the several weeks in February that Miss Hinkle's part-time secretary was away from the office, I gave some time to helping Miss Hinkle.

All of the credit cards for last year's summer school students have been typed and recorded, and I hope to get these into the mail very shortly. Mr. Braun is writing the covering letter to be sent out with these credits.

Respectfully submitted,

Jeannette Patterson



March 3, 1944

FOR INFORMATION

PLANNING FOR THE CHILD'S CHRISTIAN GROWTH: Bulletin No. I is a popular report of the First National Meeting of Synodical Children's Workers. Copy is exhibited as part of this report. It is being distributed one copy free to each church, through the Children's Division Leader. Letters to Children's Division Leader and Pastor call attention to special items to be considered jointly.

CHILDREN'S DIVISION LEADERS: are being appointed in many local churches. In reply to request in the January Child's Teacher we have 300 such names. Additional names are being sent by Synodical Children's Workers. The statistical blanks for 1943 asked for information, also. About 10% of the churches are now ready to report a Children's Division Leader.

FIRST SYNODICAL MEETING OF CHILDREN'S DIVISION LEADERS was held in the North Illinois Synod at First Evangelical and Reformed Church, Forest Park, Illinois, February 5th. The meeting was made possible through the cooperation of the Committee on Christian Education and the positive and active promotional work of the children's worker, Mrs. E. H. Luebeck. 70 people representing 36 churches came together for a fellowship dinner served by the church and an afternoon meeting. The work of the Children's Division Leader was presented and discussed along with Bulletin No. I. Although one of the pastors questioned the wisdom of having a Children's Division Leader the group generally approved and appreciated the appointment as an advance in children's work. The North Illinois Synodical Committee is interested in promoting at least annual special meetings for children's workers. Special thanks are due Mrs. Luebeck for her untiring efforts in securing appointments of children's workers in her Synod.

SOUTHERN SYNOD: Following the International Council meetings I went to Southern Synod for a two week period. The first week was given to a series of 6 Children's Workers Clinics in Burlington, Winston-Salem, Salisbury, Concord, Newton and Lexington. Arrangements for the meetings were made by the Synodical Committee on Christian Education. They are to be commended for their excellent preparation and the fine spirit of cooperation. More than Southern hospitality must have been responsible for the friendliness and welcome extended. Afternoon, supper and evening sessions were held in all six meetings. Clinics were attended by 200 people, 26 ministers, 34 of the 57 churches were represented.

The second week it was a privilege to meet with a children's group in the afternoon and a leadership training class in the evening. 53 people attended the class, How to Use Bible-Life Lessons, with 26 receiving credit for attendance at all sessions.

INTERNATIONAL COUNCIL RELATIONSHIPS:

Committee on Vacation Religious Education. I accepted for another year the chairmanship of the Committee on Vacation Religious Education. Through that Committee we are making available for use in vacation schools: (1)an Invitation to Pupils; (2)pamphlet for parents, Fun, Friends, Faith in God in the Vacation Church School; (3)a pamphlet picturing total program for children including, church, weekday and



vacation church school opportunities. We can have imprint editions if we so desire.

1945 Conference of Children's Workers. Through the Field Program Committee and now with the backing of CREC we are planning for a delegated meeting of children's workers in 1945, June 10-16. The week period is being planned as a unit with special provision for denominations to care for specific needs and business. A subject of major importance for children's work is to be presented each day, with discussion carried on in seven major seminars. Evening presentations will center about personal religious enrichment.

Since the conference allows for denominational group meetings I would recommend that we gear the meeting of Synodical Children's Workers into that period and make plans accordingly. Delegates are to be rationed, but we are allowed to invite persons first step removed from National Boards. I have been on the planning committee and have proceeded under the assumption that we as a denomination would cooperate. At this stage however, I need the approval of the Executive Committee to proceed further.

#### COOPERATIVE COUNCIL OF MISSIONARY EDUCATION - CHILDREN'S COMMITTEE.

Following the recommendation at the last meeting of the Cooperative Council of Missionary Education age group committees were set up in the Council. At the request of Dr. Kriete I accepted chairmanship. First meeting was held February 9 in St. Louis.

The Committee evaluated the missionary material now available for our children and the procedures followed in including such materials in church school literature and World Neighbors. The specifics of the procedures were enumerated for purposes of classification of responsibility and future guidance or reference. Those specifics of procedures should be reviewed by our Editorial Board. The procedures do not yet present a complete program of missionary education for our children but rather suggestions for making the available materials suitable for them. At the next meeting of the Committee we will address ourselves to a more complete program of missionary education for children as part of a total picture.

There is immediate need for two books for use with children - one which presents the total picture of our church's mission work and another presenting the work among Winnebagoes (1945 Mission emphasis). Helen Baker and I assumed responsibility to see these through at the earliest possible moment.

**CHILDREN'S DAY SERVICE:** Theme - God Planned It So. A guide and worship service are being planned as in previous years. The service which includes materials used by most children during the year is developed under four Scripture verse headings: In The Beginning God; God So Loved--He Gave His Son; Go--Preach; That They May All Be One. April issue of the Child's Teacher carries additional guidance materials.

**THOUGHTS OF GOD FOR BOYS AND GIRLS** distributed 1,645 Winter Edition; 5,953 Easter Edition; 566 Year-round subscriptions in 21 churches, 23 Year-round subscriptions for 23 individuals.

**FOR ACTION:** 1. We need to approach Synodical Committees on Christian Education: (a) asking them to take necessary steps to have the Synodical Children's Worker an officially elected member of the Committee.

(b) requesting them to approach their Synod for additional appropriations for their Committee's work in behalf of children.

2. Concerning continued cooperation in the 1945 Conference of Children's Workers.



## REPORT OF LITERATURE CONSULTANT

March 3, 1944

Free Grants of Literature

In the Minutes of the December Meeting of the Board of C.E. and P., record is made of the receipt of a telegram from Dr. J.J. Braun, requesting that 50% reduction be granted on church school materials for the church in Arlington, Va., and the Tule Lake Relocation Center. Because there was not time to wait for a careful check on the agreement made previously, the matter was referred "to Miss Hinkle and the Executive Secretary with power".

Dr. Taylor and I conferred immediately after the meeting and, with his consent, I wrote to Dr. Braun for details of the order and further information concerning the present status of Tule Lake. Strange to say, a search through the minutes and correspondence has revealed a great deal of discussion and reference, but no final decision concerning the financial arrangement in the matter of the literature for this Japanese Relocation Center.

Here is a history of the case:

When the request first came for S.S. literature for Japanese relocation centers, we offered over-run materials free of charge. These were sent to several centers, the Board of National Missions paying the transportation costs. Late in 1942, Dr. A.C. Knudten of a Protestant Church Commission in California wrote to request current materials rather than over-runs from a previous quarter. The Sunday schools were pretty well set up by this time and various denominations were agreeing to furnish literature for the several centers. For instance, the Presbyterians had agreed to supply Utah; the Methodists, Manzanar; Christians, Wyoming, etc. Dr. Braun seconded this request, saying the Board of National Missions would share the cost with us.

Dr. Taylor wrote Dr. Knudten that the material would be sent as requested so that they would have it in time for use the first Sunday in January, but as yet no decision had been reached concerning the way it would be financed. As far as the Center was concerned, however, it was to be a contribution of the Board of Christian Education to the work. The Feb. 23, 1943 Minutes of the Executive Committee state that the Executive Secretary was "authorized to take up with the Board of National Missions the question of the provision of church school literature for Tule Lake".

For some reason or other, probably due to the special meetings called by the Board, final action as to the rate of financing was never taken. There is in the file, a note from Dr. Taylor to me, stating "Mrs. Hull is hereby authorized to send materials to Tule Lake Center and withhold billing of the same until the Executive Committee can take action on the matter". Some time in March a bill was sent to the Board of National Missions. There seems to be a gap in the history of the case, for we cannot find what occasioned the sending of the bill. But whatever the cause, I find that through the entire year, though we thought we were contributing literature to this Center, the Board of National Missions was billed in full and paid the bill.



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In may 1943, Dr. Knudten sent Dr. Taylor a check for \$10, saying that this amount had been sent to him by Rev. Shigeo Tanabe of Tule Lake asking that it be applied to their Sunday school expense. Mr. Tanabe wrote, "It's a small amount to be sure, but we hope you will find it acceptable". Dr. Knudten added, "Thank you for your provision for this Center and I assure you that your supplies are doing an excellent service".

Last fall, Tule Lake was changed to a segregation Center. At that time one of the Japanese Christians wrote, "The Center has now become the Segregation Center, and its constituents have been radically changed. The majority of the members of the TuleLake Union Church have left Tule Lake either for other Centers or to relocate outside. We have, however, about 100 adult Christians and as many children. The Christian ministry will be continued here in the best possible ways for the years to come. Thank you for your sincere interest in us."

The bill for literature sent to Tule Lake in 1943 was \$251.60. Deducting the \$10 contribution, we billed the Board of National Missions for \$241.60 which amount they paid.

Dr. Taylor was no longer here when the final data of the case was at hand. Therefore, I conferred with Mr. Wentzel. Dr. Braun's order was for lesson materials and story papers for a specified number of Primary, Junior and Intermediate pupils. Because we had been given authority to act, we decided to place the order for the lesson materials specified. We billed them at a 50% reduction to the Board of National Missions. Last year's order did not include the current story papers and therefore we waited to place that additional order until the matter could be considered at today's meeting. As the order stands now, the lesson material bill will be \$31.75 per quarter. Story papers for this group would amount to \$28.55 additional. If we were to pay 50% of the entire bill, our share of the cost would be \$30.15 per quarter.

My recommendation is that we agree to contribute 50% of the cost of lesson and story materials for Tule Lake for the year 1944 and that we reimburse the Board of National Missions to the extent of 50% of their payments for the literature sent to Tule Lake during 1943.

In the same telegram received from Dr. Braun at the December meeting, there was the request that 50% reduction be granted the Arlington, Va., School. I conferred with Dr. DeLong on this, calling to his attention the fact that last year this church paid 2/3 of its literature bill, with the understanding that beginning with 1944 they would pay the full amount. After discussion with his Board and with the pastor, Dr. DeLong reported to me last Monday, that Arlington had agreed to pay its literature in full. Therefore, the only request for a grant is the one from Tule Lake.

The correspondence on this entire matter has, previously, been divided --some of it being in my files, some in the Periodical Department, and some in the Executive Office. I have assembled it in chronological order and it will be placed in one file in the Executive Office.



### Office Activity

We had intended to continue writing to schools using pupil's materials without the corresponding teacher's helps, as well as those using E. and R. literature in only a portion of their school. Thus far, we have been able to recognize responses from at least 137 of the schools to whom we have already written. Unfortunately, however, Miss Aughinbaugh was in only 11 days of January and February and that meant that I had her assistance for only about  $5\frac{1}{2}$  days in two months. Most of that contacting had to be discontinued, since taking care of the current requests for assistance and the regular checking on discontinuances required even more than the available working hours in a day. When correspondence became too heavy, we did occasionally have the stenographic assistance of Miss Patterson, for whose willing and efficient help we are very grateful.

One request that sent me on a search came from a pastor with whom I have had occasional discussions concerning disturbing trends in his Beginners and Primary departments. This letter reported a request for permission to change from Bible-Life lessons to Scripture Press lessons. He asked what we knew about these lessons and he needed as much information as possible within a few days. Fortunately I found a prospectus and was able to borrow one item of current material of this particular series. After considerable study, I wrote him at length.

Another request which required some research was that from a pastor of a new church asking for a suggested list of books for their proposed church library. Included were to be biography and some fiction as well as books helpful for parents and workers with children and a complete collection of other reference books. I listed about 75 books with prices. Since then, that list has been sent to another church.

It has been gratifying to me to notice the awakened interest on the part of our Hungarian Churches. In the past not many of them have used Evangelical and Reformed Church literature in their Sunday schools. Within recent months, we have been in correspondence with at least ten Hungarian Church leaders. One of the most enthusiastic appreciations I've ever had, came last week from a superintendent of a Hungarian Church School in Detroit.

(of Bible-Life Lessons) ↘

### Field Contacts

In January, at the request of its officers and teachers, I spent a day at Christ Church, Beaver Springs, Central Penna. Synod. I met with several departments of the school during the morning session, immediately afterward spoke with the entire group of teachers and officers, and at two different sessions, later in the day, met separately with the teachers of the several departments. It was a day packed full of opportunity and was thoroughly rewarding for me. There have been continuous contacts by correspondence since my visit. I had met some of the teachers and officers of this school at the State Sunday School meeting.

On the way home from Chicago, after the I.C.R.E. meetings, I stopped at Orrville, Ohio. From the order of this school, I had noticed a discontinuance in the entire children's division. An inquiry brought the word from the pastor that they were using Scripture Press materials for this



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quarter and my suggestion of a visit and conference was very timely. The pastor and superintendent arranged a meeting to suit my convenience. Practically all the teachers involved were present and participated freely in the discussion. I do not feel that I was able to convince them of the superiority of Bible-Life lessons over Scripture Press. But I do know that they appreciated the opportunity of directing questions to and discussing dissatisfactions with a representative of the Board of Christian Education. Their attitude was friendly and cordial. I understand Miss Buehler is to be in that area for a Clinic in the near future and I am hoping that she may be able to complete what I feel sure I have begun in the way of helping them to understand what to look for when selecting lesson materials.

Another pastor in northern Ohio to whom we suggested that a visit and conference might be helpful replied that they were thoroughly satisfied with the Lutheran material they were using. "Naturally", said he, "the Lutheran Church Literature won't be out of harmony with our present denomination since the constitution recommends either the Heidelberg Catechism or Luther's Catechism. I appreciate your interest but see no need for a conference." And that was that.

Many and varied are the opportunities for consultation, and we are constantly endeavoring to add to our knowledge and experience so that our assistance and advice may be truly helpful.

*Greta P. Dinkbe*  
Literature Consultant